

**Advt. No 01/2026**  
**HARYANA STAFF SELECTION COMMISSION**  
**BAYS NO. 67-70, SECTOR-2, PANCHKULA – 134151**  
**Website [www.hssc.gov.in](http://www.hssc.gov.in)**

**ADVERTISEMENT FOR CET PHASE-II FOR CONSTABLES(MALE, FEMALE & GRP)**

**IMPORTANT DATES AT A GLANCE**

Date of Publication	01.01.2026
Opening Date for submission of online application	11.01.2026
Closing Date for Submission of online Application	25.01.2026 (11:59 PM)
Fee detail	<b>No fee is required to be deposited by any candidate for applying against any post(s).</b>
Important dates for BCA/BCB/EWS Candidates	<b><u>Supporting Certificate must have been issued on or after 01.04.2025 and on or before the closing date.</u></b>
Important dates for DSC/OSC candidates	<b><u>Supporting Certificate must have been issued after 13.11.2024 and on or before the closing date.</u></b>
Eligibility Certificate renewed/issued/ for family member of ESM	<b><u>Certificate Issued/Renewed on or after 12.01.2025 and on or before the closing date</u></b>
Downloading of Admit Cards from the HSSC website	<b><u>Will be communicated Separately</u></b>
Date of Examination	<b><u>Will be communicated Separately</u></b>

**The candidates who earlier applied against Advt. 14/2024 must apply afresh for this advertisement.**

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## CHAPTER 1

### 1. Invitation of Applications

Online applications are invited for direct recruitment for 5500 posts of Police department from the Common Eligibility Test (CET) of Group-C qualified candidates for Advt. No. 01/2026 through the URL address i.e <https://adv012026.hryssc.com> from 11.01.2026 to 25.01.2026 till 11.59 P.M. Thereafter website link will be disabled.

**NOTE – The candidates who earlier applied in Advt. 14/2024 must apply fresh for this advertisement.**

## CHAPTER 2

### 2. Details of Posts & Qualifications

#### POLICE DEPARTMENT, HARYANA

**Cat. No. 1 4500 Posts of Male Constable (General Duty).**

(Non-ESM ESP: Gen=1620, DSC=405, OSC=405, BCA=630, BCB=360, EWS=450,

ESM-GEN=315, ESM-DSC=45, ESM-OSC=45, ESM-BCA=90, ESM-BCB=135)

**Cat. No. 2 600 Posts of Female Constable (General Duty).**

(Non-ESM ESP: Gen=216, DSC=54, OSC=54, BCA=84, BCB=48, EWS=60,  
ESM-GEN=42, ESM-DSC=6, ESM-OSC=6, ESM-BCA=12, ESM-BCB=18)

**Cat. No. 3 400 Posts of Male Constable (Government Railway Police).**

(Non-ESM ESP: Gen=144, DSC=36, OSC=36, BCA=56, BCB=32, EWS=40,  
ESM-GEN=28, ESM-DSC=4, ESM-OSC=4, ESM-BCA=8, ESM-BCB=12)

**2.1 Essential Qualification (For Category No. 1 to 3)**

- i) 10 + 2 from a recognized education Board/Institution.
- ii) Hindi/Sanksrit up to Matric standard or higher education.
- iii) No extra weightage will be given for any higher education.

**CHAPTER 3**

**3. Pay Scale for Category No. 1 to 3:-Rs. 21700 Level: -3 Cell-1**

**CHAPTER 4**

**4. Age: -**

**Note (i):-** 18-25 years for all CET Group C qualified candidates as on 01.01.2026.

**Note (ii):-** **The candidates who have applied earlier against advt no.14/2024, Cat No. 1 & 2:-** 18-25 years as on 01.09.2024. However, they have to apply fresh.

**Note (iii):-** **For Ex-servicemen**-The break in service between the date of discharge and between 1<sup>st</sup> day of the month (i.e.01.01.2026) in which enrolment process is started, shall not exceed four years as per rule 12.24 (1) (c) of Punjab Police Rules,1934.

**Note (iv):-** **For Ex-servicemen who have applied earlier against advt no. 14/2024, Cat No. 1 & 2:-** The break in service between the date of discharge and between 1<sup>st</sup> day of the month (i.e. 01.09.2024) in which enrolment process was started, shall not exceed four years as per rule 12.24 (1) (c) of Punjab Police Rules, 1934.However, they have to apply fresh.

**Note (v):-** **The relaxation of age mentioned at Note (ii) & Note (iv) above is as per withdrawal notice dated 02.07.2025. (Annexure-1)**

**Note(vi):-** The relaxation in upper age limit of 5 years shall be given as per Government Instruction issued from time to time to the candidates belonging to the Scheduled Castes, Backward Class and Economically Weaker Section (EWS) categories (**Appendix-A**).

**CHAPTER 5**

**5. Criteria for Selection & Examination**

The Recruitment will be made strictly in accordance with CET Policy for Group C dated 31.12.2024 & its amendment dated 11.07.2025 (**Appendix-B**), HSSC Rules 2025 dated 27.05.2025 (**Appendix-C**) and the relevant Service Rules as per Provision contained in rule 12.14 to 12.19 of Punjab Police Rules, 1934 as applicable to Haryana State and Haryana Police (Non-Gazetted and other ranks) Rules 2017, amended from time to time up to the date of issuance of this Advertisement (**Appendix-D**).

The criteria for selection & examination shall be as follows:-

**(a) Qualifying Tests:-**

Haryana Staff Selection Commission shall invite adequate number of candidates on the basis of merit obtained by them in Common Eligibility Test (CET), for Physical Measurement Test and then for Physical Screening Test both of which shall be of qualifying nature only. The Haryana Staff Selection Commission may do so in such number of batches, as it deems necessary, so as to shortlist qualified candidates equal to ten times the number of advertised post of each category for Knowledge Test.

**(b) Physical Measurement Test (PMT): -**

The candidates shall have to undergo Physical Measurement Test as per standards prescribed in Appendix-B of Haryana Police (Non-Gazetted and Other Ranks) Service Rules, 2017, amended from time to time. The minimum standards (Height and chest measurement) prescribed for this test shall be as under: -

	<b>Height</b>	<b>Chest</b>
Male	170 Centimeter General Category	83 Centimeter un-expanded minimum with expansion of 04 centimeter (minimum) onwards.
	168 Centimeter for eligible reserve categories as per latest Government Reservation Policy applicable at the time of advertisement/corrigendum as the case may be.	81 Centimeter un-expanded minimum with expansion of 04 centimeter (minimum) onwards for eligible reserve categories as per latest Government Reservation Policy applicable at the time of advertisement/corrigendum as the case may be.
Female	158 Centimeter General Category	NIL
	156 Centimeter for eligible reserve categories as per latest Government Reservation Policy applicable at the time of advertisement/corrigendum as the case may be.	NIL

Note :- 1. Physical Measurement Test shall be of qualifying nature only.

- (a) To make the entire process of the Physical Measurement Test tamper proof, fair and impartial, standard digital measurement devices shall be used to the extent possible, in a manner that the candidates are able to read their measurements on a digital display monitor.
- (b) The result of Physical Measurement Test shall be prepared by the Haryana Staff Selection Commission and shall be displayed on its official website.
- (c) The candidates who fail to meet the Standards prescribed for Physical Measurement Test shall stand eliminated from further selection process.
- (d) Only the candidates who qualify the standards prescribed for Physical Measurement Test shall take part in the further process of selection.

(c) **Physical Screening Test (PST):** -The Candidates who have qualified Physical Measurement Test shall further appear in Physical Screening Test (PST) to judge their physical fitness and endurance. The standards prescribed for this test shall be as under: -

<b>Candidate</b>	<b>Race distance</b>	<b>Qualifying Time</b>
1. Male	2.5 Kilometer	12 Minutes
2. Female	1.0 Kilometer	6 Minutes
3. Ex. Serviceman	1.0 Kilometer	5 Minutes

**Note:-**RFID (Radio Frequency Identification Device) or any other superior and reliable technology shall be used to ensure reliability of this test at the discretion of the Haryana Staff Selection Commission.

- (a) The responsibility of having the requisite medical fitness to undergo this test shall rest upon the candidate.
- (b) The candidates who fail to meet the standards prescribed for Physical Screening Test shall stand eliminated from further selection process.
- (c) The result of Physical Screening Test shall be prepared by the Haryana Staff Selection Commission and shall be displayed on its official website.
- (d) Only the candidates who qualify the standards prescribed for Physical Screening Test shall be allowed to take part in the further process of selection.

**(d) Knowledge Test (97% weightage): -**

Haryana Staff Selection Commission shall shortlist candidates equal to ten times the number of advertised posts for each category among those who have qualified their Physical Measurement Test (PMT) and Physical Screening Test (PST), to further appear in the Knowledge Test. The detailed procedure of Test shall be as follows:

- (a) All candidates shall have to undergo a knowledge test of ninety-seven percent (97 %) weightage comprising of objective type, multiple choice questions. Each question will carry equal marks.
- (b) The medium of examination shall be bilingual i.e. Hindi/English except where the knowledge of Hindi/English language of the candidates is to be tested.
- (c) For being considered for selection against a post of general category, a candidate has to secure minimum fifty percentage (50%) marks in the Knowledge Test. In case of consideration against a reserved category post (whether vertical or horizontal) the candidate shall receive a concession of ten percentage (10%) i.e. the minimum cut off for such candidates shall be forty percentage ( 40%) marks.

**(e) Additional Weightage (maximum 03 marks):-**

- (a) **NCC certificate:** Candidates having NCC certificate of A, B or C level shall get 01, 02 and 03 marks respectively (for Constables).

**NOTE:- NCC certificate should be issued by Director General, NCC having clearly mention the Grade/Level i.e. A or B or C.**

**(f) Syllabus for Knowledge Test (97 Marks):-**

The test paper shall include questions on General Studies, General Science, Current Affairs, General Reasoning, Mental Aptitude, Numerical ability, Agriculture, Animal Husbandry, other relevant fields/trade etc. There shall be at least ten percentage (10%) questions relating to basic knowledge of computer and at least twenty (20%) questions relating to basic knowledge about Haryana. The standard of questions shall be as expected of an educated person having passed 10+2 examination for the post of Constable.

**Pattern of Examination:** -All questions shall be compulsory. Question paper shall be Bilingual (English & Hindi) and an offline (OMR based) written examination will be held.

For every question, the candidate will be provided four options to choose from, in the question paper. After having selected his/her preferred option, every candidate shall need to fill the corresponding circle in the OMR sheet. There shall be no negative marking for a wrong option having been filled. In case a candidate does not wish to attempt a question, he/she will need to fill in the fifth circle/bubble in the OMR sheet. Failure to do so shall result in deduction of 0.97 marks. In other words, for every un-attempted question, there shall be negative marking of minus 0.97 marks.

## CHAPTER 6

### **6. Reservation:**

- 6.1 The candidates are advised to fill the required particulars in the application form till closing date. No change of particular(s) at any stage shall be entertained.
- 6.2 The benefit of reservation will be given only to those DSC or OSC, BCA (Non Creamy Layer)/ BCB (Non Creamy Layer), EWS and ESM candidates who are bonafide residents of State of Haryana. The reserved category candidates belonging to other States will be considered as general category candidates.

### **6.3. BCA (Non- Creamy Layer) and BCB (Non-Creamy Layer):-**

The candidates belonging to BCA (Non-Creamy Layer)/ BCB (Non-Creamy Layer) categories are directed to obtain the fresh/latest BCA or BCB certificates the case may be, as per Haryana Government instructions No. 22/132/2013-1GS-III dated 22.03.2022, Government notification No. 40/13/2024-1SW dated 16.07.2024 (**Appendix-E**).

**This certificate should have been issued on or after 01.04.2025 & on or before the closing date of application.** BCA & BCB candidates of Haryana who fall in the creamy layer as specified by the Government of Haryana are not entitled for the benefit of reservation and they would be considered as General category candidates for all intents and purposes.

**Note 1: The BC-A/BC-B certificate issued for contesting the Panchayati Raj Elections shall not be considered.**

**Note 2: OBC certificate issued for jobs in Central Govt. shall not be considered.**

The valid proforma of the BC-A/BC-B certificate is annexed as **Annexure II**. The certificates issued in the required proforma will only be considered.

### **6.4. EWS category:-**

As per Haryana Govt. instructions issued vide no. 22/12/2019-1GS-III, dated 25.02.2019(**Appendix-F**), EWS certificate valid for State of Haryana on prescribed proforma (**Annexure –III A or Annexure-III B**) should be valid for the Financial year in which the candidates have applied for the posts. **The EWS certificate should have been issued on or after 01/04/2025 and on or before the closing date of application form.**

**Note 1:- The certificate issued after the closing date of application form shall not be considered under any circumstances.**

**Note 2:- EWS certificate issued for jobs in Central Govt. shall not be considered.**

**Note 3:- EWS certificate issued in Annexure-III A or in Annexure III B will be considered.**

### **6.5. Deprived Scheduled Castes (DSC) and Other Scheduled Castes (OSC):-**

As per Haryana Govt. instructions issued vide no. 22/163/2024-5HRIII, dated 13.11.2024, for the purpose of reservation in services, the Scheduled Castes in Haryana have been sub-categorized in two categories i.e. Deprived Scheduled Castes (DSC) and Other Scheduled Castes (OSC) and candidate should upload the certificate clearly mentioning the sub-category of DSC or OSC as per Annexure-A of the Government instruction No. 22/163/2024-5HR-III dated 13.11.2024 (**Appendix-G**). **As a matter of abundant caution, it is clarified that the DSC/OSC certificate must have been issued after 13.11.2024 and on or before the closing date of application.**

#### 6.6. Ex-serviceman

Benefit of reservation to Ex-Serviceman & their family members will be as per Haryana Govt. Instructions bearing No. 12/15/2019-4GS-II dated 09.03.2022 and instruction no. 12/15/2019-4GS-II dated 13.04.2022 Both these instructions are annexed as (Appendix-H).

6.7. ESM candidates shall attach **attested photocopy** of valid document(s) issued by the competent authority which individually or jointly show the date of entry into Armed Forces and date of Release, Discharge, Clause of Discharge, Cause of Discharge, percentage of disability pension/disability element. **Family Member of Disabled ESM and Family member of ESM shall attach valid eligibility certificate issued or renewed after 12.01.2025 strictly as per format annexed as Annexure IV.**

6.8. Benefit of reservation to the children/grandchildren of Freedom Fighters will be as per Haryana Govt. Instruction No. 22/49/2021-1GS-III dated 27.10.2021 and Instruction No. 22/49/2021-1GS-III dated 26.04.2022 (**Appendix-I**).

## CHAPTER 7

#### 7. Documents to be uploaded with Application Form (MANDATORY)

7.1. **The detail of the documents, to be uploaded with the application form (category-wise) is mentioned as below:-**

Sr. No.	Category	Documents to be uploaded (Mandatory)
1	General	<ol style="list-style-type: none"> <li>1. Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</li> <li>2. Latest Scanned coloured Photograph with white background clearly mentioned date and name of the candidate on the photograph.</li> <li>3. Scanned signature of the Candidate.</li> <li>4. Scanned copy of Aadhar Card.</li> <li>5. Undertaking as per Annexure V.</li> </ol>
2	Deprived Scheduled Castes (DSC)/ Other Scheduled Castes (OSC)	<ol style="list-style-type: none"> <li>1. Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</li> <li>2. Latest Scanned coloured Photograph with white background clearly mentioned date and name of the candidate on the photograph.</li> <li>3. Scanned signature of the Candidate.</li> <li>4. Scanned copy of Aadhar Card.</li> <li>5. Haryana Bonafide Resident certificate.</li> <li>6. Scanned Copy of DSC or OSC certificate of Haryana as per Govt. instruction issued vide no. 22/163/2024-5HRIII, dated 13.11.2024.</li> <li>7. Any Other Reservation Certificates, if applicable.</li> <li>8. Undertaking as per Annexure V.</li> </ol>

3	BC-A (Non-Creamy Layer)	<ol style="list-style-type: none"> <li>Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</li> <li>Latest Scanned coloured Photograph with white background clearly mentioned date and name of the candidate on the photograph.</li> <li>Scanned signature of the Candidate.</li> <li>Scanned copy of Aadhar Card.</li> <li>Haryana Bonafide Resident certificate.</li> <li>Scanned copy of BC-A (Non-Creamy Layer) certificate issued on or after 01.04.2025 as per Haryana Government instructions No. 22/132/2013-1GS-III dated 22.03.2022, Government notification No. 40/13/2024-1SW dated 16.07.2024.</li> <li>Any Other Reservation Certificates, if applicable.</li> <li>Undertaking as per Annexure V.</li> </ol>
4	BC- B (Non-Creamy Layer)	<ol style="list-style-type: none"> <li>Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</li> <li>Latest Scanned coloured Photograph with white background clearly mentioned date and name of the candidate on the photograph.</li> <li>Scanned signature of the Candidate.</li> <li>Scanned copy of Aadhar Card.</li> <li>Haryana Bonafide Resident certificate.</li> <li>Scanned copy of BC-B (Non-Creamy Layer) certificate issued on or after 01.04.2025 as per Haryana Government instructions No. 22/132/2013-1GS-III dated 22.03.2022, Government notification No. 40/13/2024-1SW dated 16.07.2024 .</li> <li>Other Reservation Certificates, if applicable.</li> <li>Undertaking as per Annexure V.</li> </ol>
5.	Economically Weaker Section (EWS)	<ol style="list-style-type: none"> <li>Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</li> <li>Latest Scanned coloured Photograph with white background clearly mentioned date and name of the candidate on the photograph.</li> <li>Scanned signature of the Candidate.</li> <li>Scanned copy of Aadhar Card.</li> <li>Haryana Bonafide Resident certificate.</li> <li>Scanned copy of EWS certificate issued on or after 01.04.2025 as per Govt. Instruction dated 25.02.2019.</li> <li>Other Reservation Certificates, if applicable.</li> <li>Undertaking as per Annexure V.</li> </ol>
6.	Ex-Serviceman	<ol style="list-style-type: none"> <li>Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</li> <li>Latest Scanned coloured Photograph with white background clearly mentioned date and name of the candidate on the photograph.</li> <li>Scanned signature of the Candidate.</li> <li>Scanned copy of Aadhar Card.</li> <li>Haryana Bonafide Resident certificate.</li> <li>Discharge certificate/Discharge Book showing the</li> </ol>

		<p>date of entry into military and date of Release, Discharge, Clause of Discharge &amp; Cause of Discharge.</p> <p>7. Other Reservation Certificates, if applicable.</p> <p>8. Undertaking as per Annexure V.</p>
7.	Family Member of Disabled Ex-Serviceman	<p>1. Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</p> <p>2. Latest Scanned coloured Photograph with white background clearly mentioned date and name of the candidate on the photograph.</p> <p>3. Scanned signature of the Candidate.</p> <p>4. Scanned copy of Aadhar Card.</p> <p>5. Haryana Bona fide Resident certificate.</p> <p>6. Valid document(s) issued by the competent authority which individually or jointly show the date of entry into Armed Forces and date of Release, Discharge, Clause of Discharge, Cause of Discharge, percentage of disability pension/disability element to the father/mother or spouse of the candidate.</p> <p>7. The Eligibility Certificate issued/renewed to the candidate by respective District Sainik &amp; Ardh Sainik Welfare Office in Haryana on or after 12.01.2025 and on or before the closing date.</p> <p>8. Any Other Reservation Certificates, if applicable.</p> <p>9. Undertaking as per Annexure V.</p>
8.	Family Member of Ex-Serviceman	<p>1. Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</p> <p>2. Latest Scanned coloured Photograph with white background clearly mentioned date and name of the candidate on the photograph.</p> <p>3. Scanned signature of the Candidate.</p> <p>4. Scanned copy of Aadhar Card.</p> <p>5. Haryana Bona fide Resident certificate.</p> <p>6. Eligibility certificate for family members of ESM issued/renewed on or after 12.01.2025 and on or before the closing date by competent authority.</p> <p>7. Any Other Reservation Certificates, if applicable.</p> <p>8. Undertaking as per Annexure V.</p>
9.	Dependent of Freedom Fighter (D.F.F)	<p>1. Scanned Copy of all the educational qualification certificates from Matriculation onwards (Certificate/Diploma/Degree etc.)</p> <p>2. Latest Scanned coloured Photograph with white background clearly mentioned date and name of the candidate on the photograph.</p> <p>3. Scanned signature of the Candidate.</p> <p>4. Scanned copy of Aadhar Card.</p> <p>5. Haryana Bona fide Resident certificate.</p> <p>6. Certificate for children/grandchildren of Freedom Fighter issued by competent authority.</p> <p>7. Any Other Reservation Certificates, if applicable.</p> <p>8. Undertaking as per Annexure V.</p>

Note: -The undertaking(s) and certificate(s) attached as Annexures with the advertisement, if applicable, have to be uploaded by the candidates at the time of submission of the application form.

## CHAPTER 8

### 8. Instructions for Submission of Application Form

- 8.1 Candidates are advised to read the advertisement, instructions and procedure carefully before start filling the online application form and check all the particulars filled up in application form after getting the printout to ensure the correctness of information filled upon online application form and upload all documents before finally submitting the application form.
- 8.2. Apply online well in advance without waiting for last date of submission of online application form. Before submission of the online application form, candidates must check that they have filled correct details in each field of the form. A candidate may submit his/her application form till the last date of submission of application form i.e. closing date. Thereafter, no change/correction/modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, by hand etc. shall not be entertained and shall be deemed to be rejected.
- 8.3. After successful submission of online application form, candidates are advised to take final print out of online application form for record alongwith uploaded documents.
- 8.4. The hard copy of online application form along with all uploaded documents must be brought at the time when called upon to do so by Haryana Staff Selection Commission. Documents which have not been uploaded alongwith online application form shall not be entertained. However, HSSC may ask an additional document in support of already submitted document for more clarity, if required.
- 8.5. No offline application form or copy of downloaded application form in any mode will be accepted by the Haryana Staff Selection Commission.
- 8.6. Candidates who do not fulfill the qualifications/eligibility conditions on cutoff/closing date, their application form shall liable to be rejected. All the Certificates/Documents relating to educational qualification/eligibility conditions & experience etc. will be determined with regard to cut off/closing date as prescribed.
- 8.7. The Commission does not carry out the scrutiny of the physical documents at the time of submission of online application form and the same are checked only at the time of Scrutiny of documents (offline/online).

## CHAPTER 9

### 9. General Instructions:

- 9.1. Commission reserves right to increase or decrease the number or break up of already advertised posts anytime till the date of recommendation on the basis of change in requisition from the indenting department.
- 9.2. Mere short listing/selection of a candidate does not confer any right of appointment unless the Commission/Indenting Department/ Board/ Corporation etc. is satisfied that the candidate is eligible for appointment to the service/post in all respects after conducting necessary enquiry, if so required.
- 9.3. OMR sheets will have three folios- Original OMR, Commission copy and Candidate copy. The candidate shall not mark anything on Commission copy. The impression of Original OMR sheet will be automatically marked on all the three folios. Pencil should not be used for darkening the circle. If, more than one circle is found darkened, that answer will not be evaluated.

9.4 **However, if a candidate smudges/scratches/erases any place on the OMR sheet in any manner with Eraser, Nail, Blade, White Fluid/Whitener etc. then in such circumstances OMR Sheet/Answer Sheet and candidature of the candidate shall be cancelled. The candidate himself/herself will be solely responsible for rejection of OMR/answer sheet on these grounds. Also, if the scanning machine detect any smudges/scratches/erases any place on the OMR sheet in any manner with Eraser, Nail, Blade, White Fluid/Whitener etc. then OMR sheet of candidate shall be cancelled.**

9.5. Candidates must read the complete advertisement very carefully as all the applicants are bound by the terms and conditions mentioned in the advertisement.

9.6. The commission advertises posts under different categories of reservations requiring different eligibility conditions as per roaster points maintained by concerned department, as per applicable Government Instructions and Service Rules, wherein Commission has no role to play.

9.7. All rules/instructions prevailing on opening date shall be applicable.

9.8. Candidates are advised to fill-up the online application form himself/herself very carefully, upload the documents after scanning the same from original documents while ensuring that whole documents are scanned and if any, certificate is printed on both sides then both sides should be scanned and uploaded. Documents should be uploaded at the proper place.

9.9. Scanned documents uploaded with application form shall only be considered for deciding the qualification criteria for the post. Document(s) which is/are not uploaded at the time of filling application form shall not be considered at subsequent stage.

9.10. All notice pertaining to recruitment shall be displayed on official website of HSSC. Therefore, all applicants are advised to visit the website regularly for information and updation as no individual information shall be given to a candidate separately.

9.11. Evaluation of OMR answer sheets of the candidate is done once and there is no process of re-evaluation of OMR sheet.

9.12 All candidates are advised to retain copy of advertisement, application form filled by him/her along with uploaded documents, admit card, notices, copy of question paper, OMR sheet (candidate's copy) etc. for his/her record.

9.13 Answer key of the question paper shall be put on the official website of Commission after the examination. Candidate should file objections, if any, within specified period along with prescribed fee of Rs. 250/- per objection (non-refundable). Thereafter, no objection shall be entertained and all objections so received shall be forwarded to Chief Examiner. On the basis of recommendation of Chief Examiner, the final answer key shall be prepared and evaluation shall be done on the basis of final answer key so prepared. The Commission may also constitute a committee (if required) for dealing with the objections, so received upon the initial answer key. The decision of the Commission based on the recommendation of Chief Examiner/Committee shall be final and no correspondence in this regard shall be entertained.

9.14 If any document renewed/re-issued, candidate must attach/upload both old and new documents.

9.15 Qualifications i.e. degree, diploma, certificates, experience and other terms & conditions of eligibility will be determined with regard to the last date fixed for receipt of online application form also termed as closing date.

9.16. The Haryana Staff Selection Commission shall recommend the names of successful candidates equal to the total number of vacancies requisitioned in each category,

separately to the Director General of Police for appointment. The list of candidates so recommended shall also be put on the official websites of Haryana Staff Selection Commission and Haryana Police.

- 9.17. Medical fitness and verification of character and antecedents of the candidate shall be got verified by the appointing authority before issuing appointment letter to the candidates. Even after joining of the candidate, if it is revealed that candidate was/is not medically fit or fresh adverse verification report about his character is received or genuineness of his certificates is not verified, he shall not be eligible to continue in job. Vacancies advertised, if any, remain unfilled due to rejection of candidate (s) on medical grounds or verification of character and antecedents or otherwise shall be filled up from amongst selected incumbents from the waiting list during period of validity of the waiting list, as per instructions issued by State Government from time to time.
- 9.18. All vacancies falling vacant for any other reason including due to resignation or death of newly selected/appointed incumbents during the period of validity of the waiting list, shall be filled up from the waiting list, as per instructions issued by State Government from time to time.
- 9.19. Vacancies which are not filled up on the day of expiry of the main list, as well as the waiting list, as per instructions issued by the State Government from time to time, shall be considered in the next recruitment.
- 9.20. As per department letter No. 19943/E(II) -1 Dated 30.12.2025, the candidate who have completed their basic training during previous service, would not be entitled for granting exemption from basic training, albeit they are joining on the post which are identical in rank/pay in same department i.e. Police Department”.
- 9.21. If on verification at any stage starting from submission of application form till appointment and any time even after appointment, it is found that any candidate does not fulfill any of the eligibility condition or it is found that the information/document furnished is false or incorrect, his/her candidature will be cancelled and he/she will also be liable to be debarred and prosecuted in the Court of Law. This is irrespective of whether the candidate was benefitted by furnishing the false or incorrect information in his/her application. If the candidate is selected, his/her recommendation may be withdrawn.
- 9.22. Candidates, who have obtained degree(s) or diploma(s) or certificate(s) for course(s) from any Board/Institution **declared fake by the University Grants Commission or not recognized by any State/Centre Government** shall not be eligible for being considered for recruitment to the post(s) advertised and no representation in this regard shall be entertained.
- 9.23. A candidate against whom a criminal court has framed charges on or before the last date of submission of application form shall not be considered eligible to submit application form. Verification of character and antecedents of candidates shall be done as per Rule 12.18 of Punjab Police Rules, 1934 as applicable to the State of Haryana.

## CHAPTER 10

### 10. **Scrutiny of Documents**

Only those documents which are uploaded by the candidates while filling up the application form shall be considered for the purpose of scrutiny. In case of any variation in the document uploaded and produced at any subsequent stage, the candidature of such candidate shall be cancelled/rejected. If any application form is found without uploading requisite supporting documents and other relevant information, the candidate himself/herself shall be responsible for the same and his/her candidature would liable to be cancelled/rejected.

Note: The Commission does not verify that genuineness of documents uploaded by the selected and recommended candidates with their application forms, which shall be done by the indenting department at the time of giving appointment.

The Commission does not carry out the scrutiny of the physical documents at the time of submission of online application form and the same are checked only at the time of Scrutiny of documents (offline/online).

## CHAPTER 11

### 11. Result of Examination

The names of successful candidates those who have qualified Knowledge Test, in the order of merit on the basis of aggregate marks achieved by the candidate in (**Knowledge Test+Additional Weightage i.e NCC Certificate marks**) shall be declared by the Haryana Staff Selection Commission equal to the total number of vacancies advertised for each category separately.

## CHAPTER 12

### 12. In case of tie cases for final result

- 12.1. In case two or more candidates have the same aggregate score, the order of merit shall be determined by the higher score achieved in the Knowledge Test.
- 12.2. Whereas two or more candidates have the same aggregate score as well as the same score in Knowledge Test also, the order of merit shall be guided by the age of the candidate, i.e. the oldest being placed higher than the younger ones.
- 12.3. Where two or more candidates have the same aggregate score as well as the same score in Knowledge Test and their date of birth is also same, the order of merit shall be in favour of the candidate having higher educational qualification.

## CHAPTER 13

### 13. Likely causes of rejection of application/candidature

1. More than one application form for a particular post.
2. Application is incomplete or not submitted online.
3. No qualification of Hindi/Sanskrit as prescribed in advertisement.
4. Applicant does not possess the requisite essential qualification on cutoff/closing date.
5. Candidate is underage/overage as prescribed in Chapter 4
6. Variation in data of online application form and in original documents if detected at any stage.
7. Not uploading requisite certificate as prescribed.

#### For example:

- i. Where a candidate belongs to one reserved category (e.g. BCA) opts for another category (e.g. BCB) in the application form but uploads a certificate pertaining to a different category.
- ii. Where a candidate opts for the correct category (BCA/BCB) but uploads a certificate that is not in conformity with the advertisement conditions, including certificates issued prior to the prescribed date or otherwise not as per the mentioned instructions.
- iii. Where a candidate belongs to the EWS category uploads a certificate issued for admission purposes or for Central Government recruitment, instead of a valid certificate issued as per the requirements of this advertisement.
- iv. Where a candidate belongs to DSC/OSC opts for the correct category but uploads an SC certificate issued prior to the notification or not in accordance with the requirements prescribed for DSC/OSC under this advertisement.

## CHAPTER 14

### 14. Commission's Decision To Be Final

The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the application form, penalty for false information, irreverent document(s)/information debarment of candidate for indulging in malpractices etc. will be final and will be binding on the candidates. No enquiry/correspondence will be entertained in this regard.

Commission can anytime call any candidate to re-capture their biometric data before the declaration of the result and even after it, if needed. In case of biometric (thumb or facial) mismatch of the data taken at any stage at the time of examination, at time of scrutiny, before making recommendation, at the time of joining or at any other stage, candidature of candidate will be cancelled on the ground of impersonation and he/she will be debarred from the future examinations. Criminal proceedings shall also be initiated against such candidates/impersonators.

If a candidate bypasses the biometric arrangements and does not provide his/her biometric/facial data or uses any other unfair means during the examination process, his/her candidature will be cancelled on attempt of cheating and impersonation and he/she will be debarred from the future examinations.

## Chapter 15

### 15. **Post Preference:-**

As skill and/or written examination is being held for multiple posts/Departments in groups, therefore, detailed options for various said posts/Departments need to be filled by the candidates through online mode. A candidate will not be considered for a post/Department, if such a candidate has not given his/ her preference for the same. Options confirmed at the time of submission will be treated as final and will not be changed subsequently under any circumstances. Therefore, candidates are advised to be careful while exercising such options.

## CHAPTER 16

### 16. Action against candidates and/or impersonator found guilty of misconduct.

16.1 If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of examination or thereafter, their candidature for this examination will be cancelled and they (candidate and impersonator) will be debarred from the examinations of the Commission for the period mentioned below:

Sr. No.	Type of Malpractice	Debarment Period
1	Taking away any Examination related material such as Original, Commission OMR sheets, Rough Sheets, Commission Copy of Admit Card etc. from the examination hall or passing it on to unauthorized persons during the conduct of examination.	2 Years
2	Leaving the Examination Venue uninformed during the Examination	2 Years
3	Misbehaving, intimidating or threatening in any manner with the examination functionaries i.e. Centre Superintendent, Invigilator, Security Guard or Commission's representatives etc.	3 Years
4	Obstruct the conduct of examination/instigate other candidates not to take the examination.	3 Years
5	Making statements which are incorrect or false, suppressing any material information, submitting fabricated documents, etc.	3 Years
6	Obtaining support/influence for his/her candidature by any irregular or Improper means in connection with his/her candidature.	3 Years

7	Appearing in the same examination more than once in contravention of the rules.	3 Years
8	Damaging examination related infrastructure/equipments.	3 Years
9	Appearing in the Exam with forged Admit Card, identity proof, etc.	5 Years
10	Using unfair means in the examination hall like copying, cheating from any material or from any candidate.	5 Years
11	Assault, use of force, causing bodily harm in any manner to the examination functionaries i.e. Centre Superintendent, Invigilator, Security Guard or Commission's representatives etc.	5 Years
12	Threatening/intimidating examination functionaries with weapons/fire arms.	5 Years
13	Possession of fire arms/weapons during the examination.	5 Years
14	Possession of Mobile Phone in switched-off or turned-on mode, Bluetooth Devices, spy cameras, and any other electronic gadgets in the examination hall.	5 Years
15	Impersonate/Procuring impersonation by any person in written exam, physical tests, scrutiny or at any other stage. Candidate not giving biometric/facial data will amount to impersonation.	5 Years
16	Taking snapshots, making videos of question papers or examination material, etc.	5 Years
17	Sharing examination terminal through remote desktop software's/Apps/ LAN/VAN, etc.	5 Years
18	Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.	5 Years

## 16.2 Barred Items

The candidates will be subjected to extensive and compulsory frisking with the help of highly sensitive metal detectors before entering the Examination Centre. The candidates are not allowed to carry the following items inside the Examination Centre under any circumstances.

- a) Any item like textual material (printed or written), bits of papers, Geometry/Pencil Box, Plastic Pouch, Calculator, Pen, Scale, Writing Pad, Pen Drives, Eraser, Calculator, Log Table, Electronic Pen/Scanner, etc.
- b) Any communication device like Mobile Phone, Bluetooth, Earphones, Microphone, Pager, Health Band etc.
- c) Other items like Wallet, Goggles, Handbags, Belt, Cap etc.
- d) Any Watch/Wristwatch, Bracelet, Camera etc.
- e) Any ornaments/metallic items etc.
- f) Any food items opened or packed, water bottle etc.
- g) Any other item which could be used for unfair means, communication devices like a microchip, camera, Bluetooth device etc.

No arrangement will be made at the Centre for keeping any article(s)/item(s) belonging to the candidates. The candidates wearing articles or objects of faith (customary/cultural/religious) should report at the examination centre atleast two hours before the last reporting time so that there is enough time for proper frisking without any inconvenience to the candidate while maintaining the sanctity of the examination. If upon screening, it is discovered that any candidate is actually carrying a suspected device within such item of faith, he/ she shall be asked not to take it into the examination hall.

**\*USE OF MOBILE PHONE AND OTHER ELECTRONIC DEVICES/GADGETS DURING EXAMINATIONS CONDUCTED BY HARYANA STAFF SELECTION COMMISSION IS STRICTLY PROHIBITED.**

Place: Panchkula  
Date: 01.01.2026

--Sd/-  
Secretary,  
Haryana Staff Selection Commission,  
Panchkula

**Annexure-I**

**HARYANA STAFF SELECTION COMMISSION  
BAYS NO.67-70, SECTOR-2, PANCHKULA-134151  
(Web Site-[www.hssc.gov.in](http://www.hssc.gov.in))**

**WITHDRAWAL NOTICE**

In accordance to Haryana Government memo no.42/35/2025-5HR-II dated, 16<sup>th</sup> May 2025, the Commission withdrawn the vacancies mentioned here in below to be re-advertised after conduct of CET-01/2025, with the condition that the candidates who were eligible as per the already issued advertisements would be considered eligible against re-advertised posts:-

<b>Sr. No.</b>	<b>Advt. No.</b>	<b>Group No.</b>	<b>Category No.</b>	<b>Total Posts</b>
1	04/2024	57	376	65
2	08/2024	26	19 & 212-225	367
3	08/2024	27	226 -228	16
4	08/2024	29	231, 232, 233, 234, 236-242	319
5	08/2024	31	246, 247,249-257	180
6	08/2024	33	260-261	8
7	08/2024	34	262	4
8	08/2024	38	267-269	10
9	09/2024	3	44	24
10	10/2024	58	390-392	1075
11	10/2024	59	393-395	517
12	10/2024	60	396	246
13	11/2024	61	397-398	156
14	14/2024	--	1-3	5600
15	15/2024	--	1	66
			<b>Total</b>	<b>8653</b>

**-Sd/-****Under Secretary**

**Dated:-02.07.2025** **Haryana Staff Selection Commission  
Panchkula**

**Annexure-II****BCA/BCB Certificate**

परिवार पहचान संख्या:  
Parivar Pehchan Number:

प्रमाण पत्र संख्या:  
Certificate Number:

हरियाणा सरकार  
Government of Haryana  
पिछड़ा वर्ग प्रमाण पत्र  
Backward Class Certificate

यह प्रमाणित किया जाता है कि.....  
.....राज्य हरियाणा की.....जाति से संबंध रखता/रखती है। इस जाति का  
उल्लेख हरियाणा पिछड़े वर्ग (सेवाओं तथा शैक्षणिक संस्थाओं में दाखिले में आरक्षण)  
अधिनियम, 2016 (2016 का 15) की अनुसूची "II"में पिछड़ा वर्ग ब्लॉक.....  
.....में किया गया है।

This is to certify that Mr./Ms. ..... son/daughter of Mr. ..... resident of  
..... in the State of Haryana belongs to ..... Caste. This caste is  
mentioned in the Backward Class Block " " in Schedule "II" to the Haryana  
Backward Classes (Reservation in Services and Admission in Educational  
Institutions) Act, 2016 ( 15 of 2016).

.....और/अथवा उनका परिवार.....जिला.....  
.....राज्य हरियाणा में रहता है।

..... and/or her family ordinarily reside(s) in .....in  
District..... of the Haryana State.

यह प्रमाणित किया जाता है कि वह हरियाणा राज्य अधिसूचना क्रमांक  
40 / 13 / 2024—दिनांक 16.07.2024 के अनुसार नवोन्नत वर्ग से संबंधित नहीं है।

This is to certify that he/she does not belong to creamy layer as per the Haryana State  
notification no. 40/13/2024-1SW dated 16.07.2024.

जारीकर्ता (Issued by)

Place: .....

अतिरिक्त उपायुक्त—सह—

स्थान: .....

जिला नागरिक संसाधन सूचनाअधिकारी

जिला.....

Additional Deputy Commissioner-cum-  
District Citizen Resources Information Officer

Dated: .....

दिनांक: .....

District: .....

**Annexure-III A****EWS Performa**

परिवार पहचान संख्या:  
Parivar Pehchan Number:

प्रमाण पत्र संख्या:  
Certificate Number:

**हरियाणा सरकार****Government of Haryana****आर्थिक रूप से कमज़ोर वर्ग आय एवं संपत्ति प्रमाण पत्र****ECONOMICALLY WEAKER SECTIONS INCOME AND ASSET CERTIFICATE  
वित्तीय वर्ष ..... के लिये मान्य VALID FOR FINANCIAL YEAR .....**

यह प्रमाणित किया जाता है कि श्री/सुश्री ..... पुत्र/पुत्री श्री .....  
..... निवासी ..... जिला ..... राज्य हरियाणा का/की स्थायी  
निवासी है जो वित्तीय वर्ष ..... के लिये उसके परिवार की सकल वार्षिक आय 6 लाख रुपये  
(केवल छ: लाख रुपये) से कम होने के कारण आर्थिक रूप से कमज़ोर वर्ग से संबंधित है

This is to certify that Mr./Ms. ..... Son/Daughter of Shri. ..... who is permanent resident of .....District ..... in the State of Haryana belongs to Economical Weaker Section since the gross annual income of his/her family is less than ₹ 6 Lakh (Rupees Six Lakh only) for the financial year .....

यह भी प्रमाणित किया जाता है कि उसके परिवार के पास निम्नलिखित में से किसी का स्वामित्व या  
कब्जा नहीं है। It is further certified that his/her family does not own or possess any of the following:

1. 5 एकड़ और उससे अधिक कृषि भूमि 5acres of agriculture land and above.
2. 1000 वर्ग फुट और उससे अधिक का आवासीय फ्लैट Residential flat of 1000 sq.ft. and above.
3. अधिसूचित नगर पालिकाओं में 100 वर्ग गज और उससे अधिक का आवासीय भुखंड Residential plot of 100 sq. yards and above in notified municipalities
4. अधिसूचित नगर पालिकाओं के अलावा अन्य क्षेत्रों में 200 वर्ग गज और उससे अधिक का  
आवासीय भुखंड Residential plot of 200 sq. yards and above in areas other than the notified  
municipalities .
5. कुल अचल संपत्ति जिसका मुल्य एक करोड़ या उससे अधिक हो। Total immovable assets  
owned which are valued at ₹ One Crore or more.

श्री/सुश्री ..... उस जाति से संबंधित है जिसे अनुसूचित जाति, पिछड़ा वर्ग (ब्लॉक-ए) और  
(ब्लॉक-बी) के रूप में मान्यता नहीं दी गई है। हरियाणा सरकार के निर्देश क्रमांक 22/12/2019-1ग  
स-III दिनांक 25/2/2019 के अनुसार जारी।

Mr./Ms. ..... belongs to caste which is not recognized as a Scheduled Caste, Backward Class (Block-A) and Backward Class (Block-B). Issued as per Government of Haryana instructions No. 22/12/2019-1GS-III dated 25/02/2019.

जारीकर्ता (Issued by)

Place: .....

स्थान: .....

अतिरिक्त उपायुक्त-सह-

जिला नागरिक संसाधन सूचना अधिकारी

Additional Deputy Commissioner-cum-  
District Citizen Resources Information Officer

Dated: .....

दिनांक: .....

**Annexure-III B**

**Government of Haryana**  
**(Name & Address of the authority issuing the certificate)**  
**(ECONOMICALLY WEAKER SECTIONS)**  
**INCOME AND ASSET CERTIFICATE**

Certificate No.....

Date:- \_\_\_\_\_

**VALID FOR THE YEAR \_\_\_\_\_**

This is to certify that Shri/Smt./Kumari.....son/daughter/wife of.....is permanent resident of....., village/Street....., Post Office....., District....., Pin Code.....whose photograph is affixed below and attested below belongs to Economically Weaker Section, since the gross annual income\* of his/her family\*\* is below Rs. 6 lakh (Rupees Six Lakh only) for the financial year-----.

It is further certified that his/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- V. Total immovable assets owned are valued at Rs. One Crore or more.

2. Shri/Smt./Kumari.....belongs to the caste which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B).

Signature with seal of Office

Name

Designation

Recent Passport  
 size attested  
 photograph of  
 the applicant

---

\*Note 1: Income means income from all sources i.e. salary, agriculture, business, profession etc.

\*\*Note 2: The term "Family" for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

**Annexure-IV****Eligibility Certificate Performa for Family member of ESM**

(Refers to Para 3 of RSB Letter No .50/4/96SEI/RSB dated 11 Oct 2001)

Sr. No of the Eligibility Register \_\_\_\_\_

**ELIGIBILITY CERTIFICATE****PHOTO**

1. Ex-No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_
2. Regt/Unit of the Ex-Servicemen \_\_\_\_\_
3. Home Address Vill/Po- \_\_\_\_\_, Tehsil \_\_\_\_\_ and Distt. \_\_\_\_\_
4. Name of Dependent \_\_\_\_\_ Seeking Employment Regd. No. \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Qualification \_\_\_\_\_
5. Specimen Signature of Ex-Serviceman/Widow \_\_\_\_\_
6. Specimen Signature of Dependent of ESM \_\_\_\_\_
7. This Certificate is Valid only for one year from the date of issue which will have to be renewed every year on expiry.
8. **CERTIFICATE**

(i) Certified that the applicant whose particulars along with the particulars of Ex-Serviceman (whose dependent he/she is ) are given above is eligible for employment under the state Govt. policy against the Quota reserved for the ex-serviceman as per Hr. Govt. Instructions issued from time to time.

(ii) It is further certified that the Father / husband of the applicant is not state Govt./Central Govt. / PSU Employee.

(iii) That this certificate has been issued to only one dependent of ex-serviceman and relevant records maintained in the Zila Sainik Board eligibility register.

(iv) That the first eligibility certificate issued to the dependent has been received in original and entries made in register before issue of the second/third certificate to the only dependent.

(v) I have personally perused all relevant documents and the affidavit of the individual and have satisfied my self for correctness before issuing this certificate.

Station:

Name of the Welfare Officer, DSASWO

Date : \_\_\_\_\_

with Office Stamp

**Annexure – V****Undertaking**

I \_\_\_\_\_ S/o/D/o/W/o \_\_\_\_\_ R/o \_\_\_\_\_  
undertake and declare as under:-

1. That I have read the Advertisement No. 01/2026 carefully and thereafter have filled the present application form with correct particulars and no part of it has been kept concealed.
2. That I have filled the present application form and I myself am responsible for the particulars mentioned in the application form.
3. That I have not filled multiple application forms for Advertisement No. 01/2026.
4. That if at any stage, any of the information/particulars mentioned by me are found to be false, then my candidature may be cancelled without giving any notice and without providing any opportunity of hearing. Further, the criminal proceedings may also be initiated against me.

Deponent

Dated

**Annexure – VI****UNDERTAKING FOR TWINS**

I, \_\_\_\_\_, S/o / D/o / W/o \_\_\_\_\_, Resident of \_\_\_\_\_, bearing Registration No. \_\_\_\_\_, do hereby solemnly undertake and declare as under:-

1. That I and my brother/sister namely \_\_\_\_\_ are twins.
2. That his/her date of birth is \_\_\_\_\_.
3. That his/her Registration No. \_\_\_\_\_ and he/she has also applied for the Group-C Examination.
4. That my Aadhaar Card No./PAN card/ Driving license/ Birth certificate is \_\_\_\_\_ and the Aadhaar Card No./ PAN card/ Driving license/ Birth certificate No. of my brother/sister (twin) namely \_\_\_\_\_ is \_\_\_\_\_, and both Aadhaar Card No./PAN cards/ Driving licenses/ Birth certificates belong to two separate individuals.

I further undertake that the above information furnished by me is true and correct to the best of my knowledge and belief. Nothing has been concealed there from. In case any of the above information is found to be false or incorrect at any stage, I shall be liable for appropriate action as per rules.

APPLICANT

Signature: \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_\_\_

Place : \_\_\_\_\_

**No. 22/06/2021-1GS-III**  
**HARYANA GOVERNMENT**  
**GENERAL ADMINISTRATION DEPARTMENT**

**(General Services-III Branch)**

**Dated: Chandigarh the 25th March, 2022.**

**To**

1. All the Administrative Secretaries to Govt. Haryana.
2. All the Heads of Departments in the State of Haryana,
3. All the Managing Directors of Boards/Corporations in the State of Haryana.
4. All the Divisional Commissioners in Haryana.
5. The Registrar General, Punjab and Haryana High Court, Chandigarh,
6. The Registrar of all the Universities in the State of Haryana.
7. All the Deputy Commissioners in the State of Haryana.

**Subject: Age for entry into Government service or to compete for regular recruitment and relaxation in age under various circumstances.**

Sir/Madam,

I am directed to invite your attention to Government instructions of even number dated 03.02.2021 and to say that lower and upper age limit and relaxation in age under various circumstances shall now be admissible as under :-

- (I) Save as otherwise provided in any Service Rules/Service Bye-laws/Act/Instructions already applicable to the employees of any Department/Board/Corporation etc. of Haryana Government, the lower age limit shall not be less than 18 years for entry into Government service and the upper age limit shall be 42 years. However, where the lower age limit is already more than 18 years and/or upper age limit is less than or more than 42 years in any Service Rules/Service Bye-laws/Act etc. applicable for recruitment to a particular post/service in the respective Department/ Board/Corporation etc. due to nature of duties and/or essential qualification for entry into Government service, the Dept/Board/Corporation it shall be the prerogative of the department to keep it same or to change. In case of change the department shall take approval of CM, CS, FD, LR etc. at their own level.
- (II) Where the upper age limit is 42 years without any relaxation in age the same shall not exceed 52 years for the applicants who are entitled to get the benefit of relaxation in age of one or more categories under various circumstances mentioned below :-

<b>Sr. No.</b>	<b>Categories where relaxation is admissible</b>	<b>No. of years of relaxation</b>
(i)	<b>Scheduled Castes.</b>	5 years' relaxation in age
(ii)	<b>Backward Classes.</b>	5 years' relaxation in age
(iii)	<b>Disabled persons who covered under the Rights of Persons with Disabilities Act, 2016.</b>	(i) 10 years' relaxation in age (+5 years if PwD applicant belongs to S/Caste, S/Tribe, B/Classes, EWS Category) subject to maximum 52 years, for Group C & D Posts, and also for Group A & B Posts where recruitment is made otherwise than through open competitive examination.

		<p>(ii) 5 years' relaxation in age (+5 years if PwD applicant belongs to S/Caste, S/Tribe, B/Classes, EWS Category (subject to maximum 52 years) for Group A &amp; B posts where recruitment is made through open competitive examination.</p> <p>Note.— Relaxation in age limit shall be applicable irrespective of the fact whether the post is reserved for PwD or not, provided the post is identified suitable for persons with disabilities.</p>
(iv)	<b>Group C posts of Police Personnel and Prisons Personnel (e.g. Constable, ASI) where upper age limit is less than 42 years.</b>	5 years' relaxation in age to S/Caste, B/Classes and applicants of Economically Weaker Sections (EWS) only. However, relaxation to Ex-servicemen as per rules of Police or Prisons Department, Haryana.
(v)	<b>Wives of military personnel who are disabled while in military service;</b>	5 years' relaxation in age
(vi)	<b>Widowed or legally divorced women;</b>	5 years' relaxation in age
(vii)	<b>Judicially separated women residing separately for more than two years from the date as prescribed for the purpose of age for applicants of other categories.</b>	5 years' relaxation in age
(viii)	<b>Unmarried women.</b>	5 years' relaxation in age
(ix)	<b>Ex-serviceman including Short Service Commissioned Officers and Emergency Commissioned Officers.</b>	<p>Relaxation in age to the extent of his military service added by three years provided—</p> <p>(a) he has rendered continuous military service for a period of not less than six months before his release; and</p> <p>(b) he was released otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.</p>
(x)	<b>Persons who have already worked or presently working on adhoc/contract/work-charged/ daily wages basis in any Department/ Board/</b>	Relaxation in age equal to the number of completed years only on equivalent post on adhoc/ contract/work-charged/ daily wages basis excluding the period of break, if any, including any other age relaxation admissible, if any, subject to maximum age of 52 years and also subject to the condition that if once a person has been appointed on regular basis in any Department/ Board/Corporation etc. of Haryana

<b>Corporation of Haryana Government including Government-aided Institutions under Haryana Government.</b>	Government with the benefit of relaxation in age he will not be entitled to avail the same again for any subsequent appointment.
--	--

**Note 1.— For appointment of an ex-serviceman to a post of Group A, B, C or D, his age will be calculated keeping in view the actual age minus (actual period of military service plus upto three years of break, if any, between military and civil service). If the resultant age does not exceed the maximum age limit, including the number of years of any other relaxation in age admissible to him, prescribed for the post for which he is seeking appointment he shall be deemed to satisfy the condition regarding age limit.**

**Note 2.— The upper age limit of an applicant of any category (except Ex-servicemen) shall not exceed 52 years who is entitled to avail the benefit of relaxation in age of one or more of the categories mentioned above.**

**Note 3.— The experience certificate(s) of equivalent post issued by the Appointing Authority of respective Department/Department/Board/ Corporation/ Government-aided Institutions only shall be valid. Before grant of benefit of relaxation in age, the experience certificate(s) shall be got verified by the HPSC/HSSC from the concerned Appointing Authority(ties).**

3. Until necessary amendment is made in the rules by the Finance Department, these instructions shall be applicable with immediate effect instead of the provision which exists in Rule 22 of the Haryana Civil Services (General) Rules, 2016 and in any instructions issued Government prior to these instructions.

4. These instructions may please be brought to the notice of all concerned.

Yours faithfully,

*Tilak Ray*

Superintendent General Services-III,  
for Chief Secretary to Government Haryana.✓

**Endst. No. 22/06/2021-1GS-III**

**Dated: Chandigarh, the 25th March, 2022**

A copy is forwarded to the following for information and necessary action :-

- (i) Additional Chief Secretary to Government Haryana, Finance Department (FR-I Branch) with the request to make necessary amendment in Rule 22 of the Haryana Civil Services (General) Rules, 2016.
- (ii) Secretary, Haryana Public Service Commission w.r.t. their letter No. Exam/7/2020/5829, dated 22.12.2020.
- (iii) Secretary, Haryana Staff Selection Commission.

*Tilak Ray*

Superintendent General Services-III,  
for Chief Secretary to Government Haryana.✓

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# Haryana Government Gazette

## EXTRAORDINARY

Published by Authority

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No. 213-2024/Ext.] CHANDIGARH, TUESDAY, DECEMBER 31, 2024 (PAUSA 10, 1946 SAKA)

### HARYANA GOVERNMENT

GENERAL ADMINISTRATION DEPARTMENT  
(HUMAN RESOURCES-II Branch)

#### Notification

The 31st December, 2024

**No. 42/119/2019-5HR-II.**— Whereas fair and reasonable process of selection to posts subject to the norm of equality of opportunity under Article 16 (1) of the Constitution of India is a constitutional requirement.

Whereas with a view to secure and sustain the confidence of the public in general and to ensure credible and trustworthy recruitments to Government posts, the Government of Haryana proposes to introduce a Common Eligibility Test to simplify and standardize the recruitment process for Government employment to all direct recruitment to Group C posts including the posts of Police service, Prisons and Home Guards etc. but excluding the teaching posts and all direct recruitment to Group D posts other than the posts where minimum educational qualification is below Matriculation in the Haryana Group D Employees (Recruitment and Conditions of Service) Act, 2018 (5 of 2018). This test shall be held as and when decided by the Government from time to time.

In supersession of Haryana Government, General Administration Department (in General Services-I Branch), Notification No. 42/119/2019-5GS-I, dated the 05th May, 2022, the State Government is pleased to declare the following policy for recruitment through the Common Eligibility Test, namely:-

#### 1. SHORT TITLE AND APPLICABILITY.

- (i) This policy may be called the Policy for Recruitment to Group C and D posts through Common Eligibility Test, 2024.
- (ii) It shall apply to direct recruitment to Group C posts including the posts of Police service, Prisons and Home Guards etc. excluding (i) the teaching posts (ii) Ex-Agniveer and (iii) Group D posts for which minimum educational qualification is below Matriculation in the Haryana Group D Employees (Recruitment and Conditions of Service) Act, 2018 (5 of 2018), in the departments of State Government or any Board, Corporation, statutory body or any other agency owned and controlled by the State Government other than any University established by or under a State Act.

## 2. DEFINITIONS.

- (i) 'Annexure' means the Annexure appended to this policy;
- (ii) 'CET' means the Common Eligibility Test to be held separately for Group C and D posts which shall be a computer-based online/offline/ Optical Mark Reading (OMR) based test to be conducted by the Haryana Staff Selection Commission or any other Agency on its behalf as decided by the Government and it shall be bilingual i.e., conducted in Hindi and English as an when decided by the Government;
- (iii) 'CET marks' means the marks obtained by an applicant in CET;
- (iv) 'Commission' means the Haryana Staff Selection Commission;
- (v) 'Government' means the Government of State of Haryana in the Human Resources Department;
- (vi) 'Group C posts' means all Group C posts including the posts of Police Service, Prisons and Home Guards etc. but excluding the teaching posts, where the minimum educational qualification is 10+2/equivalent or Matric with additional qualification, earmarked for direct recruitment in the departments of State Government, Boards, Corporations, statutory bodies or any other agency owned and controlled by the State Government, to be filled up through the Commission;  
 'Group D posts' means all Group D posts, other than the posts where minimum educational qualification is below Matriculation in the Haryana Group D Employees (Recruitment and Conditions of Service) Act, 2018, as amended from time to time, earmarked for direct recruitment in the departments of State Government, Boards, Corporations, statutory bodies or any other agency owned and controlled by the State Government, to be filled up through the Commission;
- (vii) 'marks of skill and/or written examination for Group C post' means the marks obtained in skill and/or written examination;
- (viii) 'Parivar Pehchan Number' means the family identification number issued under section 5 of the Haryana Parivar Pehchan Act, 2021 (20 of 2021);
- (ix) 'teaching posts' means the posts advertised by the Commission for which qualifying of Haryana Teacher's Eligibility Test (HTET) is one of the essential qualifications.

## 3. QUALIFICATIONAL ELIGIBILITY TO APPEAR IN CET.

- (i) The minimum educational qualification shall be class 10+2/equivalent or Matric with additional qualification, for eligibility to appear in CET for Group C posts. The minimum qualification shall be Matric alongwith Hindi or Sanskrit as one of the subjects in Matric or Hindi as one of the subjects in Higher Standard or as per provision in Haryana Group D Employees (Recruitment and Conditions of Service) Act, 2018 (5 of 2018) for eligibility to appear in CET for Group D posts.
- (ii) No person shall be eligible to appear in CET unless he is,–
  - (a) a citizen of India; or
  - (b) a subject of Nepal; or
  - (c) a subject of Bhutan :

Provided that a person belonging to any of the categories (b) or (c) shall be a person in whose favour a certificate of eligibility has been issued by the Government.

## 4. Syllabus for CET.

- (1) The syllabus for Common Eligibility Test shall be divided into two parts comprising—
  - (a) 75% weightage for General Awareness, Reasoning, quantitative ability, English, Hindi, and for Group C posts, computer knowledge in addition; and
  - (b) 25% weightage for History, Current Affairs, Literature, Geography, Environment, Culture etc. of Haryana.
- (2) The question paper shall be of the level of senior secondary education (i.e.10+2 level/equivalent) for Group C posts and of the level of secondary education (Matric level) in case of Group D posts.  
 Provided that Hindi and English shall be of Matric Level.

## 5. REGISTRATION FOR CET :

- (i) All applicants shall register on a designated portal i.e. [onetimeregn.haryana.gov.in](http://onetimeregn.haryana.gov.in) by such last date to be published by an advertisement issued by the Commission, providing all particulars relating to the identity of the applicant and uploading all the required documents relating to any claim including claim for reservation, educational qualifications and such other details as the Government or the Commission may seek, from time to time, for the purpose of recruitment.
- (ii) The Parivar Pehchan Number enables the recruiting agency to verify the applicant's claims in respect of residence, educational and other qualifications, caste and experience certificate, family income/assets, status of parents (if any parent is deceased the verification of death certificate is involved), marital status of female applicant, separation certificate of legally separated women, disability certificate, sports gradation certificate, denotified tribe/Vimukt Jati certificate, certificate of ex-serviceman, dependent of ex-servicemen certificate, dependent of freedom fighter, FIR copy etc.
- (iii) The applicant may register using his Parivar Pehchan Number or Aadhaar Number or otherwise on the basis of such documentation as may be specified by Government from time to time.
- (iv) On registration, the applicant shall be allocated a Registration Number which shall be the reference ID for all purposes concerning the examination and recruitment process. An applicant who obtains the Registration Number and intends to offer candidature for direct recruitment for Group C and/or Group D post(s) in subsequent years shall not have to re-register but shall apply online for consideration in subsequent years using the same Registration number and pay the requisite fee.

## 6. FEES FOR CET:

- (1) For CET, the processing fees per test shall be as under:-

Sr. No.	Category	Residents of Haryana		Non-residents of Haryana	
		who provide PP Number/Aadhaar No.	who do not provide PP Number/Aadhaar No.	who provide Aadhaar No.	who do not provide Aadhaar No.
1	2	3	4	5	6
1	Male applicants of general category	50% of Standard Rate	Standard Rate	50% of Standard Rate	Standard Rate
2	Male applicants who are children of Ex-Servicemen	50% of Standard Rate	Standard Rate	50% of Standard Rate	Standard Rate
3	Female applicants who are of general category or reserved category	25% of Standard Rate	50% of Standard Rate	50% of Standard Rate	Standard Rate
4	Ex-servicemen	25% of Standard Rate	50% of Standard Rate	50% of Standard Rate	Standard Rate
5	Disabled persons who covered under the Right of Persons with Disabilities Act, 2016	25% of Standard Rate	50% of Standard Rate	50% of Standard Rate	Standard Rate
6	Applicants who belong to S/Caste, Backward Class, Economically Weaker Sections	25% of Standard Rate	50% of Standard Rate	50% of Standard Rate	Standard Rate

Note 1.— For the above table, the Standard Rate shall be Rs. 1,000/- or as fixed by Government from time to time.

Note 2.— An applicant who deposited the fee at the time of registration shall be entitled to appear once in the CET, for both the posts of Group C and D. However, an applicant who wants to re-appear in CET to improve his marks either for Group C or Group D posts shall have to deposit the fee again.

**7. CET EXAMINATION AND MARKS FOR GROUP C POSTS:**

- (i) An applicant who intends to apply for direct recruitment to any applicable Group C post shall have to appear in CET for Group C posts.
- (ii) The Commission shall issue an advertisement for Group C posts based on requisition received from the Departments of State Government or any Board, Corporation, statutory body or any other agency owned and controlled by the State Government stating its intent to conduct the CET.
- (iii) An applicant who does not possess the CET minimum educational qualification specified for CET before the last date of registration for CET on the designated portal but is due to appear for the examination to attain the appropriate educational qualification during the year in which the CET is conducted, shall also be eligible to appear in the CET:

Provided that the name of such applicant shall not be considered for skill and/or written examination for the advertised posts until he acquires the minimum essential educational qualification and/or experience, if any, specified for that post by the last date for attaining such minimum qualification specified in the advertisement issued by the Commission for the conduct of skill and/or written examination.

- (iv) An applicant who has not attained the minimum age or who has crossed the maximum age limit prescribed by Government for entry into Government service for Group C post as on the last date fixed in the advertisement published by the Commission for registration for CET shall be ineligible to appear in CET. The relaxation in upper age limit to the applicants of Scheduled Castes, Backward Classes and other categories and of experience shall be admissible as per rules or instructions issued by Government from time to time.
- (v) Every applicant, who appears in the CET, shall be given marks based on his performance in the CET. An applicant of general category shall have to obtain minimum 50% marks in CET to be eligible for skill and/or written examination of second stage, however, an applicant of reserved category (both vertical and horizontal) shall receive concession @ 10%, for the purpose of eligibility for CET, i.e. the minimum cut-off for such candidates shall be 40%. An applicant of any category who obtains less than the minimum marks in CET, shall have to re-appear in CET in the next or any subsequent attempts.
- (vi) The CET marks of applicants shall be declared on the website of the Commission.
- (vii) An applicant shall be eligible to reappear in CET whenever conducted on a subsequent date and the CET marks shall be revised if the applicant improves it in the next or any subsequent attempts.
- (viii) There shall be no restriction on the number of attempts to appear in the written examination component of the CET. If an applicant who has already qualified the CET for Group C post will have the option to appear again in CET to improve his CET marks in the next or any subsequent occasion, if he so desires.
- (ix) The CET marks obtained by an applicant shall be valid for a period of three years from the date of declaration of the result of CET. Provided that if an applicant improves his CET marks in the next or any subsequent attempt, then the fresh period of validity of three years will commence from the date of declaration of result of such attempt.
- (x) CET marks shall be declared on the website of the Commission in respect of the applicants who have achieved the specified cut-off as per sub-clause (v) above.

**8. CET EXAMINATION AND MARKS FOR GROUP D POSTS:**

- (i) An applicant who intends to apply for direct recruitment to any applicable Group D post shall have to appear in the CET for Group D posts.
- (ii) The Commission shall issue an advertisement for Group D posts based on requisition received from the Departments of State Government or any Board, Corporation, statutory body or any other agency owned and controlled by the State Government stating its intent to conduct the CET.
- (iii) An applicant who does not possess the CET minimum educational qualification specified for CET but has attained the minimum age before the last date of registration for CET on the designated portal and is due to appear for the examination to attain the appropriate educational qualification during the year in which the CET is conducted, shall also be eligible to appear in the CET:

Provided that such applicant shall not be eligible to apply for selection against the advertised posts like other eligible candidates of similar category having equal to or lesser CET marks until he acquires the minimum essential educational qualification and/or experience, if any, specified for that post by the last date for attaining such minimum qualification specified in the advertisement issued by the Commission.

- (iv) An applicant who has not attained the minimum age or who has crossed the maximum age limit prescribed by Government for entry into Government service for Group C post as on the last date fixed in the advertisement published by the Commission for registration for CET shall be ineligible to appear in CET. The relaxation in upper age limit to the applicants of Scheduled Castes, Backward Classes and other categories and of experience shall be admissible as per rules or instructions issued by Government from time to time.
- (v) Every applicant, who appears in the CET, shall be given marks based on his performance in the CET. An applicant of general category shall have to obtain minimum 50% marks in CET, however, an applicant of reserved category (both vertical and horizontal) shall receive concession @ 10%, for the purpose of eligibility for CET i.e. minimum cut-off for such candidates shall be 40%. An applicant of any category who obtains less than the minimum marks in CET he shall have to re-appear in CET the next or any subsequent attempts.
- (vi) The CET marks of applicants shall be declared on the website of the Commission.
- (vii) An applicant shall be eligible to reappear in CET whenever conducted on a subsequent date and the CET marks shall be revised if the applicant improves it in the next or any subsequent attempts.
- (viii) There shall be no restriction on the number of attempts to appear in the written examination component of the CET. If an applicant who has already qualified the CET for Group D post will have the option to appear again in CET to improve his CET marks in the next or any subsequent occasion, if he so desires.
- (ix) The CET marks obtained by an applicant shall be valid for a period of three years from the date of declaration of the result of CET. Provided that if an applicant improves his CET marks in the next or any subsequent attempt, then the fresh period of validity of three years shall commence from the date of declaration of result of such attempt.
- (x) CET marks shall be declared on the website of the Commission in respect of the applicants who have achieved the specified cut-off as per sub-clause (v) above.

#### **9. PROCESS FOR RECRUITMENT OF GROUP C POSTS:**

- (i) After publication of CET (Marks) in accordance with sub-clause (xi) of clause 7 above, the posts available for recruitment shall be advertised by the Commission along with the syllabus, procedure/manner of conducting skill and/or written examination of the advertised posts and last date for attaining minimum educational qualifications and/or experience. On the advertisement being issued, the Commission shall invite applications electronically of the eligible candidates based on the merit list of CET (Marks) to know whether the candidate is willing to appear for skill and/or written examination for that post.  
(Provided that out of the candidates applying for the post, the maximum number of candidates eligible to appear for the skill and/or written examination shall be ten times the total number of posts advertised by the Commission. The eligible candidates shall apply electronically on the website of the Commission using their Registration Number. The last date for submission of application shall also be mentioned in the advertisement by the Commission).
- (ii) If the CET (Marks) of the last candidate who has applied for the post in terms of sub-clause (i) above is achieved by more than one candidate, then all the candidates at the cut off CET (Marks) who have applied for the post shall be entitled to be considered for appearing in the skill and/or written examination for the post(s) advertised by the Commission.
- (iii) On receipt of requisitions of the posts of different nomenclature but of similar educational qualifications and pay scales, the Commission shall be competent to hold one common skill and/or written examination with the condition that the distribution/allocation shall be on merit-based option given by the successful candidates for the post and/or Department.
- (iv) When the number of candidates applying under sub-clause (i) who are eligible is less than the number limit specified in the above said clause then the Commission may extend the date by publication on the website for enabling further eligible candidates to apply.

(v) For consideration of a candidate against a post of general category, such candidate has to secure minimum 50% marks in the skill and/or written examination to be considered for selection/recruitment. In case of consideration against the reserved category post (whether vertical or horizontal) the candidate shall receive a concession @ 10% for the purpose of eligibility for the purpose of skill and/or written examination, i.e. the minimum cut off for such candidates shall be 40% because they have been given 10% concession in minimum marks.

(vi) The Commission shall on the basis of marks obtained in the written/skill examination shortlist the candidates for selection, recommendation or waiting list in the respective categories and publish on the website in accordance with clause 12.

For calculation of total marks of skill and/or written examination of a candidate, the marks obtained in skill and/or written examination shall be added to the score, if any, (like NCC in case of Police Recruitment etc.) to derive at the total marks of skill and/or written examination of the candidate.

Save as otherwise provided in any instructions of Government, in case of non-availability of eligible candidate(s) of respective category after the skill and/or written examination for the post which remain unfilled shall be re-advertised as per reservation policy. A clear mention of this condition shall be made in the advertisement issued by the Commission.

(vii) **The Commission reserves the right to review the formula to decide the maximum number of CET qualified candidates who shall be eligible to appear for the skill and/or written examination, in future whenever it feels the need for the same.**

#### **10. PROCESS FOR RECRUITMENT OF GROUP D POSTS:**

The Commission shall on the basis of CET mark shortlist the candidates for selection, recommendation or waiting list in the respective categories and publish on the website in accordance with clause 12. The posts available for recruitment shall be advertised by the Commission to invite applications electronically of the eligible candidates based on the merit list of *CET (Marks)* to know whether the candidate is willing to be appointed on that post. The eligible candidates shall apply electronically on the website of the Commission using their Registration Number by such last date as may be indicated in the advertisement. Accordingly, the Commission shall recommend the name to the concerned Appointing Authority for appointment to Group D post.

#### **11. RECOMMENDATION OF NAME OF CANDIDATE(S) BY THE COMMISSION:**

The name of eligible candidates in order of merit shall be recommended to the concerned Appointing Authority to issue appointment letter and such candidate shall be ineligible to be considered for further selection on the post of same pay level after 90 days from the date of joining on the said post based on the CET marks unless he appears afresh in CET and obtains a new CET marks).

#### **12. WAITING LIST:**

In this regard the instructions issued by Government from time to time shall be applicable.

#### **13. MAINTENANCE OF RECORD:**

The record of CET shall be preserved for one year from the date of declaration of result in hard copy. Digital copy of records shall be retained for five years.

#### **14. JURISDICTION:**

All legal disputes with regard to the CET shall be subject to the jurisdiction of Courts at Panchkula (Haryana) only.

#### **15. SAVINGS:**

Any action taken consequent to the issue of the earlier notification by Haryana Government, General Administration Department (in General Services-I Branch) vide No. 42/119/2019-5GS-I, dated the 22nd May, 2022, including the registration of the applicants for Common Eligibility Test, shall be deemed to have been taken under this Policy.

#### **16. POWER TO AMEND:**

The power to interpret, change, amend and removal of doubt of any provision of this notification shall lie with the Human Resources Department.

VIVEK JOSHI,  
Chief Secretary to Government, Haryana.

**Annexure-A****Illustration No. 1: Validity of CET marks in case of improvement by an applicant:**

Mr. A appeared in CET-2022 during the year 2022 and obtained 70% marks, he appeared again in CET-2023 held in the year 2023 to improve his marks because he was not appointed against any post till that date. Now he obtained 85% marks in the CET-2023. The validity of highest marks (85%) of Mr. A will commence from the date of declaration of result of CET-2023 upto next three years or upto the date he further improves his marks in CET, whichever is earlier.

Mr. B appeared in CET-2022 during the year 2022 and obtained 84% marks, he appeared again in CET-2023 held in the year 2023 to improve his marks because was not appointed against any post till that date. Now he obtained 75% marks. The validity of highest marks (84%) of Mr. B will remain intact commence for a period of three years from the date of declaration of result of CET-2022 and during this period the lower marks (75%) obtained in CET-2023 will be ignored.

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11509—C.S.—H.G.P., Pkl.



# Haryana Government Gazette

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No. 28-2025] CHANDIGARH, TUESDAY, JULY 15, 2025 (ASADHA 24, 1947 SAKA)

## PART-I

### Notifications, Orders and Declarations by Haryana Government

#### HARYANA GOVERNMENT

GENERAL ADMINISTRATION DEPARTMENT  
(HUMAN RESOURCES-II BRANCH)

#### Notification

The 11th July, 2025

**No. 42/119/2019-5HR-II.**— The Governor of Haryana hereby makes the following amendment in the Recruitment to Group C and D posts through Common Eligibility Test (CET) Policy, 2024, notified *vide* No. 42/119/2019-5HR-II dated 31.12.2024, issued by General Administration Department which shall come into force with effect from 25.05.2025:-

**(i) Following proviso to Para 7 (iii) of CET Examination and Marks for Group-C posts shall be omitted.**

“Provided that the name of such applicant shall not be considered for skill and/or written examination for the advertised posts until he acquires the minimum essential educational qualification and/or experience, if any, specified for that post by the last date for attaining such minimum qualification specified in the advertisement issued by the Commission for the conduct of skill and/or written examination.”

**(ii) Following proviso to para-8 (iii) of CET Examination and Marks Group-D Posts be omitted.**

“Provided that such applicant shall not be eligible to apply for selection against the advertised posts like other eligible candidates of similar category having equal to or lesser CET marks until he acquires the minimum essential educational qualification and/or experience, if any, specified for that post by the last date for attaining such minimum qualification specified in the advertisement issued by the Commission.”

**(iii) Provision of Para 9 sub-para (i) to (vii) - Process for Recruitment of Group-C posts shall be omitted.**

**(iv) Provision of Para 10-Process of Recruitment of Group-D posts shall be omitted.**

**(v) Provision of para-11-Recommendation of Name of candidate(s) by the Commission shall be omitted.**

**(vi) Provision of para-12-waiting List shall be omitted.**

ANURAG RASTOGI,  
Chief Secretary to Government Haryana.



# Haryana Government Gazette

## EXTRAORDINARY

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चण्डीगढ़, मंगलवार, दिनांक 27 मई, 2025  
(ज्येष्ठ 6, 1947 शक)

### विधायी परिसिष्ट

क्रमांक विषय वस्तु पृष्ठ

भाग—I अधिनियम

कुछ नहीं

भाग—II अध्यादेश

कुछ नहीं

भाग—III प्रत्यायोजित विधान

GSR 10/Const./Article 309/2025 Dated 27-05-2025

2939—2943

Haryana Staff Selection Commission

(Process of Recruitment of Group C and D Posts) Rules, 2025

(केवल अंग्रेजी में)

भाग—IV शुद्धि पर्ची, पुनः प्रकाशन तथा प्रतिस्थापन

कुछ नहीं

**PART—III**  
**HARYANA GOVERNMENT**

GENERAL ADMINISTRATION DEPARTMENT  
(HUMAN RESOURCES-II BRANCH)

**Notification**

The 27th May, 2025

**No. G.S.R. 10/Const./Art. 309/2025.**— In exercise of the powers conferred under article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules to regulate the recruitment on Group C and D posts by direct recruitment through Haryana Staff Selection Commission, namely:-

<p><b>1.</b> (1) These rules may be called the Haryana Staff Selection Commission (Process of Recruitment of Group C and D posts) Rules, 2025.</p> <p>(2) It shall come into force with effect from the date of its publication in the Official Gazette.</p> <p><b>2.</b> In these rules, unless the context otherwise require as,-</p> <ul style="list-style-type: none"> <li>(a) 'CET' means the Common Eligibility Test to be held separately for Group C and D posts as and when decided by the Government which shall be computer-based online/offline/Optical Mark Reading (OMR) based test to be conducted by the Haryana Staff Selection Commission or any other agency on its behalf as decided by the Government and it shall be bilingual i.e. conducted in Hindi and English;</li> <li>(b) 'Commission' means the Haryana Staff Selection Commission;</li> <li>(c) 'Government' means the Government of Haryana in the General Administration Department;</li> <li>(d) 'Organization' means the Boards/Corporations/Statutory Bodies or any other agency owned and controlled by the State Government other than any University established by or under a State Act;</li> <li>(e) 'Post of police service' means Group-C posts of Home Department for which Physical Measurement Test/Physical Standard Test is one of the essential qualifications;</li> <li>(f) 'teaching posts' means the posts advertised by the Commission for which qualifying of Haryana Teachers Eligibility Test (HTET) is one of the essential qualifications, however, marks of HTET shall not be relevant for preparation of merit list of written examination;</li> </ul> <p><b>3.</b> All Head of the Departments and Organizations under the control of Haryana Government shall submit their requisitions for vacant Group-C posts to the Haryana Staff Selection Commission in the specified format with the eligibility criteria as provided in the relevant service rules of the posts. However, the requisition of Group-D posts of Departments shall be sent to Directorate of Human Resources Department while Boards/Corporations etc. shall send their requisition to Haryana Staff Selection Commission separately.</p> <p><b>4.</b> (I) <b>Advertisement.</b>- On receipt of requisitions, the posts available for recruitment shall be advertised by the Commission along with syllabus, procedure/ manner of conducting skill and/or written examination for the advertised posts and last date for attaining minimum educational qualifications and/or experience, claiming of any reservation or relaxation.</p> <p>(II) <b>Inviting of applications.</b>- (i) On an advertisement being issued, the Commission shall invite the applications electronically from the eligible candidates those who had secured fifty percent marks in CET in case of unreserved category and forty percent in case of reserved category based on the merit list of CET marks.</p>	<p style="margin-left: 20px;">Short title and commencement</p> <p style="margin-left: 20px;">Definitions</p> <p style="margin-left: 20px;">Requisitions by Departments/ Organizations</p> <p style="margin-left: 20px;">Issuance of advertisement</p>
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(ii) Eligible applicant shall be required to submit an Online Detailed Application Form (DAF) alongwith scanned documents/certificates in support of eligibility and category viz. Deprived Scheduled Castes/Other Scheduled Castes/Backward Classes-A/Backward Classes-B/ Economically Weaker Section/ Eligible Sports Persons with Benchmark Disabilities/Ex-servicemen and Educational Qualification, within such period as specified by the Commission. Any delay in submission of the Detailed Application Form or documents in support beyond the specified date shall lead to cancellation of candidature for the Skill and/or written examination. The candidates shall be required to submit all the documents in support of the claim for any vertical or horizontal reservation benefits, educational qualifications and other eligibility conditions alongwith Detailed Application Form for Skill and/or Written Examination afresh, irrespective of the fact that any of such document(s) was/were submitted with application for CET examination.

(III) **Eligibility conditions.-** (i) The CET marks obtained by an applicant in the first or any subsequent attempt are valid for a period of three years from the date of declaration of result of CET of the respective attempt. If during the validity period, an applicant attains the upper age limit, including the relaxation in age admissible if any, specified for the advertised post, he shall not be entitled to appear in written and/or skill examination.

(ii) In respect of reservation, the validity of certificate for reservation benefits (if applicable) shall be considered on the closing date of submission of application form for the advertised posts and the Commission shall mention the same in the advertisement.

(IV) **Conditions to get the benefit of reservation.-** A candidate of reserved category shall be considered to grant the benefit of reservation only in case he is domicile of the State of Haryana and submit the valid certificate of reservation afresh in accordance with the instructions issued by State Government from time to time before/upto the closing date of application for skill and/or written examination as specified by the Commission.

Process of recruitment

**5. 1. For Group-C posts other than the posts of police service and teaching posts.-**

(A) In case of Group-C posts covered under CET other than the posts of police service and teaching posts, out of candidates applying for the post, the maximum number of candidates eligible to appear for the skill and/or written examination shall be 10 (Ten) times of total number of posts advertised by the Commission.

**(B) Group C Posts of police service..-**

The Commission shall invite adequate number of candidates on the basis of merit obtained by them in Common Eligibility Test (CET), for Physical Measurement Test and then for Physical Screening Test both of which shall be of qualifying nature only. The Commission may do so in such number of batches, as it deems necessary, so as to shortlist qualified candidates for written test.

2. If the CET marks of the last candidate who has applied for the post in terms of the advertisement is achieved by more than one candidate, then all such candidates at the cut off CET marks who have applied for the posts shall be entitled to be considered for appearing in the skill and/or written examination for the post(s) advertised by the Commission. On receipt of requisitions of the posts of different nomenclature but of similar educational qualifications and pay scales, the Commission shall be competent to hold one common skill and/or written examination with the condition that the distribution/allocation shall be on merit- based option given by the successful candidates for the post.

3. In case the number of candidates applying for the posts who are eligible is less than the number limit specified above, the Commission may extend the date by publication of notice on the website for enabling further eligible candidates to apply.
4. For consideration of a candidate against a post of general category, such candidate has to secure minimum fifty percent marks in the skill and/or written examination to be considered for selection/recruitment. In case of consideration against the reserved category post (whether vertical or horizontal) the candidate shall receive a concession of ten percent for the purpose of eligibility, i.e. the minimum cut off for such candidates shall be forty percent.
5. The Commission shall on the basis of marks obtained in the written/skill examination shortlist the candidates for selection, recommendation and waiting list in the respective categories and publish the list of such candidates on the website.
6. For calculation of total marks of skill and/or written examination of a candidate, the marks obtained in skill and/or written examination shall be added to the score, if any, (like NCC in case of post of police service) to arrive at the total marks of skill and/or written examination of the candidate.
7. Save as otherwise provided in any instructions the Commission shall clearly mention in its advertisement that in case of non-availability of eligible candidate(s) of respective category after the skill and/or written examination for the post which remain unfilled, the same shall be re-advertised as per reservation policy.

**6.** In case of Teaching posts (Group-C), the Commission shall conduct written examination for all eligible candidates fulfilling the requisite conditions to appear in the exam as prescribed in the service rules/instructions of indenting department. The Commission shall prepare the list of eligible as well as in-eligible candidates before appearing for the skill and /or written examination and shall publish the same on its website so that any in-eligible candidate may submit his/her objections to the same within the time specified by the Commission. The Commission shall, in a time bound manner consider the objections and resolve the same, if the grievance of the candidates is found genuine.

For Teaching Posts (Group-C)

**7.** In case of Group-D posts excluding the posts where minimum educational qualification is below matriculation in the Haryana Group-D employees (Recruitment and Conditions of Service) Act, 2018, the Commission shall on the basis of CET marks shortlist the candidates for selection, recommendation or waiting list in the respective categories and publish the list of such candidates on the website. The posts available for recruitment shall be advertised by the Commission to invite the application/willingness electronically of the candidates based on the merit list of CET marks to know whether the candidate is willing to be appointed on the post. The eligible candidates shall apply electronically on the website of the Commission using their Registration Number by such last date, as may be indicated in the advertisement. Accordingly, the Commission shall recommend the name to the concerned department for appointment to Group-D posts.

For Group-D posts

**Note:- For Group-D posts only willingness/consent of the eligible candidates shall be obtained by the Commission before declaration of final result.**

**8.** The Commission shall maintain complete secrecy while setting and printing of question papers. The Commission shall ensure that there shall be no breach of any process, as specified by the Commission for the conduct of examination.

Setting and printing of question paper

**9.** Benefit of reservation to the persons of reserved categories shall be as per the Haryana Government instructions applicable as on the closing date of submission of application form for the advertised posts.

Reservation.

**10.** The age limit and benefit of age relaxation shall be admissible as per rules or instructions issued by Government from time to time.

Relaxation in Age.

Provision of compensatory time and assistance of scribe to persons with benchmark disabilities.

Post preferences.

Scrutiny of documents.

Publication of answer key.

Redressal of grievances.

Declaration of result.

**11.** Subject to the prevailing instructions of the Central/State Government in this regard, the Commission shall prescribe the benchmark disabilities as well as detailed instructions regarding the benefits available for candidates with benchmark disabilities in the advertisement itself.

**12** The Commission may conduct the common skill and/or written examination for the posts having similar educational qualifications and pay scales, though their nomenclature may be different. The Commission may obtain option/preferences of Department as well as posts, as applicable from the eligible candidates at the time of inviting application itself or at any later stage if deemed fit. The final allocation of departments/posts in such cases shall be on the basis of merit-cum-preference or otherwise, as applicable.

**13.** (I) Only those documents which have been uploaded by the candidate while filling up the application form shall be considered by the Commission for the purpose of scrutiny, if any. In case of any variation in the document uploaded and produced at any subsequent stage, the candidature of such candidate shall be cancelled/rejected. If any application is found to have been uploaded without the requisite supporting documents and other relevant information, the candidate himself/herself shall be responsible for the same and his/her candidature shall be liable to be cancelled/rejected.

However, Commission reserves the right to allow any later date as cut off date for submission of relevant documents and to ask for any additional documents at later stage, if deems necessary in the interest of the candidate.

(II) The genuineness of documents uploaded by the selected and recommended candidates with their application forms shall be done by the indenting department at the time of giving appointment as per service rules/Instructions.

**14.** The Commission shall publish the answer key of every examination conducted by it, on its website before declaring the final result and shall invite objections on the answer key from all interested candidates within a further period as specified by the Commission. The Commission shall consider all such objections and if any objection(s) is found genuine, the answer key shall be revised accordingly. To decide the correctness of any question or answer thereof, the Commission shall constitute a Committee of experts drawn from the institutions like State Universities etc. whose credentials shall be beyond any doubt regarding evaluation of answer sheets and whose detail shall remain confidential. The answer sheets shall be evaluated as per the report of the experts Committee so constituted.

**15.** The Commission shall redress any grievance except on the policy matter of any candidate which may arise during the recruitment process. The final decision of the Commission on the said grievance shall be communicated to the aggrieved candidate.

**16.** The Commission shall declare the result of each skill and or written examination with the following details, namely:-

**Declaration of Result of Marks obtained by each candidate who appeared in Skill and/or Written Examination:**

1	Advt. No. :	
2	Registration No./Roll No.:	
3	Name of Post and Category Number:	
4	Date of skill and or written examination:	
5	Result/Marks obtained:	

**Final Result with post allocation:**

1	Advt. No.	
2	Name of Post, Category Number and Name of Department/Board/ Corporation	
3	Registration no./Roll No	
4	Date of skill and or written examination	
5	Final result	

The Commission either suo moto after giving reason in writing or on the basis of any Court orders/Complaints/any representation etc., if it is satisfied that there is need to revise the result, shall be competent to revise the result declared for the posts advertised by the Commission.

**17.** The names of eligible candidates in order of merit shall be recommended to the concerned department to issue appointment letter and such candidate shall be ineligible to be considered for further selection on the post of same pay level after ninety days from the date of joining on the said post based on the CET marks unless he appears afresh in CET and obtains a new CET marks.

Selection/recommendation of name of candidate (s) by the Commission.

**18.** With regard to waiting list the instructions issued by the office of Chief Secretary *vide* No. 42/06/2019-2GS-I dated 25/06/2019 as amended from time to time shall be applicable.

Waiting list.

**19.** The record of skill and/or written examination shall be preserved for one year from the declaration of result in hard copy and the digital copy of record shall be retained for five years.

Maintenance of record.

**20.** (i) If any candidate is found to indulge at any stage in any of the malpractices during the conduct of examination or thereafter, his/her candidature shall be cancelled and he/she (candidate and impersonator) shall be debarred from the examination of the Commission.

Action against candidates guilty of impersonation and misconduct.

The relevant details shall be specified by the Commission in the advertisement itself. In addition to above, if any person/organization indulges in any unfair means in public examination, he/she shall be liable for action under “the HARYANA PUBLIC EXAMINATION (PREVENTION OF UNFAIR MEANS) ACT, 2021” (25 of 2021) or any other law as applicable at that point of time.

(ii) The Commission shall be competent to call candidates anytime to capture their biometric data. In case of mismatch in biometric data taken at the time of examination and at any other stage, the candidature of candidate shall be cancelled on grounds of impersonation and he/she shall be debarred from the future examinations.

**21.** The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, short-listing for examination(s), conduct of examination(s), allotment of examination centers and preparation of merit list and allocation, preparation and issuance of waiting list, issuance of debarment for indulging in malpractices etc. shall be final and binding on the candidates and no enquiry/ correspondence shall be entertained in this regard.

Commission's decision to be final.

**22.** The General Administration Department shall be competent to issue instructions to any Department or an authority to assist or to aid the Commission for proper conduct of any examination.

Power to issue instructions.

**23.** The power to interpret, change, amend, relax and removal of doubt of any provision of these rules shall lie with the Government.

Power to amend/interpret/relaxation.

ANURAG RASTOGI,  
Chief Secretary to Government Haryana.

**THE PUNJAB POLICE RULES  
1934.**

**(AS APPLICABLE IN HARYANA STATE)**

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*issued by and with the authority of the provincial Government  
under Sections 7 and 12 of Act V of 1861*

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**VOLUME II**



**(Reprint Edition --- 2008)**

**(Amended upto 31.03.2008)**

the recruit is enrolled. No recruit shall be accepted, who, unless he had already had small-pox and shows obvious scars thereof, is not certified by the Civil Surgeon to have been successfully vaccinated or re-vaccinated within the previous twelve months. The Recruit Register shall be examined and countersigned by the Deputy Inspector-General when visiting the district for purposes of inspection.

**12.14        *Nationality domicile and character of the candidates.-***

(1)        No person shall be appointed to the post of constable in, Haryana Police, unless he is –

- (a)    a citizen of India, or
- (b)    a subject Nepal, or
- (c)    a subject of Bhutan, or
- (d)    a Tibetan refugee who came over India before the 1<sup>st</sup> January, 1962 with the intention of permanently settling in India, or
- (e)    a person of Indian origin who migrated from Pakistan, Burma, Sri Lanka or any of the East African Countries of Kenya, Uganda, United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire and Ethiopia with the intention of permanently settling in India:

Provided that a person belonging to any of the categories (b), (c), (d) or (e) shall be a person in whose favour of certificate of eligibility has been issued by the Government.

2.        A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Selection Board, but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government.

[1\*\*\*]

3        No person shall be appointed to the Post of Constable, unless he produces a certificate of character from the principal Academic officer of the University College, School or institution last attended if any, and similar certificate from two other responsible persons, not being his relatives who are well acquainted with him in his private life and are unconnected with his University, College, School or Institution.

1. The Explanation (i) and (ii) omitted vide Punjab Police (Haryana Amendment) Rules 2007GSR 22/Const. dated 13.7.07

**12.15      *Recruits –age and physical standards of.***

(1)              Recruits shall be not less than 18, and not more than 27 years of age at the time of enrolment, and shall have a minimum height of 5'-8" and normal chest measurement of 33", with expansion of 1½ inches. These physical standards shall not be relaxed without the general or special sanction of the Deputy Inspector-General. A general reduction of the standard may be allowed by Deputy Inspectors-General in the case of special castes or classes, which provide desirable recruits, but whose general height does not come up to that prescribed. In such cases a standard of chest measurement and general physique shall be fixed, which will permit the enlistment of strong and well proportioned youths of the class in question. "The Inspector General may, in special circumstances to be recorded in writing, relax the upper age limit and the Physical standards in the case of recruits.

*Note1.- A recruit whose age is not less than 17 years may be enrolled, subject to the condition that the service rendered by him before the age of 18 years shall not qualify for pension.*

*Note2.- Upper age limit shall be relaxable in case of Scheduled Castes, Scheduled Tribes, Backward Classes and ex-serviceman recruits in accordance with the instructions issued by the States Government in this behalf from time to time.*

(2)              The greatest care shall be taken to ensure that the age of every police officer is correctly recorded at the time of his enrolment and appointment. The record then made becomes of the utmost importance, when the question arises of an officer's right to pension, and is accepted as decisive in the absence of full proof both that the original entry was wrong and that the date of birth originally given was due to a bonafide mistake.

    A copy of this rule shall be pasted inside the cover of the recruit register (From 12.13) and the attention of the Civil Surgeon shall be drawn to it.

**12.16      *Recruits medical examination of***

(1)              Every recruit shall, before enrolment, be medically examined and

certified physically fit for service by the Civil Surgeon. A certificate in the prescribed form (10.64) signed by the Civil Surgeon personally, is an essential qualification for enrolment (*vide* Fundamental Rule 10).

The examination by the Civil Surgeon, will be conducted in accordance with the instructions issued by the medical department and will test the eyesight, speech and hearing of the candidate, his freedom from physical defects, organic or contagious disease, or any other defect or tendency likely to render him unfit, and his age. The candidate must strip for examination, a loin covering being allowed except when the examination is being completed and any candidate who refuses to do so must be rejected. The conditions of police service make it necessary that the medical examination of candidates should be strict. Candidates shall be rejected for any disease or defect which is likely to render them unfit for the full duties of a police officer.

(2) Superintendents are themselves responsible for rejecting candidates whose general standard of physique and intelligence is unsatisfactory; only those candidates should be sent for medical examination whom the Superintendent has accepted as being up to the required standards in these respects. (See Appendix 12.16).

Provided that physical efficiency tests for which each ex-serviceman will have to undergo and the marks which shall be awarded shall be as under:-

Events	Time taken/distance	Marks obtained
(A) Race of 100 Meters	Less than or equal to 15 seconds	5
	Less than or equal to 18 seconds but more 15 seconds	3
	More than 18 seconds	0
(B) Race of 800 Meters	Less than or equal to 3 minutes	5
	Less than or equal to 4 minutes but more 3 minutes	3
	More than 4 minutes	0
(C) Long Jump	12 feet or more than 12 feet	5
	11 feet or more than 11 feet but less than 12 feet	3
	Less than 11 feet	0
(D) High Jump	3 feet and 6 inches or more	5
	3 feet or more than	3

but less than 3 feet and 6 inches	
Less than 3 feet	0

“Provided further that physical efficiency tests which each lady candidate will have to undergo and the marks which shall be awarded shall be as under:-

Events	Time taken/distance	Marks obtained
<b>(A) Race of 200 Meters</b>	Less than or equal to 35 seconds	5
	Less than or equal to 40 seconds	3
	but more 35 seconds	
<b>(B) Shot Put (4 KG weight)</b>	More than 40 seconds	0
	6 meters or more than 6 meters	5
<b>(C) Long Jump</b>	5 meters or more but less than 6 meters	3
	Less than 5 meters	0
	11 feet and 3 inches or more than that	5
	10 feet or more than 10 feet but less than 11 feet and 3 inches	3
<b>(D) High Jump</b>	Less than 10 feet	0
	3 feet and 6 inches or more	5
	3 feet 3" or more than but less than 3 feet and 6 inches	3
	Less than 3 feet	0

#### **12.17      *Recruits –enrolment of***

When a candidate has been passed by the Superintendent and the Civil Surgeon under rules 12.12 to 12.16, orders for his enrolment shall be entered in column 14 of form 12.13 and in the order book. The recruit shall be sent to the Line's Officer, who shall personally place him in the charge of the chief drill instructor. The latter shall be responsible for explaining to the recruit the disciplinary orders immediately applicable to him, for arranging for the issue to him of recruits uniform and equipment, and for allotting him to a squad and showing him his place in barracks.

#### **12.18      *Recruits verification of character of.***

(1) The character and suitability for enrolment of every recruit shall be ascertained by a reference to the lambardar of the village or ward member of the town of which the recruit is a resident. A search slip shall also be sent to the Finger

Print Bureau in order to establish his freedom or otherwise from conviction. Such lambardar or ward member shall, if the recruit is of good character, furnish a certificate to that effect which shall be verified and attested by the sub-inspector in charge of the local police station. The Sub-Inspector shall be complete the information required by form 12.18 (I).

(2) If the recruit is not a resident of British territory, the Superintendent shall take steps to verify his character through other serving police officers, whose homes are in the same neighbourhood, or by such means as may be most suitable under the circumstances.

(3) Recruits shall be provisionally enrolled pending the result of the reference.

#### **12.19 *Recruiting arrangements***

(1) When sufficient recruits to fill vacancies in the rank of constable do not present themselves voluntarily at the headquarters of a district, or when other reasons justify such action, police officers proceeding on leave shall be encouraged to enlist recruits at their homes, and selected men may be deputed singly or in parties on recruiting duty.

(2) When police officers are required under the provisions of above sub rule to bring recruits from another district they shall be provided with a letter to the Superintendent of such district, requesting him to examine candidates brought before him and to have those who are considered suitable for enrolment, medically examined. A roll all candidates passed as fit shall be prepared in form 12.13 by the Superintendent who examines them, and they shall be enlisted on the establishment of he district in which they are to serve with effect from the date of their being allowance from that date provided that they report for duty without delay and by the most direct route. The appointment of candidates, enrolled otherwise than under this provision shall in no case be antedated

(3) In cases where a police officer has been put to expense on account of the feeding and traveling expenses of a candidate brought by him, and provided such candidate is accepted and enrolled, the actual expenses so incurred, up to a maximum of Rs.3, for each recruit, may be paid by the Superintendent from his grant

for rewards.

**12.20. *Recruits Dates of Enrolment of***

Superintendents of Police shall fill up vacancies in the rank of Constable as and when suitable men are available. Recruiting parties may be dispatched, if necessary, and any police officer who produces really good recruits should be given some reward in addition to travelling allowance. The dates of enlistment of recruits shall, however, as far as possible, be regulated to ensure that a sufficient number of men are enrolled on the same date to form a training squad to proceed from start to finish of their recruits training according to the prescribed syllabus.

**12.21. *Discharge of inefficient***

A constable who is found unlikely to prove an efficient police officer may be discharged by the Superintendent at any time within three years of enrolment. There shall be no appeal against an order of discharge under this rule.

**12.22. *Certificate of appointments***

(1) Every enrolled police officer shall be given a certificate of appointment in the form prescribed by the Police Act (Form 12.22(1) and shall sign a receipt therefore in his character roll. Such certificate shall be signed by the gazetted officer empowered to make the appointment.

(2) Such certificates shall be in abeyance during period of suspension and shall be surrendered on leaving the service.

**12.23. *Trackers.***

(1) In districts where tracking by indigenous methods is an established custom, professional trackers may be appointed to the police by Superintendents either as constables or head constables according to their qualifications and up to the age of 35 years.

(2) The physical standards prescribed in rule 12.15 shall not be obligatory in the case of trackers, but rules 12.16 and 12.18 shall apply to them. Trackers, who prove unsatisfactory in respect of character and skill, may be discharged at any time. Men enlisted as trackers shall not be promoted or transferred for general police duties, unless they are thoroughly qualified for such duties.

*[Authorised English Translation]*

## HARYANA GOVERNMENT

## HOME DEPARTMENT

## Notification

The 9th March, 2018

No. S.O. 14/H.A. 25/2008/S.92/2018.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with sub-section (1) of section 92 of Haryana Police Act, 2007 (25 of 2008), the Governor of Haryana hereby amends the Haryana Police (Non Gazetted and Other Ranks) Service Rules, 2017 as follows, namely:-

1. These rules may be called the Haryana Police (Non Gazetted and Other Ranks) Service (Amendment) Rules, 2018.

2. In the Haryana Police (Non Gazetted and Other Ranks) Service Rules, 2017(hereinafter called the said rules), after rule 5, the following rule shall be inserted namely:-

"5A. Relaxation of upper age limit.- The upper age limit for recruitment in the rank of Sub-Inspector to all departmental candidates in Haryana Police with a minimum 03 years of continuous service shall be 30 years for General Category candidates and 35 years for Backward Class candidates and Scheduled Castes candidates.".

3. In the said Rules, 2017.— (i) In Appendix -B, against Serial no. 2, under column 3, for existing entries at item (iii), the following item shall be substituted, namely:-

"(iii) Minimum height and chest measurement

	Height	Chest
Male	170 Centimeter General Category	83 Centimeter un-expanded minimum with expansion of 04 centimeter (minimum) onwards.
	168 Centimeter for eligible reserve categories as per latest Government Reservation Policy applicable at the time of advertisement/corrigendum as the case may be.	81 Centimeter un-expanded minimum with expansion of 04 centimeter (minimum) onwards for eligible reserve categories as per latest Government Reservation Policy applicable at the time of advertisement/corrigendum as the case may be.
Female	158 Centimeter General Category	NIL
	156 Centimeter for eligible reserve categories as per latest Government Reservation Policy applicable at the time of advertisement/corrigendum as the case may be.	NIL
<p>Note:- 1. Physical Measurement Test shall be of qualifying nature only.</p> <p>Note:- 2. The suitable relaxation in minimum physical standards may be granted by the Director General of Police for recruitment of outstanding sports persons after recording reasons in writing only if the application is made for recruitment under sports quota category.</p>		

(ii) In Appendix B, the Note II under Sr. No. 5 shall be omitted.

DR. S. S. PRASAD,  
Additional Chief Secretary to Government Haryana,  
Home Department.

## मार्ग-III

## हरियाणा सरकार

गृह विभाग

अधिसूचना

दिनांक 9 मार्च, 2018

**रांख्या का०आ०14/ह०आ०25/2008/पा०92/2018.**— हरियाणा पुलिस अधिनियम, 2007 (2008 का अधिनियम 25), की धारा 92 की उप धारा (1) के साथ पठित भारत के संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, हरियाणा के राज्यपाल, इसके द्वारा हरियाणा पुलिस (अराजपत्रित तथा अन्य पद) सेवा नियम, 2017 को आगे संशोधित करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात्:—

1. ये नियम हरियाणा पुलिस (अराजपत्रित तथा अन्य पद) सेवा (संशोधन) नियम, 2018 कहे जा सकते हैं।
2. हरियाणा पुलिस (अराजपत्रित तथा अन्य पद) सेवा नियम, 2017 (जिन्हें, इसमें, इसके बाद, उक्त नियम कहा गया है) में, नियम 5 के बाद, निम्नलिखित नियम रखा जाएगा, अर्थात्:—

“5(क) ऊपरी आयु सीमा में छूट.— हरियाणा पुलिस में न्यूनतम तीन वर्ष की निरंतर सेवा रखने वाले सभी विभागीय उम्मीदवारों को उप निरीक्षक के पद पर भर्ती के लिए सामान्य प्रवर्ग उम्मीदवारों के लिए तीस वर्ष तथा पिछड़ा वर्ग उम्मीदवारों तथा अनुसूचित जातियों के उम्मीदवारों के लिए पैंतीस वर्ष तक ऊपरी आयु सीमा में छूट दी जाएगी।”।

3. उक्त नियम में परिशिष्ट ख में— (i) क्रम संख्या 2 के सामने, खाना 3 के नीचे, विद्यमान मद (iii) के स्थान पर, निम्नलिखित मद प्रतिस्थापित की जाएगी, अर्थात्:—

“(iii) न्यूनतम लम्बाई तथा छाती माप

	ऊंचाई	छाती
पुरुष	170 सेंटीमीटर सामान्य श्रेणी	83 सेंटीमीटर न्यूनतम बिना विस्तारित के बाद 04 सेंटीमीटर (न्यूनतम) विस्तार के साथ
	विज्ञापन/शुद्धिपत्र के समय लागू नवीनतम सरकारी आरक्षण नीति के अनुसार 168 सेंटीमीटर पात्र आरक्षित श्रेणियों के लिए जैसी भी रिथ्ति हो।	81 सेंटीमीटर न्यूनतम बिना विस्तारित के बाद ( 04 सेंटीमीटर न्यूनतम विस्तार के साथ) विज्ञापन के समय लागू नवीनतम सरकारी आरक्षण नीति के अनुसार पात्र आरक्षित श्रेणियों के लिए जैसी भी रिथ्ति हो।
महिला	158 सेंटीमीटर सामान्य श्रेणी	शून्य
	विज्ञापन/शुद्धिपत्र के समय लागू नवीनतम सरकारी आरक्षण नीति के अनुसार 156 सेंटीमीटर पात्र आरक्षित श्रेणियों के लिए जैसी भी रिथ्ति हो।	शून्य

**टिप्पणी:—1.** शारीरिक मापन परीक्षा केवल आहक स्वरूप का होगा।

**टिप्पणी:—2.** पुलिस महानिदेशक, हरियाणा द्वारा केवल कारणों को अभिलिखित करने के बाद उत्तरूप खिलाड़ियों की भर्ती के लिए न्यूनतम शारीरिक मानकों में उचित छूट प्रदान की जा सकती है यदि आवेदन खेल कोटा प्रवर्ग के अधीन भर्ती के लिए किया गया है; तथा

- (ii) परिशिष्ट ख में क्रम संख्या 5 के सामने खाना वर्णित टिप्पणी-II का लोप कर दिया जाएगा।

डॉ० एस० एस० प्रसाद,  
अपर मुख्य सचिव, हरियाणा सरकार,  
गृह विभाग, चण्डीगढ़।



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## भाग-III

## हरियाणा सरकार

गृह विभाग

## अधिसूचना

दिनांक 30 जनवरी, 2024

**संख्या का०आ० 7/ह०आ० 25/2008/धा० 92/2024।**— हरियाणा पुलिस अधिनियम, 2007 (2008 का 25) की धारा 92 की उप—धारा (1) के साथ पठित भारत के संविधान के अनुच्छेद 309 के परन्तुक के अधीन प्रदत्त शक्तियों का प्रयोग करते हुए, हरियाणा के राज्यपाल, इसके द्वारा, पंजाब पुलिस नियम, 1934 को हरियाणा राज्यार्थ, आगे संशोधित करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात्—

1. ये नियम पंजाब पुलिस (हरियाणा संशोधन) नियम, 2024 कहे जा सकते हैं।
2. पंजाब पुलिस नियम, 1934 में, नियम 12.16 के स्थान पर, निम्नलिखित नियम प्रतिस्थापित किया जाएगा, अर्थात्—  
“12.16 सीधी भर्ती हेतु प्रक्रिया।—  
(1) रिक्तियों की प्रतिशतताः—  
(क) सिपाही के रैंक में सभी तथा उप—निरीक्षक के रैंक में कुल पदों की पचास प्रतिशत (50%) (स्थाई तथा अस्थाई दोनों) रिक्तियां सीधी भर्ती द्वारा हरियाणा कर्मचारी चयन आयोग के माध्यम से भरी जाएंगी : परन्तु सीधी भर्ती द्वारा भरी जाने वाली रिक्तियों में से खेल कोटा के अधीन रिक्तियां समय—समय पर लागू राज्य सरकार की नीति के अनुसार खिलाड़ियों में से भरी जाएंगी;  
(ख) हरियाणा कर्मचारी चयन आयोग एक या एक से अधिक तकनीकी विशेषज्ञों जैसे सेवारत्त या सेवानिवृत्त पुलिस अधिकारी (जो पुलिस उप अधीक्षक की पदवी से नीचे के न हो), मनोवैज्ञानिक, चिकित्सक, विषय विशेषज्ञ इत्यादि को समय—समय पर इसकी सहायता के लिए सहयोगित कर सकता है। ये विशेषज्ञ अपने—अपने सम्बद्ध क्षेत्रों में न्यूनतम दस वर्ष का अनुभव रखने वाले प्रतिष्ठाप्राप्त व्यक्ति होंगे;  
(ग) हरियाणा कर्मचारी चयन आयोग सम्पूर्ण चयन प्रक्रिया के प्रबन्धन के लिए कम्प्यूटर आधारित प्रबन्धन सूचना प्रणाली जारी रखने के लिए उत्तरदायी होगा जिसमें अन्य बातों के साथ—साथ, ऑनलाइन आवेदन पत्र प्राप्त करने, उनकी प्रक्रिया करने तथा परिणाम तैयार करना इत्यादि शामिल होंगे।  
(2) मांगः—जब कभी सीधी भर्ती हेतु रिक्तियों की पर्याप्त संख्या हो, तो राज्य सरकार के अनुमोदन के बाद, पुलिस महानिदेशक, कर्मचारी चयन आयोग को मांग भेजेगा।  
(3) सार्वजनिक सूचना :— पुलिस महानिदेशक से मांग पत्र की प्राप्ति पर, हरियाणा कर्मचारी चयन आयोग आवेदन प्रस्तुत करने की अन्तिम तिथि से कम से कम पन्द्रह दिन पूर्व राज्य के कम से कम दो प्रमुख दैनिक समाचार पत्रों, जिनमें से एक हिन्दी तथा दूसरा अंग्रेजी में होगा, में रिक्तियां अधिसूचित करेगा। विज्ञापन में रिक्तियों का विवरण, आवेदन का ढंग तथा पात्रता शर्तें इत्यादि होंगी। अन्य ब्लौरे हरियाणा कर्मचारी चयन आयोग की शासकीय वेबसाइट पर डाले जाएंगे।  
(4) आवेदनः— (क) उस उम्मीदवार, जिसके विरुद्ध किसी दापिडक न्यायालय द्वारा आवेदन पत्र प्रस्तुत करने की अंतिम तिथि को या उससे पूर्व आरोप तय किए हैं, को आवेदन पत्र प्रस्तुत करने के लिए पात्र नहीं माना जाएगा;  
(ख) आवेदन विहित फीस के साथ होंगे तथा ऑनलाइन प्राप्त किए जाएंगे। उम्मीदवार द्वारा ऑनलाइन प्रस्तुत की गई सूचना अन्तिम होगी;  
(ग) पात्र उम्मीदवार को रोल नम्बर आबंटित किया जाएगा तथा हरियाणा कर्मचारी चयन आयोग की शासकीय वेबसाइट पर अपलोड किया जाएगा। एक बार रोल नम्बर आबंटित होने पर, प्रत्येक उम्मीदवार चयन प्रक्रिया में भाग लेने के लिए प्रवेश पत्र जनित करने हेतु समर्थ हो जाएगा।  
(5) अहंता परीक्षाएः— हरियाणा कर्मचारी चयन आयोग शारीरिक माप परीक्षा तथा शारीरिक स्क्रीनिंग टैस्ट, जो केवल अहंता प्रवृत्ति के होंगे, हेतु सामान्य पात्रता परीक्षा (सी.ई.टी.) में उम्मीदवार द्वारा प्राप्त अंकों के आधार पर पर्याप्त संख्या में उम्मीदवारों को आमंत्रित करेगा। हरियाणा कर्मचारी चयन आयोग इतनी संख्या में बैचों में ऐसा कर सकता है, जो वह आवश्यकता समझे ताकि ज्ञान परीक्षा के लिए प्रत्येक प्रवर्ग के विज्ञापित पदों के चार गुना के बराबर योग्य उम्मीदवारों को चयनित सूची में रखा जा सके।

(6) शारीरिक माप परीक्षा :-

(क) उम्मीदवारों को हरियाणा पुलिस (अराजपत्रित तथा अन्य पद) सेवा नियम, 2017 के परिशिष्ट खं में विहित मानकों के अनुसार शारीरिक माप परीक्षा से गुजरना होगा;

(ख) शारीरिक माप परीक्षा की सम्पूर्ण प्रक्रिया करने में टेम्पर प्रूफ, उचित और निष्पक्ष मानक डिजिटल डिस्प्ले मानीटर पर उनके माप को पढ़ने में समर्थ हो;

(ग) शारीरिक माप परीक्षा का परिणाम हरियाणा कर्मचारी चयन आयोग द्वारा तैयार किया जाएगा तथा इसकी शासकीय वेबसाइट पर प्रदर्शित किया जाएगा;

(घ) उन उम्मीदवारों, जो शारीरिक माप परीक्षा के लिए विहित मानकों को पूरा करने में असफल रहते हैं, को आगे की चयन प्रक्रिया से निकाल दिया जाएगा;

(ङ.) केवल वही उम्मीदवार ही चयन हेतु आगे की प्रक्रिया में भाग लेंगे, जो शारीरिक माप परीक्षा के हेतु विहित मानकों को अर्हक करते हैं।

(7) शारीरिक जाँच परीक्षा :- वे उम्मीदवार, जिन्होंने शारीरिक माप परीक्षा अर्हक कर ली है, आगे अपनी शारीरिक उपयुक्तता तथा सहनशीलता की जाँच करवाने के लिए शारीरिक जाँच परीक्षा में उपस्थित होंगे। इस परीक्षा के लिए विहित मानक नीचे दिए गए अनुसार होंगे:-

क्रम संख्या	उम्मीदवार	दौड़ की दूरी	अर्हक समय
1.	पुरुष	2.5 किलोमीटर	12 मिनट
2.	महिला	1.0 किलोमीटर	06 मिनट
3.	भूतपूर्व सैनिक	1.0 किलोमीटर	05 मिनट
टिप्पणी— हरियाणा कर्मचारी चयन आयोग के विवेक पर परीक्षा की विश्वसनीयता सुनिश्चित करने के लिए आर. एफ. आई. डी. (रिडियो फ्रीकॉर्सी पहचान यन्त्र) या किसी अन्य उत्तम तथा विश्वसनीय प्रौद्योगिकी का उपयोग किया जाएगा।			

(क) इस परीक्षा से गुजरने के लिए अपेक्षित चिकित्सा उपयुक्तता की जिम्मेवारी उम्मीदवार की होगी ;

(ख) शारीरिक जाँच परीक्षा के लिए विहित मानकों को पूरा करने में असफल रहने वाले उम्मीदवारों को आगे की चयन प्रक्रिया से निकाल दिया जाएगा;

(ग) शारीरिक जाँच परीक्षा का परिणाम हरियाणा कर्मचारी चयन आयोग द्वारा तैयार किया जाएगा तथा इसकी शासकीय वेबसाइट पर प्रदर्शित किया जाएगा;

(घ) शारीरिक जाँच परीक्षा के लिए विहित मानकों को अर्हक करने वाले उम्मीदवारों को ही आगे की चयन प्रक्रिया में भाग लेने की अनुमति दी जाएगी ।

(8) ज्ञान परीक्षा (94.5% वेटेज) :- हरियाणा कर्मचारी चयन आयोग, उन उम्मीदवारों में से प्रत्येक प्रवर्ग के लिए विज्ञापित पदों की संख्या के चार गुना के बराबर उम्मीदवारों को चयनित सूची में रखेगा, जिन्होंने अपने शारीरिक माप परीक्षा और शारीरिक जाँच परीक्षा को अर्हक किया है, ताकि वे आगे ज्ञान परीक्षा में उपस्थित हो सकें। ज्ञान परीक्षा की विस्तृत प्रक्रिया निम्नानुसार होगी:-

(क) सभी उम्मीदवारों को 94.5 प्रतिशत वेटेज की ज्ञान परीक्षा देनी होगी, जिसमें वस्तुनिष्ठ प्रश्न, बहुवैकल्पिक प्रश्न शामिल होंगे। प्रत्येक प्रश्न के अंक समान होंगे;

(ख) परीक्षा का माध्यम द्विभाषिक अर्थात् हिंदी/अंग्रेजी होगा सिवाय जहाँ उम्मीदवारों के हिंदी/अंग्रेजी भाषा ज्ञान का परीक्षण किया जाना है;

(ग) परीक्षा पत्र में सामान्य अध्ययन, सामान्य विज्ञान, सामायिकी, सामान्य तर्क, बौद्धिक क्षमता, संख्यात्मक योग्यता, कृषि, पशुपालन, अन्य संबंधित क्षेत्र/ट्रेड इत्यादि के प्रश्न होंगे। कम्प्यूटर के बेसिक ज्ञान से सम्बन्धित कम से कम 10% प्रश्न तथा हरियाणा के बारे में बेसिक ज्ञान से संबंधित कम से कम 20% प्रश्न होंगे। प्रश्नों का स्तर सिपाही के पद के लिए 10+2 परीक्षा और उप-निरीक्षक के पद के लिए स्नातक पास शिक्षित व्यक्ति की अनुमति योग्यता जैसा होगा;

(घ) सामान्य प्रवर्ग के पद के लिए चयन हेतु विचार किए जाने के लिए, उम्मीदवार को ज्ञान परीक्षण में न्यूनतम 50% अंक (सामाजिक-आर्थिक मानदंड वेटेज को छोड़कर) प्राप्त करने होंगे। आरक्षित प्रवर्ग के पद (चाहे ऊर्ध्वाधर या क्षैतिज) के लिए विचारण की दशा में उम्मीदवार को 10% की छूट मिलेगी अर्थात् ऐसे उम्मीदवारों के लिए न्यूनतम कट ऑफ 40% (सामाजिक-आर्थिक मानदंड वेटेज को छोड़कर) होगी।

(9) आवश्यक योग्यता :-

- सिपाही के लिए :- किसी मान्यताप्राप्त शिक्षा बोर्ड/संस्थान से 10+2 ;
- उप निरीक्षक के लिए:- किसी मान्यताप्राप्त विश्वविद्यालय से स्नातक।

किसी उच्चतर शिक्षा के लिए कोई अतिरिक्त वेटेज नहीं दिया जाएगा।

(10) अतिरिक्त वेटेज (अधिकतम 3+2.5 = 5.5 अंक):-

- राष्ट्रीय कैडेट कोर प्रमाणपत्र:- राष्ट्रीय कैडेट कोर का ए, बी या सी स्तर का प्रमाणपत्र रखने वाले उम्मीदवार को क्रमशः 01, 02 तथा 03 अंक मिलेंगे ( सिपाही तथा उप निरीक्षक के लिए);
- सामाजिक-आर्थिक मानदंड:- समय-समय पर यथा संशोधित सामान्य पात्रता परीक्षा, 2022 के माध्यम से युप ग तथा घ पदों हेतु भर्ती के लिए नीति के अनुबंध “बी” के अनुसार पात्र उम्मीदवारों को अधिकतम ढाई (2.5) प्रतिशत सामाजिक-आर्थिक मानदंड वेटेज स्वीकार्य होगा।

(11) परीक्षा परिणाम :-

- पृथक रूप से प्रत्येक वर्ग के लिए हरियाणा कर्मचारी चयन आयोग द्वारा विज्ञापित रिक्तियों की कुल संख्या के बराबर उम्मीदवारों द्वारा ज्ञान परीक्षा + उपरोक्त उप-नियम 10 के अनुसार अतिरिक्त योग्यता में प्राप्त योग अंकों के आधार पर मैट्रिक के क्रम में सफल उम्मीदवारों के नाम क्रमबद्ध किए जाएंगे ;
- यदि जहां दो या दो से अधिक उम्मीदवारों के योग अंक बराबर हैं, तो योग्यता का क्रम ज्ञान परीक्षा में प्राप्त किए गए उच्चतर अंक द्वारा निर्धारित किया जाएगा;
- जहां दो या दो से अधिक उम्मीदवारों के योग अंक के साथ-साथ ज्ञान परीक्षा में अंक भी बराबर हैं, तो योग्यता का क्रम आयु द्वारा मार्गदर्शित किया जाएगा अर्थात् आयु में छोटे से आयु में बड़े को उच्चतर स्थान पर रखा जाएगा;
- जहां दो या दो से अधिक उम्मीदवारों के योग अंक के साथ-साथ ज्ञान परीक्षा में अंक भी बराबर हैं तथा जन्म तिथि भी समान हैं, तो योग्यताक्रम उनकी उच्चतर शैक्षिक योग्यता रखने वाले उम्मीदवार के पक्ष में होगा;
- हरियाणा कर्मचारी चयन आयोग नामांकन के लिए पुलिस महानिदेशक को पृथक रूप से प्रत्येक प्रवर्ग में अपेक्षित मांग पत्र की रिक्तियों की कुल संख्या के बराबर सफल उम्मीदवारों के नामों की सिफारिश करेगा। इस प्रकार सिफारिश की गई उम्मीदवारों की सूची हरियाणा कर्मचारी चयन आयोग तथा हरियाणा पुलिस की शासकीय वेबसाइटों पर भी डाली जाएगी;
- उम्मीदवार को नियुक्ति पत्र जारी करने से पूर्व उम्मीदवारों के चिकित्सा उपयुक्तता तथा चरित्र सत्यापन और पूर्ववृत्त नियुक्ति प्राधिकारी द्वारा सत्यापित करवाए जाएंगे। उम्मीदवार के कार्यभार ग्रहण करने के बाद भी, यदि यह पाया जाता है कि उम्मीदवार चिकित्सीय रूप से फीट नहीं था/नहीं है या नए सिरे से उसके चरित्र के बारे में प्रतिकूल सत्यापन रिपोर्ट प्राप्त हुई है या उसके प्रमाणपत्रों की प्रामाणिकता सत्यापित नहीं की गई है, तो वह सेवा में बने रहने हेतु प्रात्र नहीं होगा। चिकित्सा अधारों या चरित्र तथा पूर्ववृत्तों के सत्यापन या अन्यथा से उम्मीदवारी के रद्दकरण के कारण विज्ञापित रिक्तियां, यदि कोई हों नहीं भरी जाती हैं, तो समय-समय पर राज्य सरकार द्वारा जारी की गई हिदायतों के अनुसार प्रतीक्षा सूची की वैधता के दौरान प्रतीक्षा सूची से चयनित उम्मीदवारों में से भरी जाएंगी;
- प्रतीक्षा सूची की वैधता की अवधि के दौरान नवचयनित/नियुक्त पदधारियों के त्यागपत्र या मृत्यु के कारण सहित किसी भी कारण से रिक्त होने वाली सभी रिक्तियां राज्य द्वारा समय-समय पर जारी हिदायतों के अनुसार प्रतीक्षा सूची से भरी जाएंगी ;
- समय-समय पर राज्य सरकार द्वारा जारी की गई हिदायतों के अनुसार मुख्य सूची के साथ-साथ प्रतीक्षा सूची की समाप्ति के दिन को रिक्तियां नहीं भरी जाती हैं, तो आगामी भर्ती में विचार में लाई जाएंगी।

(12) विशेष भर्ती— भर्ती की उपरोक्त प्रक्रिया हरियाणा सरकार की अनुग्रहपूर्वक स्कीम, यदि कोई हो, के अधीन मृत्यु कुपुलिस कर्मियों के बच्चों की नियुक्ति हेतु लागू नहीं होगी। हरियाणा पुलिस की विशेषीकृत विंग अर्थात् दूरसंचार विंग, हरियाणा पुलिस कमांडो फोर्स, भारतीय रिजर्व वाहिनी, राज्य अपराध रिकार्ड ब्यूरो, बैंड और विगुलवादक अमला, घुड़सवार पुलिस, कुत्ता दस्ता, साइबर सैल तथा विशेष योग्यता या अनुभव रखने वाले पदधारियों तथा अन्य विशेषीकृत विंगों, जो स्वीकृत हैं या जो भविष्य में राज्य सरकार द्वारा सृजित/स्वीकृत किए जाएं, में सिपाहियों की भर्ती के लिए भी लागू नहीं होगी।”।

टी०वी०एस०एन० प्रसाद,  
अपर मुख्य सचिव, हरियाणा सरकार,  
ग्रह विभाग।

**HARYANA GOVERNMENT****HOME DEPARTMENT****Notification**

The 30th January, 2024

**No. S.O. 7/H.A.25/2008/S.92/2024.**— In exercise of the powers conferred under the proviso to article 309 of the Constitution of India read with sub section (I) of section 92 of the Haryana Police Act, 2007 (25 of 2008), the Governor of Haryana hereby makes the following rules further to amend the Punjab Police Rules, 1934, in their application to the State of Haryana, namely:—

1. These rules may be called the Punjab Police (Haryana Amendment) Rules, 2024.
2. In the Punjab Police Rules, 1934, for rule 12.16, the following rule shall be substituted, namely: -

**“12.16 Procedure for direct recruitment.-**

- (1) **Percentage of vacancies:** -
  - (a) All vacancies in the rank of Constable and fifty percent (50%) of the total sanctioned posts (both temporary and permanent) in the rank of Sub-Inspector shall be filled up by direct recruitment through the Haryana Staff Selection Commission:
 

Provided that vacancies under Sports quota out of the vacancies to be filled up by direct recruitment shall be filled up from amongst sportspersons in accordance with policy of the State Government applicable from time to time.
  - (b) The Haryana Staff Selection Commission may co-opt one or more technical experts such as serving or retired police officer (not below the rank of Deputy Superintendent of Police), psychologist, doctor, subject matter expert etc. from time to time, to assist it. These experts shall be persons of repute in their respective fields having minimum ten years experience.
  - (c) The Haryana Staff Selection Commission shall be responsible for maintaining a computerbased Management Information System for managing the entire selection process including, *inter alia*, receiving on-line applications, their processing and preparation of the result etc.
- (2) **Requisition:** - Whenever there is sufficient number of vacancies for direct recruitment, the Director General of Police, shall after the approval of the State Government, send the requisition to the Haryana Staff Selection Commission.
- (3) **Public Information:** - On receipt of requisition from the Director General of Police, the Haryana Staff Selection Commission shall notify the vacancies at least fifteen days prior to the last date for submission of applications in atleast two prominent daily newspapers in the State, one of which shall be in Hindi and the other in English. The advertisement shall give detail of vacancies, mode of application and the eligibility conditions etc. The other details shall be posted on the official website of the Haryana Staff Selection Commission.
- (4) **Applications:** - (a) A candidate against whom a criminal court has framed charges on or before the last date of submission of application form shall not be considered eligible to submit application form.
  - (b) Applications must be accompanied with prescribed fee and shall be received online. The information submitted online by the candidate shall be final.
  - (c) Roll number shall be allotted to the eligible candidate and shall be uploaded on the official website of the Haryana Staff Selection Commission. Once the roll numbers are allotted, each candidate shall be able to generate admit card to join the process of selection.
- (5) **Qualifying tests:** - Haryana Staff Selection Commission shall invite adequate number of candidates on the basis of merit obtained by them in Common Eligibility Test (CET), for Physical Measurement Test and then for Physical Screening Test both of which shall be of qualifying nature only. The Haryana Staff Selection Commission may do so in such number of batches, as it deems necessary, so as to shortlist qualified candidates equal to four times the number of advertised posts of each category for Knowledge Test.
- (6) **Physical Measurement Test:** -
  - (a) The candidate shall have to undergo Physical Measurement Test, as per standards prescribed in **Appendix-B** of the Haryana Police (Non-Gazetted and Other Ranks) Service Rules, 2017.

- (b) To make the entire process of the Physical Measurement Test tamper proof, fair and impartial, standard digital measurement devices shall be used to the extent possible in a manner that the candidates are able to read their measurements on a digital display monitor.
- (c) The result of Physical Measurement Test shall be prepared by the Haryana Staff Selection Commission and shall be displayed on its official website.
- (d) The candidates who fail to meet the standards prescribed for Physical Measurement Test shall stand eliminated from further selection process.
- (e) Only the candidates who qualify the standards prescribed for Physical Measurement Test shall take part in the further process of selection.

(7) **Physical Screening Test:** -The Candidates who have qualified Physical Measurement Test shall further appear in Physical Screening Test to judge their physical fitness and endurance. The standards prescribed for this test shall be as under:-

Candidate	Race distance	Qualifying Time
1. Male	2.5 Kilo Meters	12 Minutes
2. Female	1.0 Kilo Meter	6 Minutes
3. Ex-Serviceman	1.0 Kilo Meter	5 Minutes

**Note:-**RFID (Radio Frequency Identification Device) or any other superior and reliable technology shall be used to ensure reliability of this test at the discretion of the Haryana Staff Selection Commission.

- (a) The responsibility of having the requisite medical fitness to undergo this test shall rest upon the candidate.
- (b) The candidates who fail to meet the standards prescribed for Physical Screening Test shall stand eliminated from further selection process.
- (c) The result of Physical Screening Test shall be prepared by the Haryana Staff Selection Commission and shall be displayed on its official website.
- (d) Only the candidates who qualify the standards prescribed for Physical Screening Test shall be allowed to take part in further process of selection.

(8) **Knowledge Test(94.5% weightage):** -The Haryana Staff Selection Commission shall shortlist candidates equal to four times the number of advertised posts for each category among those who have qualified theirPhysical Measurement Test and Physical Screening Test, tofurther appear in the Knowledge Test. The detailed procedure of test shall be as follows:

- (a) All candidates shall have to undergo a knowledge testof ninety-fourpointfive percent (94.5%) weightage comprising of objective type, multiple choice questions. Each question will carry equal marks.
- (b) The medium of examination shall be bilingual i.e. Hindi/English except where the knowledge of Hindi/English language of the candidates is to be tested.
- (c) The test paper shall include questionson General Studies, General Science, Current Affairs, General Reasoning, Mental Aptitude, Numerical Ability, Agriculture, Animal Husbandry, other relevant fields/trade etc. There shall be atleast10% questions relating to basic knowledge of computerand atleast20% questions relating to basic knowledge about Haryana. The standard of questions shall be as expected of an educated person, having passed 10+2 examination for the post of Constable and graduation for the post of Sub-Inspector.
- (d) For being considered for selection against a post of general category, a candidate has to secure minimum 50% marks (excluding socio-economic criteria weightage) in the Knowledge Test. In case of consideration against a reserved category post (whether vertical or horizontal) the candidate shall receive a concession of 10% i.e. the minimum cut off for such candidates shall be 40% (excluding socio-economic criteria weightage).

(9) **Essentialqualification: -**

- (i) **For Constable:** - 10+2from a recognized Education Board/ Institution;
- (ii) **For Sub-Inspector:** - Graduation from a recognised University.

No extra weightage will be given for any higher education.

**(10) Additional Weightage (maximum 03 + 2.5 =5.5 marks):-**

- (a) **NCC certificate:** Candidates having NCC certificate of A, B or C level shall get 01, 02 and 03 marks respectively (for both Constables and Sub Inspectors).
- (b) **Socio Economic Criteria:** -Maximum two and half (2.5) percent socio-economic criteria weightage shall be admissible to eligible candidates as per Annexure 'B' of the 'Policy for Recruitment to Group C and D Posts through Common Eligibility Test, 2022', as amended from time to time.

**(11) Result of examination: -**

- (a) The names of successful candidates who have qualified Knowledge Test, in the order of merit on the basis of aggregate marks i.e. marks obtained in Knowledge Test +AdditionalWeightage as per sub rule 10 above, shall be finalized by the Haryana Staff Selection Commission, equal to the total number of vacancies advertised for each category separately.
- (b) In case two or more candidates have the same aggregate score, the order of merit shall be determined by the higher score achieved in the Knowledge Test.
- (c) Whereas two or more candidates have the same aggregate score as well as the same score in Knowledge Test also, the order of merit shall be guided by the age of the candidate, i.e. the older being placed higher than the younger ones.
- (d) Where two or more candidates have the same aggregate score as well as the same score in Knowledge Test and their date of birth is also same, the order of merit shall be in favour of the candidate having higher educational qualification.
- (e) The Haryana Staff Selection Commission shall recommend the names of successful candidates equal to the total number of vacancies requisitioned in each category, separately to the Director General of Police for appointment. The list of candidates so recommended shall also be put on the official websites of the Haryana Staff Selection Commission and Haryana Police.
- (f) Medical fitness and verification of character and antecedents of the candidates shall be got verified by the appointing authority before issuing appointment letter to the candidates. Even after joining of the candidate, if it is revealed that candidate was/is not medically fit or fresh adverse verification report about his character is received or genuineness of his certificates is not verified, he shall not be eligible to continue in job. Vacancies advertised, if any, remain unfilled due to rejection of candidate (s) on medical grounds or verification of character and antecedents or otherwise shall be filled up from among selected incumbents from the waiting list during period of validity of the waiting list, as per instructions issued by the State Government from time to time.
- (g) All vacancies falling vacant for any other reason including due to resignation or death of newly selected/appointed incumbents during the period of validity of the waiting list, shall be filled up from the waiting list, as per instructions issued by the State Government from time to time.
- (h) Vacancies which are not filled up on the day of expiry of the main list, as well as the waiting list, as per instructions issued by the State Government from time to time, shall be considered in the next recruitment.

**(12) Special Recruitment:** -The above procedure of recruitment shall not apply to the appointment of the children of deceased police officials under the ex-gratia scheme, if any, of the Haryana Government. It shall also not apply to the recruitment of Constables in specialized wings of the Haryana Police viz; Telecommunication wing, Haryana Police Commando Force, Indian Reserve Battalion (IRB), State Crime Record Bureau, Band and Buglers Staff, Mounted Police, Dog Squad, Cyber Cell and officials with special qualification or experience and to other specialized wings which are sanctioned or may be created/sanctioned by the State Government in future.

The procedure for these specialized wings shall be such, as approved by the State Government, on the recommendation of the Director General of Police from time to time.”.

T. V. S. N. PRASAD,  
Additional Chief Secretary to Government, Haryana,  
Home Department.

[Authorized English Translation]

## HARYANA GOVERNMENT

## HOME DEPARTMENT

## Notification

The 8th May, 2017

S.O. 34/H.A.25/2008/S.92/2017.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India read with sub-section (1) of section 92 of the Haryana Police Act, 2007 (25 of 2008), the Governor of Haryana hereby makes the following rules regulating service conditions of the persons appointed to the Haryana Police (Non Gazzeted and Other Ranks) service, namely:-

## Part-I-General

1. (1) The rules may be called the Haryana Police (Non Gazetted and Other Ranks) Service Rules, 2017.

Short title  
commencement and  
applicability.

(2) These rules shall come into force from the date of publication in the official gazette.

(3) These rules shall apply to following personnel,-

- (a) who get directly recruited after the publication of these rules ; and
- (b) who pass their Lower School Course after the publication of these rules.

2. (1) In these rules, unless the context otherwise requires,-

Definitions.

(a) "Act" means the Haryana Police Act, 2007 (25 of 2008);

(b) "direct recruitment" means an appointment made otherwise than by promotion from within the service or by transfer of an official already in the service of the Government of India or any State Government;

(c) "Commission" means the Haryana Staff Selection Commission;

(d) "Director General of Police" means the Director General of Police, Haryana;

(e) "Ex-Serviceman" means a person, who has served in any rank in Army, Navy

or Air Force of the Indian Union and who retired from such service;

(f) "Government" means the Government of Haryana in the administrative Department;

(g) "Inspector General of Police", unless the context otherwise requires, includes Range Inspector General of Police; Commissioner of Police; Inspector General of Police, Administration, Director, Haryana Police Academy and all other Controlling Authorities in the rank of Inspector General of Police or In-charge of Administration in the Government Railway Police, Haryana Armed Police, Police Training Institutions, State Intelligence wing and any other wing of the service;

(h) "institution" means,-

(i) any institution established by the law in force in the State of Haryana;  
or

(ii) any other institution recognized by the Government for the purpose of these rules;

(i) "other ranks" means enrolled police officers in the rank of Head Constable and Constable;

(j) "Non-Gazetted Police Officer" means an enrolled police officer in the rank of Inspector, Sub- Inspector and Assistant Sub-Inspector;

(k) "Outstanding Sports Person Category I" means a sports person eligible to be graded as A-I as per the instructions issued by the State Government on the subject from time to time;

(l) "Outstanding Sports Person Category II" means a sports person eligible to be graded as A-II or B-I as per the instructions issued by the State Government on the subject from time to time;

(m) "Outstanding Sports Person Category III" means a sports person eligible to be graded as B-II or C-I as per the instructions issued by the State Government on the subject from time to time;

- (n) "personnel ID Number" means a unique Personnel Identification Number allotted to each member of the Service at the time of initial appointment;
- (o) "recognized university" means-
  - (i) any university incorporated by the law in India,  
or
  - (ii) any other university which is declared by the Government to be a recognized university for the purpose of these rules;
- (p) "recognized education board" means-
  - (i) any education board incorporated by law in any State of India,  
or
  - (ii) any other education board which is declared by the State Government to be a recognized education board for the purpose of these rules;
- (q) "Service" means the Haryana Police Non-Gazetted and Other Ranks Service;
- (r) "State" means the State of Haryana;
- (s) "Superintendent of Police", unless the context otherwise requires, includes District Superintendent of Police, Deputy Commissioner of Police, Commandant of a Battalion, Assistant Inspector General of Police, Assistant Deputy Inspector General of Police, Deputy Director, Haryana Police Academy, and Controlling Authorities in the rank of Superintendent of Police In-charge of Administration in Government Railway Police, Police Training Institutions, State Intelligence Branch and any other wing of the service;

(2) Words and expressions not defined in these rules but defined in the Act shall have the same meaning respectively assigned to them in the Act.

#### Part II-Recruitment to service

Number and character of posts

3. The Service shall comprise the posts shown in Appendix A to these rules:

Provided that nothing in these rules shall affect the inherent right of the Government to make additions to or reduction in the number of such posts or to create new posts with different designations and scales of pay, either permanently or temporarily.

4. (1) No person shall be appointed to any post in the Service, unless he is,-

- (a) a citizen of India, or
- (b) a subject of Nepal, or
- (c) a subject of Bhutan:

Provided that a person belonging to any of the categories (b) and (c) shall be a person in whose favour a certificate of eligibility has been issued by the Government.

(2) A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or any other recruiting authority, but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government.

(3) No person shall be appointed to any post in the Service by direct recruitment, unless he produces a certificate of character from the principal academic officer of the university, college, school or institution last attended, if any and similar certificate from two other responsible persons, not being his relatives who are well acquainted with him in his private life and are unconnected with his university, college, school or institution.

Age

5. No person shall be appointed to the post of Sub-Inspector by direct recruitment who is less than 21 years or more than 27 years of age and to the post of Constable who is less than 18 years or more than 25 years of age, on the 1<sup>st</sup> day of the month in which applications are invited by the Commission or any other recruiting agency.

Appointing authority

6. Appointments to the post in the Service shall be made by the authority as specified in column 3 of Appendix C.

Qualifications

7. No person shall be appointed to any post in the Service, unless he is in possession of qualifications and experience specified in column 3 of Appendix B to these rules in the case of direct recruitment and those specified in column 4 of the aforesaid Appendix in the case of appointment other than by direct recruitment.

Disqualifications

8. No person,

- (a) who has entered into or contracted a marriage with a person having a spouse living;  
or
- (b) who having a spouse living, has entered or contracted a marriage with any person, shall be eligible for appointment to any post in the Service;

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

9. Recruitment to the service shall be made,-

Method of recruitment.

- (a) in case of Inspector- 100% by promotion from amongst Sub-Inspectors admitted in promotion List-F;
- (b) in case of Sub-Inspectors-
  - (i) 50% by promotion from amongst Assistant Sub-Inspector admitted in promotion List-E;
  - (ii) 50% by direct recruitment, out of which 3% posts shall be filled up from amongst outstanding sportspersons.
- (c) in case of Assistant Sub-Inspector- 100% by promotion from amongst Head Constable admitted in promotion List-D;
- (d) in case of Head Constable- 100% by promotion amongst Constables admitted in promotion List-C; and
- (e) in case of Constable- 100% by direct recruitment out of which 3% posts shall be filled up from amongst outstanding sportspersons.

10. (1) Persons appointed to any post in the Service shall remain on probation for a period of three years, if appointed by direct recruitment and two years, if appointed otherwise:

Provided that-

- (a) any period after such appointment spent on deputation on a corresponding or a higher post shall count towards the period of probation;
- (b) any period of work in equivalent or higher rank, prior to appointment to the Service may, in the case of an appointment by transfer, at the discretion of the appointing authority, be allowed to count towards the period of probation fixed under this rule; and
- (c) any period of officiating appointment shall be reckoned as period spent on probation, but no person who has so officiated shall, on the completion of the prescribed period of probation, be entitled to be confirmed, unless he is appointed against a permanent vacancy.

(2) If in the opinion of the appointing authority, the work, conduct of a person during the period of probation is not satisfactory, it may,-

- (a) if such person is appointed by direct recruitment, dispense with his services; and
- (b) if such person is appointed otherwise than by direct recruitment,-
  - (i) revert him to his former post; or
  - (ii) deal with him in such other manner as the terms and conditions of the previous appointment permit.

(3) On the completion of the period of probation of a person, the appointing authority may,-

- (a) if his work or conduct has, in its opinion, been satisfactory,-
  - (i) confirm such person from the date of his appointment, if appointed against a permanent vacancy; or
  - (ii) confirm such person from the date, from which a permanent vacancy occurs, if appointed against a temporary vacancy; or
  - (iii) declare that he has completed his probation satisfactorily, if there is no permanent vacancy; or
- (b) if the work or conduct has, in its opinion, been not satisfactory,-
  - (i) dispense with his service, if appointed by direct recruitment, if appointed otherwise, revert him to his former post or deal with him in such other manner as the terms and conditions of previous appointment permit; or
  - (ii) extend his period of probation and thereafter pass such order, as it could have passed on the expiry of the first period of the probation:

Provided that the total period of probation, including extension, if any, shall not exceed four years.

11. Seniority inter-se of members of the Service shall be determined by the length of continuous service on any post in the service:

Seniority.

*Provided* that in the case of members appointed by direct recruitment, the seniority shall be determined in accordance with the merit fixed by the Commission:

*Provided* further that in the case of two or more members appointed on the same date, their seniority shall be determined as follows:-

- (a) a member appointed by direct recruitment shall be senior to a member appointed by promotion or by transfer;
- (b) a member appointed by promotion shall be senior to a member appointed by transfer;
- (c) in the case of member appointed by promotion or by transfer, seniority shall be determined according to the seniority of such members in the appointments from which they were promoted or transferred:

Provided that there shall be common cadre of man and women police personnel in the State Police and their seniority shall be maintained jointly.

12. (1) The centralization of seniority for determining the lien, inter-se seniority and promotion of police personnel borne on the following cadres shall be governed as per the provisions contained in this rule.

- (i) General cadre (men and women) of all districts and ranges;
- (ii) General cadre (men and women) of Government Railway Police;
- (iii) Haryana Armed Police ;
- (iv) Commando Police Force

(2) The Centralization of seniority shall apply to matters relating to the lien, seniority and promotion of all Constables borne on the aforementioned cadres who pass the Lower School Course after the commencement of these rules and the Sub-Inspectors who have been appointed through direct recruitment after the commencement of these rules.

(3) The promotion lists B, C, D, E and F shall be maintained for each of the aforementioned cadres centrally at the State Police Headquarters. The lists shall be shared with all units at district and range level and shall also be uploaded on Haryana police official website.

(4) There shall be a Gradation list of inter-se-seniority in each rank in each cadre and shall be published on the 1<sup>st</sup> January every year by the State Police Headquarters.

(5) The seniority of all Lower School Course pass Constables shall be determined as per merit achieved by them in the Lower school course; which shall then become the foundation for preparing the subsequent gradation lists and further promotions to higher ranks.

(6) The Lower School Course passed Constables shall undergo Intermediate School Course on their turn as per their seniority under sub- rule (5) above and Intermediate School Course passed member of Service shall undergo Upper School Course on their turn.

(7) No promotion shall be given to Head Constables to the higher rank unless he/she passes the prescribed mandatory Intermediate School Course as prescribed for promotion. Seniority in the rank of Assistant Sub-Inspector shall be determined after passing the Intermediate School Course only. Whereas, the Upper School promotion course shall only be qualifying in nature and shall have no bearing on promotion and the inter-se-seniority of police personnel.

(8) No benefit of seniority shall be given for any service rendered by a police personnel either on adhoc basis or in his own pay scale against a senior post.

(9) As and when sufficient number of posts in any rank under promotion quota falls vacant, the Director General of Police may constitute one or more Departmental Promotion Committees as required for filling up vacant posts. Each of the Departmental Promotion Committees shall be headed by an officer not below the rank of a Deputy Inspector General of Police for promotion to the rank of Assistant Sub-Inspector and Sub-Inspector and by a Superintendent of Police for promotion to the rank of Head Constable. The Departmental Promotion Committee shall examine the record of all eligible candidates and make recommendations for promotion as per their seniority and in accordance with the instructions and guidelines prescribed by the State Government from time to time. The Departmental Promotion Committee shall ensure that,-

- (a) any minor or major punishment having a bearing on integrity of the candidate during the last ten years or reliability during the last two years of service shall be a bar on promotion, irrespective of the grading in the annual confidential report;
- (b) during pendency of a regular departmental enquiry under the rules, no promotion shall be granted.

Seniority of  
enrolled police  
officers.

- (c) pendency of an appeal against an order of acquittal by a competent court in a criminal case against a candidate shall not be a bar on promotion;
- (d) during pendency of an appeal against an order of conviction, no promotions shall be granted;
- (e) the period for which a candidate remains out of service due to discharge or dismissal from service or absence from duty etc. shall be deducted from the qualifying service prescribed for promotion to the higher ranks;
- (f) the seniority of reserved category candidates shall be in accordance with the instructions and guidelines prescribed by the State Government from time to time;

(10) In order to remove stagnation in promotion in various ranks and as a welfare measure in respect of those officials who have served the department for considerable time with clean service record but could not get promotion through the regular channel prescribed under the rules, the Director General of Police may, with the approval of Government prescribe any alternative scheme of promotion other than the regular promotion. This alternative scheme of promotion shall not in any way affect the seniority of Lower School Course passed constables.

13. A member of the service shall be liable to serve at any place, whether within or outside the State of Haryana, on being ordered so to do by the appointing authority.

14. In respect of pay, leave, pension and all other matters, not expressly provided for in these rules, the members of the Service shall be governed by the Punjab Police Rules, 1934 as amended from time to time and as applicable to the State of Haryana.

15. (1) In matters relating to discipline, penalties and appeals, members of the Service shall be governed by the Punjab Police Rules, 1934 as amended from time to time and applicable to the State of Haryana. Nature of penalties, competent authority, Appellate authorities and Revisional authorities shall be as per 'Appendix C'.

(2) The Authority competent to pass an order of reducing or withholding the amount of ordinary/additional pension admissible under the rules shall be as provided in Haryana Civil Services Rules, 2016 and the Appellate Authority shall be such as specified in Appendix D to these rules.

16. Every member of the Service shall get himself vaccinated and revaccinated if and when the Government so directs by a special or general order.

17. Every member of the Service unless he has already done so, shall be required to take the oath of allegiance to India and to the Constitution of India as by law established/as prescribed under the law.

18. Where the Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

19. Notwithstanding anything contained in these rules, the appointing authority may impose special terms and conditions in the order of appointment, if it is deemed expedient to do so.

20. Nothing contained in these rules shall affect reservation and other concession required to be provided for Scheduled Castes and other Backward Classes in accordance with the orders issued by the State Government in this regard from time to time, under clause (4) of article 16 of the Constitution.

21. The matters not specifically provided for in these rules shall be governed by the Punjab Police Rules, 1934, as applicable to the State of Haryana.

Liability to serve.

Pay, leave,  
pension and  
other matters.Discipline,  
penalties and  
appeal.

Vaccination.

Oath of  
allegiance.Power of  
relaxation.Special  
provisions.  
Reservations.Transitory  
provisions.

## APPENDIX A

(See Rule 3)

## Haryana Police (General Cadre)

Sr No	Designation of post	Number of Posts			Scale of Pay (in Rs.)
		Permanent	Temporary	Total	
1	2	3	4	5	6
1	Inspector	343	220	563	44900-142400
2	Sub- Inspector	662	610	1272	35400-112400
3	Assistant Sub- Inspector	2379	1237	3616	29200-92300
4	Head Constable	3433	2702	6135	25500-81100
5	Constable	18923	12796	31719	21700-69100
	Total	25740	17565	43305	

## Haryana Armed Police

Sr No	Designation of post	Number of Posts			Scale of Pay (in Rs.)
		Permanent	Temporary	Total	
1	2	3	4	5	6
1	Inspector	55	24	79	44900-142400
2	Sub- Inspector	156	75	231	35400-112400
3	Assistant Sub- Inspector	232	54	286	29200-92300
4	Head Constable	852	492	1344	25500-81100
5	Constable	4299	2103	6402	21700-69100
	Total	5598	2748	8342	

## Government Railway Police

Sr No	Designation of post	Number of Posts			Scale of Pay (in Rs.)
		Permanent	Temporary	Total	
1	2	3	4	5	6
1	Inspector	18	2	20	44900-142400
2	Sub- Inspector	19	11	30	35400-112400
3	Assistant Sub- Inspector	115	118	133	29200-92300
4	Head Constable	150	48	198	25500-81100
5	Constable	1005	309	1314	21700-69100
	Total	1307	488	1695	

## Haryana Police Commando

Sr No	Designation of post	Number of Posts			Scale of Pay (in Rs.)
		Permanent	Temporary	Total	
1	2	3	4	5	6
1	Inspector	7	0	7	44900-142400
2	Sub- Inspector	14	0	14	35400-112400
3	Assistant Sub- Inspector	30	0	30	29200-92300
4	Head Constable	40	0	40	25500-81100
5	Constable	394	0	394	21700-69100
	Total	485	0	485	

## APPENDIX B

(See rule 7)

Sr. No.	Designation	Academic and other qualifications for direct recruitment	Academic Qualifications and experience, if any, for appointment other than direct recruitment															
1	2	3	4															
1	Inspector	Not applicable	At least five years service as Sub-Inspector as on the first day of April of the year in which the person is being considered for promotion.															
2	Sub-Inspector	(i) Graduation from any recognized university or its equivalent. (ii) Hindi/Sanskrit up to Matric standard or higher educations; (iii) Minimum height and chest measurement <table border="0"> <tr> <td style="text-align: center;">Male</td> <td style="text-align: center;">Female</td> </tr> <tr> <td>Height- 5'-8"</td> <td>5'-2"</td> </tr> <tr> <td colspan="2">Chest- 33 inch and with extension of 1.5"</td> </tr> </table>	Male	Female	Height- 5'-8"	5'-2"	Chest- 33 inch and with extension of 1.5"		At least five years service as Assistant Sub-Inspector as on the first day of April of the year in which the person is being considered for promotion.									
Male	Female																	
Height- 5'-8"	5'-2"																	
Chest- 33 inch and with extension of 1.5"																		
3	Assistant Sub-Inspector	Not applicable	At least five years service as Head Constable as on the first day of April of the year in which the person is being considered for promotion. (ii) Should have passed Intermediate School Course.															
4	Head Constable	Not applicable	At least five years service as constable as on the first day of April of the year in which the person is being considered for promotion; (ii) Should have passed Lower School Course.															
5	Constable	(i) The candidate must have passed 10+2 or its equivalent from a recognized education board/institution for all the categories. (ii) Hindi /Sanskrit up to Matric standard or higher educations; (iii) <table border="1" style="margin-left: 20px;"> <tr> <th></th> <th>Height</th> <th>Chest</th> </tr> <tr> <td>Male</td> <td>170 Centimeter General Category</td> <td>83 Centimeter (un-expanded) to 87 Centimeter (expanded)</td> </tr> <tr> <td></td> <td>168 Centimeter For eligible reserve categories as per latest existing Government Reservation Policy</td> <td>81 Centimeter (un-expanded) to 85 Centimeter (expanded)</td> </tr> <tr> <td>Female</td> <td>158 Centimeter General Category</td> <td>NIL</td> </tr> <tr> <td></td> <td>156 Centimeter For eligible reserve categories as per latest existing Government Reservation Policy</td> <td>NIL</td> </tr> </table>		Height	Chest	Male	170 Centimeter General Category	83 Centimeter (un-expanded) to 87 Centimeter (expanded)		168 Centimeter For eligible reserve categories as per latest existing Government Reservation Policy	81 Centimeter (un-expanded) to 85 Centimeter (expanded)	Female	158 Centimeter General Category	NIL		156 Centimeter For eligible reserve categories as per latest existing Government Reservation Policy	NIL	Not applicable
	Height	Chest																
Male	170 Centimeter General Category	83 Centimeter (un-expanded) to 87 Centimeter (expanded)																
	168 Centimeter For eligible reserve categories as per latest existing Government Reservation Policy	81 Centimeter (un-expanded) to 85 Centimeter (expanded)																
Female	158 Centimeter General Category	NIL																
	156 Centimeter For eligible reserve categories as per latest existing Government Reservation Policy	NIL																

Note:-I Physical Measurment Test shall be of qualifying nature only. The suitable relaxation in minimum physical standards may be granted by the Director General of Police for recruitment of outstanding sports persons after recording reasons in writing.

Note:-II In case of Ex-serviceman, Schedule Caste, Schedule Tribe and backward classes category, relaxation in physical standard to the extent of 1 inch in height and 1 inch in chest measurement shall be given.

## APPENDIX C

[(See rule 16)].

Sr. No.	Designation of Posts	Appointing authority	Nature of penalty	Authority empowered to impose penalty	Appellate authority	Revisional Authority
1	2	3	4	5	6	7
1.	Inspector	Inspector General of Police	Dismissal	Inspector General of Police	Director General of Police	Government
			Reduction in rank	-ditto-	-ditto-	-ditto-
			Stoppage of increments with cumulative effect	-ditto-	-ditto-	-ditto-
			Stoppage of increments without cumulative effect	-ditto-	-ditto-	-ditto-
			Recovery from pay of the whole or part of any pecuniary loss, caused by negligence or breach of orders, to the Government	-ditto-	-ditto-	-ditto-
2.	Sub Inspector	Superintendent of Police	Dismissal	Superintendent of Police/Deputy Commissioner of Police	Not appealable	Not appealable
			Reduction in rank	-ditto-	-ditto-	-ditto-
			Stoppage of increments with cumulative effect	-ditto-	-ditto-	-ditto-
			Stoppage of increments without cumulative effect	-ditto-	-ditto-	-ditto-
			Recovery from pay of the whole or part of any pecuniary loss, caused by negligence or breach of orders, to the Government	-ditto-	-ditto-	-ditto-

Sr. No.	Designation of Posts	Appointing authority	Nature of penalty	Authority empowered to impose penalty	Appellate authority	Revisional Authority
1	2	3	4	5	6	7
			Censure	-ditto-	Not appealable	Not appealable
3.	Assistant Sub Inspector	Superintendent of Police	Dismissal	Superintendent of Police	Inspector General of Police	Director General of Police
			Reduction in rank	-ditto-	-ditto-	-ditto-
			Stoppage of increments with cumulative effect	-ditto-	-ditto-	-ditto-
			Stoppage of increments without cumulative effect	-ditto-	-ditto-	-ditto-
			Recovery from pay of the whole or part of any pecuniary loss, caused by negligence or breach of orders, to the Government	-ditto-	-ditto-	-ditto-
			Censure	Superintendent of Police	Not appealable	Not appealable
4.	Head Constable	Superintendent of Police	Dismissal	Superintendent of Police	Inspector General of Police	Director General of Police
			Reduction in rank	-ditto-	-ditto-	-ditto-
			Stoppage of increments with cumulative effect	-ditto-	-ditto-	-ditto-
			Stoppage of increments without cumulative effect	-ditto-	-ditto-	-ditto-
			Recovery from pay of the whole or part of any pecuniary loss, caused by negligence or breach of orders, to the Government	-ditto-	-ditto-	-ditto-
			Censure	Additional Superintendent of Police/Assistant Commissioner of Police	Not appealable	Not appealable

Sr. No.	Designation of Posts	Appointing authority	Nature of penalty	Authority empowered to impose penalty	Appellate authority	Revisional Authority
1	2	3	4	5	6	7
5.	Constable	Superintendent of Police	Dismissal	Superintendent of Police	Inspector General of Police	Director General of Police
			Reduction in rank	-ditto-	-ditto-	-ditto-
			Stoppage of increments with cumulative effect	-ditto-	-ditto-	-ditto-
			Stoppage of increments without cumulative effect	-ditto-	-ditto-	-ditto-
			Censure	Assistant/ Deputy Superintendent of Police/Assistant Commissioner of Police	Not appealable	Not appealable
			Confinement to quarters for exceeding 15 days	Superintendent of Police/ Deputy Commissioner of Police	Not appealable	Not appealable
			Extra guard, fatigue or other duty	-ditto-	Not appealable	Not appealable
			Punishment drill not exceeding 15 days	-ditto-	Not appealable	Not appealable
			Punishment drill not exceeding 10 days	Assistant/Deputy Superintendent of Police/Assistant Commissioner of Police/Inspectors	Not appealable	Not appealable
			Punishment drill not exceeding 6 days	-ditto-	Not appealable	Not appealable
			Punishment drill not exceeding 3 days	Sub Inspector	Not appealable	Not appealable

## APPENDIX D

(see rule-16 (ii))

Sr. No.	Designation of Post	Nature of Penalty	Authority Empowered To imposed Penalty	Appellate Authority	Second and final Appellate Authority if any
1	2	3	4	5	6
1	Inspectors	Reducing or withholding the amount of ordinary/additional pension admissible under the rules governing pension; Terminating the appointment of member of the Service otherwise than on his attaining the age fixed for Superannuation.	Inspector General of Police	Director General of Police	Government
2	Sub-Inspector	Reducing or withholding the amount of ordinary/additional pension admissible under the rules governing pension;	Superintendent of Police,	Inspector General of Police	Director General of Police
3	Assistant Sub-Inspector	Terminating the appointment of member of the Service otherwise than on his attaining the age fixed for Superannuation.			
4	Head Constable				
5	Constable				

RAM NIWAS,  
 Additional Chief Secretary to Government Haryana,  
 Home Department.

55280—L.R.—H.G.P., Chd.

## भाग-III

## हरियाणा सरकार

गृह विभाग

अधिसूचना

दिनांक 16 दिसम्बर, 2025

**संख्या कांग्रेस 85/ह०अ० 25/2008/धा० 92/2025.**— हरियाणा पुलिस अधिनियम, 2007 (2008 का 25) की धारा 92 की उप-धारा (1) के साथ पठित भारत के संविधान के अनुच्छेद 309 के परन्तुक के अधीन प्रदत्त शक्तियों का प्रयोग करते हुए, हरियाणा के राज्यपाल, इसके द्वारा, पर्यावरण नियम, 1934, हरियाणा राज्यार्थ, को आगे संशोधित करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात्:—

1. (1) ये नियम पंजाब पुलिस (हरियाणा संशोधन) नियम, 2025 कहे जा सकते हैं।

(2) ये राजपत्र में इनके प्रकाशन की तिथि से लागू होंगे।

2. पंजाब पुलिस नियम, 1934 में, नियम 12.16 में,—

(i) उप-नियम (8) के स्थान पर, निम्नलिखित उप-नियम प्रतिस्थापित किया जाएगा, अर्थात्:—

“(8) ज्ञान परीक्षा (97%) वेटेज :— हरियाणा कर्मचारी चयन आयोग, उन उम्मीदवारों में से प्रत्येक प्रवर्ग के लिए विज्ञापित पदों की संख्या के दस गुना के बराबर उम्मीदवारों को चयनित सूची में रखेगा, जिन्होंने अपनी शारीरिक माप परीक्षा और शारीरिक जाँच परीक्षा को अर्हक किया है, ताकि वे आगे ज्ञान परीक्षा में उपस्थित हो सकें। ज्ञान परीक्षा की विस्तृत प्रक्रिया निम्नानुसार होगी:—

(क) सभी उम्मीदवारों को सतानवे प्रतिशत (97%) वेटेज की ज्ञान परीक्षा देनी होगी, जिसमें वस्तुनिष्ठ प्रश्न, बहुविकल्प प्रश्न शामिल होंगे। प्रत्येक प्रश्न के अंक समान होंगे;

(ख) परीक्षा का माध्यम द्विभाषिक अर्थात् हिन्दी/अंग्रेजी, होगा सिवाय जहां उम्मीदवारों के हिंदी/अंग्रेजी भाषा ज्ञान का परीक्षण किया जाना है;

(ग) परीक्षा पत्र में सामान्य अध्ययन, सामान्य विज्ञान, सामयिकी, सामान्य तर्क, बौद्धिक क्षमता, संख्यात्मक योग्यता, कृषि, पशुपालन, अन्य संबंधित क्षेत्र/ट्रेड इत्यादि के प्रश्न होंगे। कम्प्यूटर के बेसिक ज्ञान से सम्बन्धित कम से कम दस प्रतिशत (10%) प्रश्न तथा हरियाणा के बारे में बेसिक ज्ञान से संबंधित कम से कम बीस प्रतिशत (20%) प्रश्न होंगे। प्रश्नों का मानक सिपाही के पद के लिए 10+2 परीक्षा और उप निरीक्षक के पद के लिये स्नातक उत्तीर्ण शिक्षित व्यक्ति की अनुमानित योग्यता जैसा होगा;

(घ) सामान्य प्रवर्ग के पद के लिए चयन हेतु विचार किये जाने के लिये, उम्मीदवार को ज्ञान परीक्षण में न्यूनतम पचास प्रतिशत (50%) अंक प्राप्त करने होंगे। आरक्षित प्रवर्ग के पद (चाहे ऊर्ध्वाधर या क्षैतिज) के लिए विचारण के मामले में उम्मीदवार को दस प्रतिशत (10%) की छूट मिलेगी अर्थात् ऐसे उम्मीदवारों के लिए न्यूनतम कट ऑफ चालीस प्रतिशत (40%) होगी।”;

(ii) उप-नियम (10) के स्थान पर, निम्नलिखित उप-नियम प्रतिस्थापित किया जायेगा, अर्थात्:—

“(10) अतिरिक्त वेटेज (अधिकतम 03 अंक).— राष्ट्रीय कैडेट कौर का ए, बी या सी स्तर का प्रमाणपत्र रखने वाले उम्मीदवार को क्रमशः 01, 02 तथा 03 अंक मिलेंगे (सिपाही तथा उप निरीक्षक के लिए)।”।

डा० सुमिता मिश्रा,  
अतिरिक्त मुख्य सचिव, हरियाणा सरकार,  
गृह विभाग।

**HARYANA GOVERNMENT****HOME DEPARTMENT****Notification**

The 16th December, 2025

**No. S.O. 85/H.A.25/2008/S.92/2025.**— In exercise of the powers conferred under the proviso to article 309 of the Constitution of India read with sub- section (1) of section 92 of the Haryana Police Act, 2007 (25 of 2008), the Governor of Haryana hereby makes the following rules further to amend the Punjab Police Rules, 1934, in their application to the State of Haryana, namely:-

1. (1) These rules may be called the Punjab Police (Haryana Amendment) Rules, 2025.
- (2) They shall come into force on the date of their publication in the Official Gazette.
2. In the Punjab Police Rules, 1934, in rule 12.16;—

i. for sub-rule (8), the following sub-rule shall be substituted, namely.-

“(8) **Knowledge Test (97 % weightage):**— The Haryana Staff Selection Commission shall shortlist candidates equal to ten times the number of advertised posts for each category among those who have qualified their Physical Measurement Test and Physical Screening Test, to further appear in the Knowledge Test. The detailed procedure of test shall be as follows:

- (a) All candidates shall have to undergo a knowledge test of ninety seven percent (97%) weightage comprising of objective type, multiple choice questions. Each question will carry equal marks.
- (b) The medium of examination shall be bilingual i.e. Hindi/English except where the knowledge of Hindi/English language of the candidates is to be tested.
- (c) The test paper shall include questions on General Studies, General Science, Current Affairs, General Reasoning, Mental Aptitude, Numerical Ability, Agriculture, Animal Husbandry, other relevant fields/trade etc. There shall be at least ten percent (10%) questions relating to basic knowledge of computer and at least twenty percent (20%) questions relating to basic knowledge about Haryana. The standard of questions shall be as expected of an educated person, having passed 10+2 examination for the post of Constable and graduation for the post of Sub-Inspector.
- (d) For being considered for selection against a post of general category, a candidate has to secure minimum fifty percent (50%) marks in the Knowledge Test. In case of consideration against a reserved category post (whether vertical or horizontal) the candidate shall receive a concession of ten percent (10%) marks i.e. the minimum cut off for such candidates shall be forty percent (40%) marks.”;

ii. for sub-rule (10), the following sub-rule shall be substituted, namely.-

“(10) **Additional Weightage (maximum 03 marks):**— Candidates having NCC certificate of A, B or C level shall get 01, 02 and 03 marks respectively (for both Constables and Sub Inspectors).”.

DR. SUMITA MISRA,  
Additional Chief Secretary to Government, Haryana,  
Home Department.

**No. 22/132/2013-1GS-III**  
**HARYANA GOVERNMENT**  
**GENERAL ADMINISTRATION DEPARTMENT**  
**(General Services-III Branch)**

Dated: Chandigarh, the 22nd March, 2022

To

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State.
3. All the CAs/MDs of all Boards/ Corporations/ Public Sector Undertakings.
4. All the Divisional Commissioners in Haryana State,
5. The Registrar of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners & Sub Divisional Officers (Civil).
7. The Registrars of all the Universities in the State of Haryana.

**Subject: Regarding the issue of Caste Certificates (including certificates for Scheduled Caste, Deprived Scheduled Caste, Backward Class, Other Backward Class, Tapriwas, Vimukat Jati, and Nomadic Tribe) through SARAL portal.**

Sir/Madam,

I am directed to invite your attention to Government instruction No. 22/132/2013-1GS-III dated 21.03.2014 regarding issuance of caste certificate wherein various competent authorities to verify and issue caste certificates were notified along with other terms & conditions and formats of the caste certificates.

2. *The Haryana Parivar Pehchan Act, 2021*, provides for the assignment of the Parivar Pehchan Number (PPN) as a unique identifier number to each family. The database, namely Family Information Data Repository (FIDR), contains PPN along with corresponding information generally required for determining eligibility for, or the provision of any scheme, service, subsidy or benefit provided/implemented by or on behalf of the State Government/any Government agency/local authority. State Government has been empowered under section 8 of the Act to prescribe Parivar Pehchan Number (PPN) as a requirement for the purpose of determining above mentioned eligibility or provision. The verified information linked with PPN available in Family Information Data Repository (FIDR) has now made it feasible to issue Caste Certificates over the counter through the SARAL portal.

3. In view of the above, Government has decided to issue revised instructions/guidelines in supersession of all the previous instructions issued till now, as under:-

**(i) Portal for the issue of Caste Certificate.—**

The Caste Certificate shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in/>) facsimile signed by ADC-cum-DCRIO (Additional Deputy Commissioner-cum-District Citizen Resources Information Officer) or Head of the Department/Organisation, as the case may be.

These caste certificates shall include :-

- a) Scheduled Caste certificate
- b) Deprived Scheduled Caste certificate
- c) Backward Class certificate
- d) Other Backward Class certificate
- e) Tapriwas Caste certificate
- f) Vimukt Jati (Denotified Tribes) certificate
- g) Nomadic Tribes certificate

These certificates will be issued on the basis of verified data on caste and income contained in the FIDR. The Standard Operating Procedures (SOP) for issuing Caste Certificates along with the formats of Caste Certificates shall be issued by the Citizen Resources Information Department.

**(ii) Person who is entitled to obtain a Caste Certificate.—**

Following persons are entitled to obtain a Caste Certificate :-

- (a) A person who is a resident of State of Haryana by birth; or
- (b) A male person (including his children) who is an employee in the service of Haryana Government or any of its Boards/ Corporations/ Statutory Authorities/ Universities etc. provided he belongs to any of the notified castes/tribes by birth; and
- (c) A female person who is an employee in the service of Haryana Government or any of its Boards/ Corporations/ Statutory Authorities/ Universities etc. provided she belongs to any of the notified castes/tribes by birth.

**Note.—** A child born at a place outside Haryana shall also be eligible to obtain caste certificate from Haryana provided his father has been issued Caste Certificate by the competent authority as per provision in the instructions of Haryana Government. However, a child born in Haryana State shall not be eligible to get caste certificate on basis of birth-place/birth certificate of Haryana, if his father has been issued Caste Certificate by a State other than Haryana.

**(iii) Caste Certificate in cases of Migration.—**

Where a person migrates from one State to another, he can claim to belong to a notified caste only in relation to the State to which he originally belonged and not in respect of the State to which he has migrated.

**(iv) Caste Certificate to person who claims through Marriage.—**

No person who is not a member of a notified caste/tribe by birth will be deemed to be a member of that notified caste/tribe merely because he or she had married a person belonging to that notified caste/tribe. On the other hand a person who is a member of a notified caste/tribe will continue to be a member of that notified caste/tribe even after his or her marriage with a person who does not belong to a notified caste/tribe.

**(v) Caste Certificate in case of Adoption of child.—**

Great care has to be exercised in dealing with cases where a person claims to be a member of a notified caste/tribe on the ground that he/she has been adopted by a person of that notified caste/tribe. The validity of the adoption has to be clearly established before any caste certificate can be given. It is for the party to prove his/her claim by cogent and reliable evidence:

- (a) While deciding whether an adoption is valid, the certificate issuing authority should satisfy himself that all the requirements of law have been complied with. He should also take into account the behaviour of the child after adoption whether he physically lives with and is supported by his adoptive parents and receives no financial help from his original parents. In case these conditions are not satisfied, the certificate should be refused.
- (b) In addition, it should be verified that all other conditions for a valid adoption, including the physical transfer of the adopted person to the family of the adoptive parents and that he has severed all ties with the original parents are fulfilled.
- (c) Further, in case of a person who is a Hindu, Buddhist or Sikh or any other person governed by the Hindu Adoptions and Maintenance Act, 1956 (78 of 1956), the requirements of valid adoption are given in Sections 6 to 11 of the Hindu Adoptions and Maintenance Act, 1956 (78 of 1956) as amended from time to time. The actual giving and taking of the child in adoption is a mandatory requirement and thereafter the adopted child is deemed to be the child of his or her adoptive father or mother for all purposes and the child severs all ties with the family of his or her birth. Ordinarily, no child who has attained the age of 15 years or who is married can be given in adoption unless there is a custom or usage applicable to the parties.
- (d) Where the case relates to an adoption in case of a Hindu, Buddhist or Sikh or any other person governed by the Hindu Adoptions and Maintenance Act, 1956 (78 of 1956), who is married or of the age of 15 years and above, the certificate shall be required to be given by the District Magistrate who shall, after making due enquiries as to the validity of the adoption and as to whether such adoption is permitted by a custom or usage applicable to the parties, make an endorsement to that effect on the certificate. Such custom or usage should have been continuously and uniformly observed for a long time and obtained the force of law among the Hindus of that particular area, or that community, group or family provided that the custom or usage is certain and not unreasonable or opposed to public policy and in the case of custom or

usage in respect of a particular family, that the custom or usage has not been discontinued.

**(vi) Caste Certificate in case of Conversion and Reconversion of religion by a Scheduled Caste person.—**

- (a) Where a Scheduled Caste person gets converted to a religion other than Hinduism or Sikhism or Buddhism and then reconverts himself back to Hinduism or Sikhism or Buddhism, he will be deemed to have reverted to his original Scheduled Caste, if he is accepted by the members of that particular caste as one among them.
- (b) In the case of a descendant of a Scheduled Caste convert, the mere fact of conversion to Hinduism or Sikhism or Buddhism will not be sufficient to entitle him to be regarded as a member of the Scheduled Caste to which his forefathers belonged. It will have to be established that such a convert has been accepted by the members of the caste claimed as one among themselves and has thus become a member of that caste.

**(vii) Determination/Verification of Caste of a person.—**

The determination/verification of the caste of a person shall be done strictly in accordance with the notifications of the Government of India in case of Scheduled Castes and Other Backward Classes; and in accordance with notifications of the Welfare of Scheduled Castes and Backward Classes Department, Haryana in case of Deprived Scheduled Castes, Backward Classes, De-notified Tribes (Vimukt Jatis and Tapriwas Jatis) and Nomadic Tribes.

**(viii) Verification when a person claims of Caste by birth.—**

Where a person claims to belong to a Scheduled Caste, Deprived Scheduled Caste, Other Backward Class, Backward Class, De-notified Tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic Tribe by birth, it should be verified :

- (i) That the person and his/her parents actually belong to the community claimed;
- (ii) That this community is included in the Presidential Orders specifying the Scheduled Castes in relation to the concerned State; or is notified as Other Backward Class by the Ministry of Social Justice and Empowerment, Government of India; or notified as Deprived Scheduled Caste, Backward Class, De-notified Tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic Tribe by the Government of Haryana.
- (iii) That the person belongs to that State in respect of which the community has been scheduled/notified.

- (vi) If the person claims to be a Scheduled Caste or Deprived Scheduled Caste, he should profess Hinduism or Sikhism or Buddhism religion.
- (v) A person claiming to belong to a Backward Class, Other Backward Class, De-notified Tribe or Nomadic Tribe may profess any religion.

**(ix) Authorities competent to verify the caste.—**

The following authorities will now be competent to verify the caste of person who is a resident of State of Haryana :-

Sr. No	Category of Resident	Verifying Authority
1.	A resident of any Rural area in the State	Designated Officers notified by Citizen Resources Information Department
2.	A resident of any Urban area in the State (Municipal Committee / Municipal Council/ Municipal Corporation)	Designated Officers notified by Citizen Resources Information Department
3.	A male employee ( including his children) serving on regular basis in connection with the affairs of the State of Haryana in any Department/ PSU / Statutory Authority/ University, etc.	As per record available in Human Resource Management System (HRMS)
4	A female employee serving on regular basis in connection with the affairs of the State of Haryana in any Department/ PSU/ Statutory Authority/ University, etc.	As per record available in Human Resource Management System (HRMS)

Government has also decided that in case of issuance of wrong caste certificate carelessly or deliberately without proper care or verification, action would be taken against the concerned official/s under the relevant provisions of the Indian Penal Code in addition to the action under the appropriate disciplinary rules applicable to them.

**(x) Online Service for verification of Caste based on PPN.—**

Residents seeking to verify their caste in PPN may visit <https://meraparivar.haryana.gov.in/ReportGrievance> portal. Once the request for verification of caste category and/or caste is made by the resident on this portal, designated officers will verify and mark the same as verified in the FIDR for the resident.

**(xi) Clarification in case of doubt.—**

In case of any doubt regarding caste/tribe of a person, the matter will be referred to the Welfare of Scheduled Castes and Backward Classes Department of the State of Haryana, and the clarifications given by the said Department alone shall be valid.

**(xii) Competent Authorities for Issuance of Caste Certificate.—**

Caste certificates shall be issued on provision of PPN through SARAL portal <https://saralharyana.gov.in/> to eligible residents of Haryana by ADC-cum-DCRIO (Additional Deputy Commissioner-cum-District Citizen Resources Information Officer) through his facsimile signature on the certificate and to the employees of the State of Haryana by the Head of the Department/Organization concerned through his facsimile signature on the certificate.

**(xiii) Validity of a Caste Certificate.—**

- (i) A Caste Certificate once issued (in its standard format) shall be valid for the life-time of the person so long as such caste/tribe is not removed or modified in the notifications issued by the Welfare of Scheduled Castes and Backward Classes Department, Haryana.
- (ii) Where a Caste Certificate is requested for specific use outside the context of Government of Haryana, it shall be issued in the format prescribed by the Government of India.
- (iii) Certificates which include income and/or assets based information like creamy layer criteria shall become invalid after the validity period prescribed on the said certificate. Such certificates shall be valid for the current financial year, i.e. till coming 31<sup>st</sup> March (included) from the date it has been issued.
- (iv) A Caste Certificate may also become invalid if after due process, it has been concluded that the caste was incorrectly mentioned on the certificate or wrongly verified in the FIDR, due to any reason whatsoever.

**(xiv) Grievance Redressal and Correction Process.—**

If an applicant is not in agreement with his caste category/caste contained in the FIDR, then he/she may lodge his/her grievance for correction on the Grievance Module of the Parivar Pehchan Number portal <https://meraparivar.haryana.gov.in/ReportGrievance>.

**(xv) General Terms and Conditions.—**

- (a) The Caste Certificate is usable without any restriction wherever it is accepted (i.e., subject to the criteria laid down by the entity accepting the certificate) and hence no usage/applicability restrictions shall be mentioned on the certificate.
- (b) From the effective date of this order, only the caste certificates issued through SARAL portal in the formats prescribed by the Citizen Resources Information

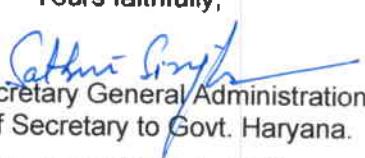
Department based on PPN and corresponding verified data contained in the FIDR shall be valid caste certificates.

- (c) A Caste Certificate obtained by means of any fraud, misrepresentation or concealment of facts or by some other illegal means shall be declared as invalid and the benefit availed by the candidate/applicant shall be withdrawn and legal action including criminal case will be initiated against the applicant for misrepresenting the facts and playing fraud, as well as against the officials/authorized persons for incorrect/ wrong verification by collusion or otherwise. In such an event, the caste and caste category shall be marked as NOT VERIFIED in the FIDR.
- (d) Mere issuance of a Caste certificate does not entitle a person holding such certificate to any benefit that may be admissible under various Government Schemes implemented from time to time. Hence, it is important that the authority concerned examines the applicant's entitlement to any specific benefit in accordance with the instructions on the subject at any given point of time. For instance, a person from the Backward Class may not be entitled to certain benefits if he falls within the creamy layer as defined from time to time. Accordingly, the Caste Certificates shall address ONLY the caste of the certificate holder. Other eligibility criteria for a particular scheme shall be addressed separately by the authority extending any such benefit.
- (e) All Haryana Government organisations (including Departments, Educational Institutions, Boards, Corporations and Societies) are required to accept the Caste Certificate in its standard format prescribed by the Citizen Resources Information Department from time to time.

4. Further, it is directed that no Government Department of Haryana shall obligate any Haryana resident to submit caste related proof documents if he/she provides PPN and his/her caste and caste category is marked as verified in Family Information Data Repository (FIDR).

5. These instructions/guidelines may kindly be brought to the notice of all the concerned for strict compliance.

Yours faithfully,

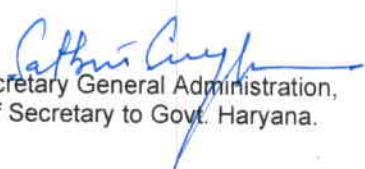
  
Under Secretary General Administration,  
for Chief Secretary to Govt. Haryana.

Endst. No. 22/132/2013-1GS-III

Dated : Chandigarh, the 22<sup>nd</sup> March, 2022

A copy is forwarded to the following for information and action where necessary:-

1. Secretary, Haryana Public Service Commission, Panchkula.
2. Secretary, Haryana Staff Selection Commission, Panchkula.

  
Under Secretary General Administration,  
for Chief Secretary to Govt. Haryana.

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# Haryana Government Gazette

## EXTRAORDINARY

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### हरियाणा सरकार

सामाजिक न्याय, अधिकारिता, अनुसूचित जातियां एवं पिछड़े वर्ग कल्याण और अन्त्योदय (एस.ई.डब्ल्यू.ए.) विभाग

### अधिसूचना

दिनांक 16 जुलाई, 2024

**संख्या 40/13/2024-1 स 0 क 0.**— हरियाणा पिछड़े वर्ग (सेवाओं तथा शैक्षणिक संस्थाओं में दाखिले में आरक्षण) अधिनियम, 2016 (2016 का 15) की धारा 2 के खण्ड (घ) तथा धारा 5 की उप-धारा (2) के अधीन प्रदत्त शक्तियों का प्रयोग करते हुए तथा हरियाणा सरकार, अनुसूचित जातियां तथा पिछड़े वर्ग कल्याण विभाग, अधिसूचना संख्या 491-स.क.(1) 2021, दिनांक 17 नवम्बर 2021 के अधिक्रमण में, हरियाणा के राज्यपाल, इसके द्वारा, नीचे दी गई अनुसूची में वर्णित अनुसार पिछड़े वर्गों से नवोन्नत व्यक्तियों के निष्कासन के लिए निम्नलिखित मानदंड विनिर्दिष्ट करते हैं, अर्थात् :—

### अनुसूची

क्रम संख्या	प्रवर्ग का वर्णन	जिसे निष्कासन के नियम लागू होंगे
1	2	3
I.	सांविधानिक पद	निम्नलिखित के पुत्र तथा पुत्री— (क) भारत के राष्ट्रपति; (ख) भारत के उप-राष्ट्रपति; (ग) उच्चतम न्यायालय तथा उच्च न्यायालय के न्यायाधीश; (घ) संघ लोक सेवा आयोग और राज्य लोक सेवा आयोग के अध्यक्ष तथा सदस्य, मुख्य निर्वाचन आयुक्त और भारत का नियंत्रक तथा महालेखापरीक्षक; (ङ) इसी किस्म के सांविधानिक पदों को धारण करने वाले व्यक्ति;
II.	सेवा के प्रवर्ग अ. अखिल भारतीय, केन्द्रीय तथा राज्य सेवाओं के ग्रुप क/श्रेणी- I अधिकारी (सीधे भर्ती)	निम्नलिखित के पुत्र तथा पुत्री— (क) माता-पिता, जो दोनों श्रेणी- I अधिकारी हैं; (ख) माता-पिता, जिनमें से एक श्रेणी- I अधिकारी है; (ग) माता-पिता, जिनमें दोनों श्रेणी- I अधिकारी हैं किंतु जिनमें से एक की मृत्यु हो गई हो अथवा रथाई अक्षमता से पीड़ित हैं;

क्रम संख्या	प्रवर्ग का वर्णन	जिसे निष्कासन के नियम लागू होंगे
1	2	3
		<p>(घ) माता-पिता, जिनमें से एक श्रेणी-I अधिकारी है और ऐसे माता-पिता की मृत्यु हो गई है अथवा स्थाई अक्षमता से पीड़ित हैं और ऐसी मृत्यु या ऐसी अक्षमता से पूर्व कम से कम पांच वर्ष की अवधि के लिए किसी अंतर्राष्ट्रीय संगठन जैसे संयुक्त राष्ट्र, अंतर्राष्ट्रीय मुद्रा कोष, विश्व बैंक इत्यादि में नियोजन का लाभ ले चुके हैं;</p> <p>(ङ) माता-पिता जो दोनों श्रेणी-I अधिकारी हैं और ऐसे माता-पिता दोनों की मृत्यु हो गई है अथवा स्थाई अक्षमता से पीड़ित हैं और ऐसी मृत्यु या ऐसी अक्षमता से पूर्व उनमें से कोई एक कम से कम पांच वर्ष की अवधि के लिए किसी अंतर्राष्ट्रीय संगठन जैसे संयुक्त राष्ट्र, अंतर्राष्ट्रीय मुद्रा कोष, विश्व बैंक इत्यादि में नियोजन का लाभ ले चुका है;</p> <p>परन्तु निष्कासन का नियम, निम्नलिखित मामलों में लागू नहीं होगा:—</p> <p>(क) माता-पिता, जिनमें से एक या दोनों श्रेणी-I अधिकारी हैं और ऐसे माता-पिता में किसी एक या दोनों की मृत्यु हो गई है अथवा स्थाई अक्षमता से पीड़ित है, के पुत्र और पुत्री;</p> <p>(ख) पिछड़े वर्ग से संबंधित किसी महिला ने किसी श्रेणी-I अधिकारी से विवाह कर लिया है, और स्वयं नौकरी के लिए आवेदन करना चाहती है।</p> <p>निम्नलिखित के पुत्र और पुत्री—</p> <p>(क) माता-पिता, जो दोनों श्रेणी-II अधिकारी हैं,</p> <p>(ख) माता-पिता, जिनमें से केवल पति श्रेणी-II अधिकारी है और वह 40 वर्ष की आयु में या उससे पूर्व श्रेणी-I अधिकारी बन गया है;</p> <p>(ग) माता-पिता, जो दोनों श्रेणी-II अधिकारी हैं जिनमें से एक की मृत्यु हो गई है अथवा स्थाई अक्षमता से पीड़ित है और उनमें से एक ने ऐसी मृत्यु या स्थाई अक्षमता से पूर्व कम से कम पांच वर्ष की अवधि के लिए किसी अंतर्राष्ट्रीय संगठन जैसे संयुक्त राष्ट्र, अंतर्राष्ट्रीय मुद्रा कोष, विश्व बैंक इत्यादि में नियोजन का लाभ लिया है;</p> <p>(घ) माता-पिता, जिनमें से पति श्रेणी-I अधिकारी है (सीधी भर्ती या चालीस वर्ष पूर्व पदोन्नत) और पत्नी श्रेणी-II अधिकारी है और पत्नी की मृत्यु हो गई है या स्थाई अक्षमता से पीड़ित है; और</p> <p>(ङ) माता-पिता, जिनमें से पत्नी श्रेणी-I अधिकारी है (सीधी भर्ती या चालीस वर्ष पूर्व पदोन्नत) और पति श्रेणी-II अधिकारी है और पति की मृत्यु हो गई है या स्थाई अक्षमता से पीड़ित है;</p> <p>परन्तु निष्कासन का नियम, निम्नलिखित मामलों में लागू नहीं होगा:—</p> <p>निम्नलिखित के पुत्र और पुत्री:—</p> <p>(क) माता-पिता, जो दोनों श्रेणी-II अधिकारी हैं और जिनमें से एक की मृत्यु हो गई है या स्थाई अक्षमता से पीड़ित है;</p> <p>(ख) माता-पिता, जो दोनों श्रेणी-II अधिकारी हैं और दोनों की मृत्यु हो गई है; अथवा स्थाई अक्षमता से पीड़ित हैं, यद्यपि जिनमें से किसी एक ने ऐसी मृत्यु या स्थाई अक्षमता से पूर्व</p>

क्रम संख्या	प्रवर्ग का वर्णन	जिसे निष्कासन के नियम लागू होंगे
1	2	3
	इ. सार्वजनिक क्षेत्र उपकरण इत्यादि में कर्मचारी	कम से कम पांच वर्ष की अवधि के लिए किसी अंतर्राष्ट्रीय संगठन जैसे संयुक्त राष्ट्र, अंतर्राष्ट्रीय मुद्रा कोष, विश्व बैंक इत्यादि में नियोजन का लाभ लिया है।  इस प्रवर्ग में ऊपर (क) तथा (ख) में वर्णित मानदंड, सार्वजनिक क्षेत्र उपकरणों, बैंकों, बीमा संगठनों, विश्वविद्यालयों इत्यादि में समकक्ष या समतुल्य पदों को धारण करने वाले अधिकारियों को तथा निजी नियोजन के अंतर्गत समकक्ष तथा समतुल्य पदों तथा स्तरों को भी इन संस्थाओं में समकक्ष या समतुल्य आधार पर यथा आवश्यक परिवर्तन सहित लागू होंगे। इन संस्थाओं में समकक्ष या समतुल्य आधारित पदों का लम्बित मूल्यांकन प्रवर्ग VI में विनिर्दिष्ट मानदंड, इन संस्थाओं के अधिकारियों को लागू होंगे।
III.	अर्ध सैनिक बलों सहित सशस्त्र बल (इसमें सिविल पदों को धारण करने वाले व्यक्ति शामिल नहीं हैं)	उन माता-पिता के पुत्र तथा पुत्री, जिनमें से एक या दोनों सेना में कर्नल के पद या उससे उच्च पद पर अथवा जल सेना और वायु सेना तथा अर्ध-सैनिक बलों में समकक्ष पद पर हैं:  परन्तु:- (i) यदि सशस्त्र सेना अधिकारी की पत्नी स्वयं सशस्त्र बलों (विचारणाधीन प्रवर्ग) में है, तो निष्कासन का नियम केवल तब लागू होगा जब वह स्वयं कर्नल के पद पर पहुंच गई हो; (ii) पति और पत्नी की कर्नल की पदवी से नीचे की सेवा एक साथ जोड़ी नहीं जाएगी; (iii) यदि सशस्त्र बलों में किसी अधिकारी की पदवी सिविल नियोजन में है; यह निष्कासन के नियम को लागू करने के लिए तब तक ध्यान में नहीं लाया जाएगा जब तक वह मद संख्या-II के अधीन सेवा प्रवर्ग में नहीं आती हो, ऐसे मामलों में, इसमें वर्णित मानदंड तथा शर्तें उसको स्वतंत्र रूप से लागू होंगी।
IV.	वृत्तिक वर्ग और वे जो व्यापार तथा उद्योग में नियोजित हैं  I. वृत्ति जैसे डॉक्टर, वकील, चार्टर्ड अकाउंटेन्ट, आयकर परामर्शी, वित्तीय या प्रबंधन परामर्शी, दंत चिकित्सक, अभियंता, वास्तुकार, कम्प्यूटर विशेषज्ञ, फ़िल्म कलाकार, अन्य फ़िल्म वृत्तिक, लेखक, नाटक रचयिता, खिलाड़ी, खेल वृत्तिक, मीडिया वृत्तिक के रूप में या समरूप प्रास्तिक के व्यवसायों में नियोजित व्यक्ति  II. व्यापार, कारोबार तथा उद्योग में नियोजित व्यक्ति	प्रवर्ग VI के सामने विनिर्दिष्ट मानदंड लागू होंगे:-  प्रवर्ग VI के सामने विनिर्दिष्ट मानदंड लागू होंगे:  व्याख्या: (i) जहां पति किसी व्यवसाय में है और पत्नी श्रेणी-II या निम्न ग्रेड नियोजन में है, वहां आय/धन परीक्षण केवल पति की आय के आधार पर लागू होगा; (ii) यदि पत्नी किसी व्यवसाय में है और पति श्रेणी-II या निम्न रैंक पद पर नियोजन में है, तो आय/धन मानदंड, केवल पत्नी की आय के आधार पर लागू होंगे और पति की आय इसमें जोड़ी नहीं जाएगी।

क्रम संख्या	प्रवर्ग का वर्णन	जिसे निष्कासन के नियम लागू होंगे
1	2	3
V.	<p>संपत्ति स्वामी</p> <p>अ. कृषि जोत</p> <p>आ. पौधारोपण</p> <p>(i) कॉफी, चाय, रबड़ इत्यादि</p> <p>(ii) आम, खट्टे फल, सेब, पौधारोपण इत्यादि</p> <p>इ. शहरी क्षेत्रों या शहरी समूहों में रिक्त भूमि तथा/या भवन</p>	<p>परिवार (पिता, माता तथा अवयस्क बालक) से सम्बंधित व्यक्ति, जिनके स्वामित्व में निम्नलिखित हैं, के पुत्र और पुत्री:-</p> <p>(क) केवल सिंचित भूमि जो वैधानिक क्षेत्र के 85 प्रतिशत के बराबर या उससे अधिक है; या</p> <p>(ख) निम्नानुसार दोनों सिंचित और असिंचित भूमि:-</p> <p>(i) निष्कासन का नियम वहां लागू होगा जहां पूर्व शर्त विद्यमान है कि सिंचित क्षेत्र, (साम्य के अंतर्गत एकल रूप के लिए लाया गया है) सिंचित भूमि (असिंचित भाग को छोड़ते हुए संगणित की गई है) के लिए वैधानिक अधिकतम सीमा का 40 प्रतिशत या उससे अधिक है। यदि 40 प्रतिशत से कम की पूर्व शर्त विद्यमान है, तो केवल यह असिंचित भूमि का क्षेत्र हिसाब में लिया जाएगा। यह असिंचित भूमि को सिंचित किस्म में विद्यमान परिवर्तन फार्मूला के आधार पर परिवर्तित करते हुए किया जाएगा। असिंचित भूमि से इस प्रकार संगणित क्षेत्र सिंचित भूमि के वास्तविक क्षेत्र में जोड़ा जाएगा और इसे एक साथ सम्मिलित करने के बाद सिंचित भूमि के अनुसार कुल क्षेत्र 80 प्रतिशत या सिंचित भूमि की वैधानिक अधिकतम सीमा से अधिक है, तो निष्कासन का नियम लागू होगा और अहकदारी हो जाएगी;</p> <p>(ii) निष्कासन का नियम लागू नहीं होगा यदि परिवार की कोई जोत भूमि पूर्ण रूप से असिंचित है।</p> <p>नीचे दिए गए प्रवर्ग VI में विनिर्दिष्ट आय/धन के मानदंड लागू होंगे।</p> <p>कृषि जोत के रूप में समझे गए हैं और इसलिए इस प्रवर्ग के अधीन उपरोक्त अ. के मानदंड लागू होंगे।</p> <p>नीचे दिए गए प्रवर्ग VI में विनिर्दिष्ट मानदंड लागू होंगे।</p> <p>भवन, जो आवासीय, औद्योगिक या वाणिज्यिक प्रयोजन और दो या से अधिक ऐसे प्रयोजनों के लिए प्रयुक्त किया जा सकता है।</p>
VI	आय/धन परीक्षण	<p>निम्नलिखित के पुत्र और पुत्री:-</p> <p>(क) आठ लाख या उससे अधिक की सकल वार्षिक आय रखने वाले अथवा अंतिम तीन निरंतर वर्षों की अवधि के लिए धन-कर अधिनियम, 1957 (1957 का केन्द्रीय अधिनियम 27) में यथा विहित छूट सीमा से अधिक धन रखने वाले व्यक्तियों;</p> <p>(ख) प्रवर्गों I, II, III तथा V अ. में व्यक्ति, जो आरक्षण के लाभ हेतु अहकदार नहीं हैं किंतु जिनकी धन के अन्य स्रोतों से आय है, जो उन्हें उपरोक्त (क) में वर्णित आय/धन मानदंड के भीतर ले आएगी।</p>

क्रम संख्या	प्रवर्ग का वर्णन	जिसे निष्कासन के नियम लागू होंगे
1	2	3
		<p>व्याख्या:</p> <p>(i) वेतन या कृषि भूमि आय को जोड़ा नहीं जाएगा।</p> <p>(ii) रूपए के अनुसार आय मानदंड इसके प्रत्येक तीन वर्ष के मूल्य में बदलाव को ध्यान में रखते हुए संशोधित किए जाएंगे। यदि परिस्थिति, तथापि ऐसी मांग करती है, तो मध्यावधि कम हो सकती है।</p> <p>व्याख्या: इस अनुसूची में जहां “स्थाई अक्षमता” अभिव्यक्ति आती है, तो इसका अर्थ होगा कि ऐसी अक्षमता जो किसी अधिकारी को सेवा से बाहर करने के परिणामस्वरूप होती है।</p>

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पिछड़े वर्ग कल्याण और अन्त्योदय (एस.ई.डब्ल्यू.ए.) विभाग।

**HARYANA GOVERNMENT****SOCIAL JUSTICE, EMPOWERMENT, WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES AND ANTYODAYA (SEWA) DEPARTMENT****Notification**

The 16th July, 2024

**No. 40/13/2024-1SW.**— In exercise of the powers conferred under clause (d) of section 2 and sub-section (2) of section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016 (15 of 2016), and in supersession of the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 491-SW(1)-2021 dated the 17<sup>th</sup> November, 2021, the Governor of Haryana hereby specifies the following criteria for exclusion of persons within the Backward Classes as Creamy Layer as specified in schedule given below:-

**Schedule**

<b>DESCRIPTION OF CATEGORY</b>		<b>TO WHOM RULE OF EXCLUSION SHALL APPLY</b>
<b>1</b>	<b>2</b>	<b>3</b>
<b>I.</b>	<b>CONSTITUTIONAL POSTS</b>	<p>Son(s) and daughter(s) of</p> <ul style="list-style-type: none"> <li>(a) President of India;</li> <li>(b) Vice President of India;</li> <li>(c) Judges of the Supreme Court and of the High Court's;</li> <li>(d) Chairman and Members of UPSC and of the State Public Service Commission;</li> <li>Chief Election Commissioner; Comptroller and Auditor General of India;</li> <li>(e) Persons holding Constitutional positions of like nature.</li> </ul>
<b>II.</b>	<b>SERVICE CATEGORY</b> <b>A. Group A/Class I officers of the All India Central and State Services (Direct Recruits).</b>	<p>Son(s) and daughter(s) of</p> <ul style="list-style-type: none"> <li>(a) parents, both of whom are Class I officers;</li> <li>(b) Parents, either of whom is a Class-I officer;</li> <li>(c) Parents, both of whom are Class-I officers, but one of them dies or suffers permanent incapacitation;</li> <li>(d) Parents, either of whom is a Class-I officer and such parent dies or suffers permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any International Organization like U.N, I.M.F, World Bank, etc. <b>for a period of not less than 5 years;</b></li> <li>(e) Parents, both of whom are class I officers die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any International Organization like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years;</li> </ul> <p>Provided that the rule of exclusion shall not apply in the following cases:-</p> <ul style="list-style-type: none"> <li>(a) Sons and daughters of parents either of whom or both of whom are Class-I officers and such parent(s) dies/die or suffer permanent incapacitation.</li> <li>(b) A lady belonging to BC category has got married to a Class-I officer, and may herself like to apply for a job.</li> </ul>

	DESCRIPTION OF CATEGORY	TO WHOM RULE OF EXCLUSION SHALL APPLY
1	2	3
	<b>B. Group B/Class II officers of the Central and State Services (Direct Recruitment)</b>	<p>Son(s) and daughter(s) of</p> <p>(a) Parents both of whom are Class II officers;</p> <p>(b) Parents of whom only the husband is a Class II officer and he gets into Class I at the age of 40 or earlier;</p> <p>(c) Parents, both of whom are Class II officers and one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any International Organization like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years before such death or permanent incapacitation;</p> <p>(d) Parents of whom the husband is a Class I officer (Direct Recruit or pre-forty promoted) and the wife is a Class II officer and the wife dies; or suffers permanent incapacitation; and</p> <p>(e) Parents, of whom the wife is a Class I officer (Direct Recruit or pre-forty promoted) and the husband is a Class II officer and the husband dies or suffers permanent incapacitation;</p> <p>Provided that the rule of exclusion shall not apply in the following cases:-</p> <p>Son(s) and daughter(s) of</p> <p>(a) Parents both of whom are Class II officers and one of them dies or suffer permanent incapacitation.</p> <p>(b) Parents, both of whom are Class II officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any International Organization like U.N, I.M.F, World Bank, etc. for a period of not less than 5 years before their death or permanent incapacitation.</p>
	<b>C. Employees in Public Sector Undertakings etc.</b>	The criteria enumerated in A and B above in this Category shall apply mutatis mutandi to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. and also to equivalent or comparable posts and positions under private employment pending the evaluation of the posts on equivalent or comparable basis in these institutions, the criteria specified in Category VI below shall apply to the officers in these institutions.
<b>III.</b>	<b>ARMED FORCES INCLUDING PARA MILITARY FORCES:</b> (Persons holding civil posts are not included)	<p>Son(s) and daughter(s) of</p> <p>Parents either or both of whom is or are in the rank of Colonel and above in the Army and to equivalent posts in the Navy and the Air Force and the Para Military Forces:</p> <p>Provided that:-</p> <p>(i) if the wife of an Armed Forces Officer is herself in the Armed Forces (i.e., the category under consideration) the rule of exclusion will apply only when she herself has reached the rank of Colonel;</p> <p>(ii) the service ranks below Colonel of husband and wife shall not be clubbed together;</p> <p>(iii) If the wife of an officer in the Armed Forces is in civil employment, this shall not be taken into account for applying the rule of exclusion unless she falls in the service category under item No. II in which case the criteria and conditions enumerated therein will apply to her independently.</p>

DESCRIPTION OF CATEGORY		TO WHOM RULE OF EXCLUSION SHALL APPLY
1	2	3
<b>IV.</b>	<p><b>PROFESSIONAL CLASS AND THOSE ENGAGED IN TRADE AND INDUSTRY</b></p> <p>(I) Persons engaged in profession as a Doctor, Lawyer, Chartered Accountant, Income Tax Consultants, Financial or Management Consultants, Dental Surgeon, Engineer, Architects, Computer Specialists, Film Artists and other Film Professionals, Author, Play Writer, Sports person, Sports Professionals, Media Professionals or any other vocations of like status.</p> <p>(II) Persons engaged in trade, business and industry.</p>	<p>Criteria specified against category VI shall apply.</p> <p>Criteria specified against category VI shall apply.</p> <p>Explanation:</p> <ul style="list-style-type: none"> <li>(i) Where the husband is in some profession and the wife is in a Class II or lower grade employment, the income/wealth test shall apply only on the basis of the husband's income.</li> <li>(ii) If the wife is in any profession and the husband is in employment in a Class II or lower rank post, then the income/wealth criterion shall apply only on the basis of the wife's income and the husband's income shall not be clubbed with it.</li> </ul>
<b>V.</b>	<p><b>PROPERTY OWNERS</b></p> <p><b>A. Agricultural holdings</b></p>	<p>Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns:-</p> <ul style="list-style-type: none"> <li>(a) only irrigated land which is equal to or more than 85% of the statutory area; or</li> <li>(b) both irrigated and unirrigated land, as follows:-</li> </ul> <ul style="list-style-type: none"> <li>(i) The rule of exclusion shall apply where the pre-condition exist that the irrigated area (having been brought to a single type under a common denominator) 40% or more of the statutory ceiling limit for irrigated land (this being calculated by excluding the unirrigated portion). If this pre-condition of not less than 40% exists, then only the area of unirrigated land will be taken into account. This shall be done by converting the unirrigated land on the basis of conversion formula existing, into the irrigated type. The irrigated area so computed from unirrigated land shall be added to the actual area of irrigated land and if after such clubbing together the total area in terms of irrigated land is 80% or more of the statutory ceiling limit for irrigated land, then the rule of exclusion shall apply and disentitlement will occur;</li> <li>(ii) The rule of exclusion shall not apply if the land holding of a family is exclusively unirrigated.</li> </ul>

	DESCRIPTION OF CATEGORY	TO WHOM RULE OF EXCLUSION SHALL APPLY
1	2	3
	<b>B. Plantations</b> (i) Coffee, tea, rubber, etc. (ii) Mango, citrus, apple plantations etc.  <b>C. Vacant land and/or buildings in urban areas or urban agglomerations</b>	Criteria of income/wealth specified in Category VI below shall apply.  Deemed as agricultural holding and hence criteria at A above under this category shall apply.  Criteria specified in Category VI below will apply.  Explanation: Building may be used for residential, industrial or commercial purpose and the like two or more such purposes.
VI.	<b>INCOME / WEALTH TEST</b>  <b>Explanation:</b> Wherever the expression "permanent incapacitation" occurs in this Schedule, it shall mean incapacitation which results in putting an officer out of service.	Son(s) and daughter(s) of (a) Persons having gross annual income of Rs.8 lakh or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act, 1957 (Central Act 27 of 1957) for a period of three consecutive years;  (b) Persons in categories I, II, III and V A who are not disentitled to the benefit of reservation but have income from other sources of wealth which shall bring them within the income/wealth criteria mentioned in (a) above.  <b>Explanation:</b> (i) Income from salaries or agricultural land shall not be clubbed. (ii) The income criteria in terms of rupee shall be modified taking into account the change in its value every three years. If the situation, however, so demands, the interregnum may be less.

G. ANUPAMA,  
 Additional Chief Secretary to Government Haryana,  
 Social Justice, Empowerment, Welfare of Scheduled Castes and  
 Backward Classes and Antyodaya (SEWA) Department.

Government of Haryana  
General Administration Department  
(General Services- III Branch)

Dated Chandigarh, the 25<sup>th</sup> February, 2019

To

1. All the Administrative Secretaries to Government, Haryana.
2. All Heads of Departments in the State of Haryana.
3. All the Managing Directors/Chief Administrators of Boards/ Corporations/Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana.
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the State of Haryana.
7. The Registrars of all the Universities of the State of Haryana.

**Subject:- Reservation for Economically Weaker Sections in Direct recruitment in Civil posts and services as well as in admissions in Government/Government Aided Educational Institutions in the State of Haryana.**

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I am directed to inform that Government of India has notified “THE CONSTITUTION (ONE HUNDRED AND THIRD AMENDMENT) ACT, 2019” on 12<sup>th</sup> January, 2019 amending Article 15 & 16, which now read as under:-

**Amendment of article 15**

In Article 15 of the Constitution, after clause (5), the following clause shall be inserted, namely:—

***‘(6) Nothing in this article or sub-clause (g) of clause (1) of article 19 or clause (2) of article 29 shall prevent the State from making,—***

***(a) any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5); and***

***(b) any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5) in so far as such special provisions relate to their admission to educational institutions including private educational institutions, whether aided or unaided by the State, other than the minority educational institutions referred to in clause (1) of article 30, which in the case of reservation would be in addition to the existing reservations and subject to a maximum of ten per cent. of the total seats in each category.***

***Explanation— For the purposes of this article and article 16, “economically weaker sections” shall be such as may be notified by the State from time to time on the basis of family income and other indicators of economic disadvantage.’***

### **Amendment of article 16**

In Article 16 of the Constitution, after clause (5), the following clause shall be inserted, namely:—

***"(6) Nothing in this article shall prevent the State from making any provision for the reservation of appointments or posts in favour of any economically weaker sections of citizens other than the classes mentioned in clause (4), in addition to the existing reservation and subject to a maximum of ten per cent. of the posts in each category".***

In the wake of above enabling provisions, State Government has considered the matter and decided to provide benefits of reservation on a preferential basis in Civil Posts in all its Departments/ Boards/ Corporations/Local Bodies and in Admissions to Government/Government Aided Educational Institutions to those Economically Weaker Sections (EWSs) who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B).

### **2. QUANTUM OF RESERVATION:**

The persons belonging to EWSs who are not covered under the existing scheme of reservation for Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B) shall get 10% reservation in direct recruitment to Group A,B,C and D posts in the Departments/ Boards/Corporations/Local Bodies of Government of Haryana and also in admission to Government/Government Aided Educational Institutions in the State of Haryana.

### **3. EFFECTING RESERVATION – ROSTER POINT:**

#### **3.1 Direct recruitment in case of Group- A & B**

Roster point No. 11-20-30-40-51-60-70-80-90 and 99

#### **3.2 Direct recruitment in case of Group- C & D**

Roster point No. 4-14-24-34-43-53-66-76-83 and 94

3.3 Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog and will be filled from unreserved category.

3.4 Persons belonging to EWS selected against the quota for persons with benchmark disabilities/ex-servicemen shall be placed against the roster points earmarked for EWS.

**4. CRITERIA OF INCOME & ASSETS:**

4.1 Persons who are not covered under the exiting scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs 6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.

4.2 Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- i. 5 acres of agricultural land and above;
- ii. Residential flat of 1000 sq ft. and above;
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- v. Total immovable assets owned are valued at Rs. One Crore or more.

4.3 The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

4.4 The term "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

**5. INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY AND VERIFICATION OF CERTIFICATE:**

5.1 The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.

5.2 The prescribed format for EWS Income and Asset Certificate shall be as provided at **Annexure-I**.

5.3 The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the State.

5.4 The crucial date for submitting Income and Asset Certificate by the candidate may be treated as the closing date for receipt of application for the post, except in cases where crucial date is fixed otherwise.

5.5 The appointing authorities should, in the offer of appointment to the candidates claiming to be belonging to EWS, include the following clause :-

*"The appointment is provisional and is subject to the Income and asset certificate being verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate."*

The appointing authority should verify the veracity of the Income and asset certificate submitted by the candidate through the certificate issuing authority.

5.6 Instructions referred to above should be strictly followed so that it may not be possible for an unscrupulous person to secure employment on the basis of a false claim and if any person gets an appointment on the basis of such false claim, her/his services shall be terminated and penal action shall also be invoked.

#### **6. ADJUSTMENT AGAINST UNRESERVED VACANCIES:**

A person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

7. The above scheme of reservation will be effective in respect of all direct recruitment vacancies to be notified on or after 01.02.2019.

  
(Vijayendra Kumar, IAS)  
Secretary, General Administration Department,  
for Chief Secretary to the Government of Haryana.  


**Government of Haryana**  
**(Name & Address of the authority issuing the certificate)**  
**(ECONOMICALLY WEAKER SECTIONS)**

**INCOME AND ASSET CERTIFICATE**

Certificate No.-----

Date: -----

**VALID FOR THE YEAR-----**

This is to certify that Shri/Smt./Kumari -----son/daughter/wife of----- is permanent resident of-----, Village/Street-----, Post Office-----, District-----, Pin Code----- whose photograph is affixed below and attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her family\*\* is below Rs. 6 lakh (Rupees Six Lakh only) for the financial year-----.

It is further certified that His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- V. Total immovable assets owned are valued at Rs. One Crore or more.

2. Shri/Smt./Kumari----- belongs to the caste which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B).

Signature with seal of Office  
Name  
Designation

Recent Passport size  
attested photograph of  
the applicant

\*Note 1: Income means income from all sources i.e. salary, agriculture, business, profession etc.

\*\*Note 2: The term 'Family" for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

\*\*\*Note 3: The property held by a 'Family' in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

**No. 22/163/2024-5HR-III**  
**HARYANA GOVERNMENT**  
**CHIEF SECRETARY ORGANIZATION**  
**HUMAN RESOURCES DEPARTMENT**  
**(Human Resources-III Br.)**

**Dated: Chandigarh, the 13<sup>th</sup> November, 2024**

To

1. All the Administrative Secretaries to Government Haryana,
2. All the Heads of Departments in Haryana,
3. All the Managing Directors/Chief Executive Officer of Boards/Corporations of Haryana State,
4. The Registrar, Punjab and Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in Haryana State,
6. All the Deputy Commissioners in Haryana.
7. Registrars of all the Universities situated in Haryana State.

**Subject :** **Classification of Scheduled Castes for the purpose of benefit of reservation in Haryana State.**

Sir,

I am directed to invite your attention to Government instructions issued vide No. 22/10/2013-1GS-III, dated 15.07.2014 and thereafter regarding rate(s) of reservation in Govt. jobs and to say that in compliance of the judgement dated 01.08.2024 of the Hon'ble Supreme Court in the case titled "State of Punjab v/s Davinder Singh (CA No. 2317 of 2011) with regard to sub-classification and adequacy of representation, the matter was referred to the Haryana State Commission for Scheduled Castes for examination and to send their recommendations to address intra-community disparities and to ensure a fair and equitable distribution of reservation benefits. The Commission submitted their report on 16<sup>th</sup> August, 2024 prepared on the basis of analysis of the data received from various sources including different Departments and of the demands, representations and review of literature related to the subject. The recommendations of the Commission regarding classification of Scheduled Castes reservation in Govt. jobs were considered by the State Government. After the approval of Council of Ministers, it has been decided that—

- (i) For the purpose of reservation in services, the Scheduled Castes in Haryana will be sub-categorized in two categories i.e. Deprived Scheduled Castes (DSC) and Other Scheduled Castes (OSC).
- (ii) List of Deprived Scheduled Castes and Other Scheduled Castes has been enclosed at **Annexure-A** of these instructions.
- (iii) Within the existing 20% quota reserved for Scheduled Castes in direct recruitment to Govt. jobs, one-half of the posts will be reserved for candidates of Deprived Scheduled Castes. If and only if suitable candidates of Deprived Scheduled Castes are not available, then suitable candidates of Other Scheduled Castes may be recruited against the balance vacant posts.
- (iv) Similarly, one-half of the quota reserved for Scheduled Castes shall be reserved for candidates belonging to Other Scheduled Castes. If and only if suitable candidates of Other Scheduled Castes are not available, then suitable candidates of Deprived Scheduled Castes may be recruited against the balance vacant posts.
- (v) The combined merit list of the candidates belonging to Deprived Scheduled Castes and Other Scheduled Castes selected/recommended by the Recruiting Agency will

be prepared and inter-se seniority of such candidates will also be fixed on the basis of merit.

- (vi) It will not be necessary to fix the roster points separately for each of the sub-categories within the present roster system.
- (vii) If on a particular occasion the total number of vacant posts (cadre wise) meant for Scheduled Castes is odd, say 9, then 5 of them will go to Deprived Scheduled Castes and 4 posts to Other Scheduled Castes. On the next such occasion, however, the position would be reversed, i.e. 4 of them will go to Deprived Scheduled Castes and 5 posts to Other Scheduled Castes.
- (viii) After the issue of these instructions, the first vacant post reserved for Scheduled Castes will be allocated to Deprived Scheduled Castes without any change in the roster point already maintained by the Department.

2. These instructions will be applicable with immediate effect and Annexure-B of instructions bearing No. 22/10/2013-1GS-III, dated 15.07.2014 in which the list of castes which are to be treated as Scheduled Castes in Haryana State has been specified for the purpose of reservation in jobs under Government/Government Undertakings and Local Bodies as well as for admission in Government/Government aided educational/technical professional institutions, will be deemed to have been replaced with the Annexure-A of these instructions.

3. These instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully,

*S. Singh*

Deputy Secretary Human Resources,  
for Chief Secretary to Government, Haryana.

Contd....

## Annexure-A

<b>List of Deprived Scheduled Castes</b> <b>&amp;</b> <b>Other Scheduled Castes</b>			
<b>Sr. No.</b>	<b>Sr. No. in Gol List</b>	<b>List of Castes</b>	<b>Category</b>
1	1.	Ad Dharmi	Deprived Scheduled Castes
2	1 A.	Aheria, Aheri, Hari, Heri, Thor, Turi	Deprived Scheduled Castes
3	2.	Balmiki, Chura, Bhangi	Deprived Scheduled Castes
4	3.	Bangali	Deprived Scheduled Castes
5	4.	Barar, Burar, Berar	Deprived Scheduled Castes
6	5.	Batwal, Barwala	Deprived Scheduled Castes
7	6.	Bauria, Bawaria	Deprived Scheduled Castes
8	7.	Bazigar	Deprived Scheduled Castes
9	8.	Bhanjra	Deprived Scheduled Castes
10	9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhatoi, Bhambi, Chamar-Rohidas, Jatav, Jatava, Mochi, Ramdasia	Other Scheduled Castes
11	10.	Chanal	Deprived Scheduled Castes
12	11.	Dagi	Deprived Scheduled Castes
13	12.	Darain	Deprived Scheduled Castes
14	13.	Deha, Dhaya, Dhea	Deprived Scheduled Castes
15	14.	Dhanak	Deprived Scheduled Castes
16	15.	Dhogri, Dhangri, Siggi	Deprived Scheduled Castes
17	16.	Dumna, Mahasha, Doom	Deprived Scheduled Castes
18	17.	Gagra	Deprived Scheduled Castes
19	18.	Gandhila, Gandil Gondola	Deprived Scheduled Castes
20	19.	Kabirpanthi, Julaha, Kabirpanthi Julaha	Deprived Scheduled Castes
21	20.	Khatik	Deprived Scheduled Castes
22	21.	Kori, Koli	Deprived Scheduled Castes
23	22.	Marija, Marecha	Deprived Scheduled Castes
24	23.	Mazhabi, Mazhabi Sikh	Deprived Scheduled Castes
25	24.	Megh, Meghwali	Deprived Scheduled Castes
26	25.	Nat, Badi	Deprived Scheduled Castes
27	26.	Od	Deprived Scheduled Castes
28	27.	Pasi	Deprived Scheduled Castes
29	28.	Perna	Deprived Scheduled Castes
30	29.	Pherera	Deprived Scheduled Castes
31	29 A.	Rai Sikh	Deprived Scheduled Castes
32	30.	Sanhai	Deprived Scheduled Castes
33	31.	Sanhal	Deprived Scheduled Castes
34	32.	Sansi, Bhedkut, Manesh	Deprived Scheduled Castes
35	33.	Sansoi	Deprived Scheduled Castes
36	34.	Sapela, Sapera	Deprived Scheduled Castes
37	35.	Sarera	Deprived Scheduled Castes
38	36.	Sikligar, Bariya	Deprived Scheduled Castes
39	37.	Sirkiband	Deprived Scheduled Castes

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No. 12/15/2019-4GS-II  
Haryana Government  
Chief Secretary Organization  
General Administration Department  
(General Services-II Branch)

Dated: Chandigarh, the 9 March, 2022

To

1. All the Administrative Secretaries to Government Haryana
2. All the Heads of Departments of Haryana.
3. All the Managing Directors/Chief Administrators of Boards/Corporations in Haryana.
4. All the Divisional Commissioners of the State of Haryana.
5. All the Deputy Commissioners of the State of Haryana.
6. The Registrars of all the Universities in the State of Haryana.

**Subject: Benefit of reservation to Ex-servicemen and their children.**

Sir/Madam,

I am directed to invite your attention to Government instructions bearing No. 12/15/2019-4GS-II, dated 14<sup>th</sup> July, 2021 on the subject cited above.

2. On receipt of representations from various Associations of Ex-servicemen, Martyrs' Family Welfare Foundations and others, the above said instructions have been reviewed by Government and after careful consideration following decision has been taken to grant the benefit of reservation to Ex-servicemen and their family members:-

- (A) An ex-serviceman who himself/herself or his/her family member has already secured employment in civil service on regular basis in any Department/ Board/Corporation/ University etc. under the State Government **with availing** the benefit of reservation —
  - (i) he/she himself/herself shall not be entitled to avail the benefit of reservation in civil service for any subsequent appointment in any Department/Board/ Corporation/ University etc. under the State Government. However, the benefit of age relaxation for securing another employment in a higher pay scale or post shall remain continue; and
  - (ii) his/her family member shall also not be entitled to avail the benefit of reservation against the posts reserved for ex-servicemen.
- (B) (i) An ex-serviceman who himself/herself has already secured employment in civil service on regular basis in any Department/ Board/ Corporation/ University etc. under the State Government **without availing** the benefit of reservation in such case he/she himself/herself or one of his/her family members (son, daughter or spouse) will be entitled to avail the benefit of reservation;
- (ii) where an ex-serviceman who himself/herself is eligible to avail the benefit of reservation under these instructions but he/she does not want re-employment in civil service in such case one of his/her family members (son, daughter or spouse) will be entitled to avail the benefit of reservation.
- (C) If an ex-serviceman applies for various vacancies before joining any civil employment, he/she can avail the benefit of reservation as ex-serviceman for any one of the subsequent employments. However, to avail of this benefit, an ex-serviceman as soon as he/she joins any civil employment, should give self-declaration/ undertaking to the concerned employer about the date-wise details of

application for various vacancies for which he/she had applied for before joining the initial civil employment. Further, this benefit would be admissible only in respect of vacancies which are filled by direct recruitment and wherever reservation is applicable to the ex-servicemen.

(D) The family members of martyr military personnel shall be entitled to exercise an option either—

- (i) to avail the benefit of reservation upto two family members; or
- (ii) to avail the benefit of compassionate appointment to one of the family members under the Ex-gratia Policy namely **Compassionate Appointment to family member of Martyr Armed Forces Personnel Policy** notified by Government from time to time.

(E) The priority list for recruiting agency for preparation of final list of selection/appointment of ex-servicemen or their family members against the posts reserved for ex-servicemen shall be as under :-

- (i) disabled ex-servicemen, the post(s) for which they are physically fit;
- (ii) failing (i), family member of disabled ex-servicemen;
- (iii) failing (ii), other ex-servicemen who are eligible to get the benefit of reservation under these instructions;
- (iv) failing (iii), family member of other ex-servicemen who are eligible to get the benefit of reservation under these instructions.

(F) Disabled ex-serviceman means a person who has been released from military service due to disability attributable or aggravated due to military service. An ex-serviceman shall not be treated disabled one who has been released from military service not on account of his/her disability but has been released in the normal course after the completion of his/her term or retired from military service voluntarily.

(G) Both the reservations are horizontal, therefore, a disabled ex-serviceman who is selected against the post reserved for ex-serviceman will not be counted against the post reserved for PwD.

(H) In all circumstances the benefit of reservation against the posts reserved for Ex-servicemen shall be admissible at the time of final selection list only and not at the time of preliminary test, main test or interview.

(I) An ex-serviceman who have been discharged from military service by way of dismissal, misconduct or inefficiency neither he/she himself/herself nor his/her family members shall be entitled to avail the benefit of reservation in civil service.

3. These instructions shall come into effect with immediate effect. These instructions may please be brought to the notice of all concerned.

Yours faithfully,



Under Secretary General Administration,  
for Chief Secretary to Govt. of Haryana

Endst. No. 12/15/2019-4GS-II

Dated: Chandigarh, the 9 March, 2022

A copy is forwarded to the following for information and necessary action :-

1. Chairman, Haryana Public Service Commission, Panchkula.
2. Chairman, Haryana Staff Selection Commission, Panchkula.



Under Secretary General Administration,  
for Chief Secretary to Govt. Haryana.

No. 12/15/2019-4GS-II  
Haryana Government  
Human Resources Department  
(General Services-II Branch)

Dated: Chandigarh, the 13th April, 2022

To

1. All the Administrative Secretaries to Government Haryana
2. All the Heads of Departments of Haryana.
3. All the Managing Directors/Chief Administrators of Boards/Corporations in Haryana.
4. All the Divisional Commissioners of the State of Haryana.
5. All the Deputy Commissioners of the State of Haryana.
6. The Registrars of all the Universities in the State of Haryana.

**Subject:** Clarification regarding benefit of reservation to Ex-servicemen and their children.

Sir/Madam,

I am directed to invite your attention to Government instructions of number, dated 9<sup>th</sup> March, 2022 on the subject cited above in which following provision was made in para 2 (C) :-

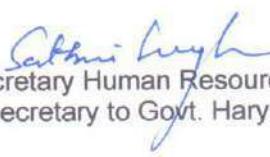
**(C) If an ex-serviceman applies for various vacancies before joining any civil employment, he/she can avail the benefit of reservation as ex-serviceman for any one of the subsequent employments. However, to avail of this benefit, an ex-serviceman as soon as he/she joins any civil employment, should give self-declaration/ undertaking to the concerned employer about the date-wise details of application for various vacancies for which he/she had applied for before joining the initial civil employment. Further, this benefit would be admissible only in respect of vacancies which are filled by direct recruitment and wherever reservation is applicable to the ex-servicemen.**

2. In the above said instructions the benefit of reservation has been allowed either to the Ex-serviceman himself/herself or one of his family members (son/daughter/spouse) therefore the provision of selection of any one post out of the posts for which application(s) was/were submitted before joining service shall also be applicable to the family members where they are eligible to avail the benefit of reservation under the above said instructions. In other words, para 2(C) above shall also be applicable to the family members of Ex-servicemen also.

3. It is also clarified here that where the services have been joined before the date of issue of instructions dated 9<sup>th</sup> March, 2022 or before the date of issue of clarification in hand, and no information regarding submission of application(s) for any other post(s) was submitted by the concerned Ex-serviceman or the family member, as the case may be, already appointed against the post reserved for Ex-servicemen in such case the same may now be collected from them, where necessary and may be allowed to avail the benefit under para 2(C) above.

4. These instructions may please be brought to the notice of all concerned.

Yours faithfully,

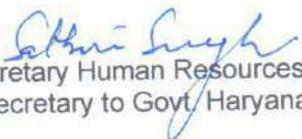
  
Under Secretary Human Resources,  
for Chief Secretary to Govt. Haryana.

Endst. No. 12/15/2019-4GS-II

Dated: Chandigarh, the 13<sup>th</sup> April, 2022

A copy is forwarded to the following for information and necessary action :-

1. Chairman, Haryana Public Service Commission, Panchkula.
2. Chairman, Haryana Staff Selection Commission, Panchkula.



Under Secretary Human Resources,  
for Chief Secretary to Govt. Haryana.

No. 22/49/2021-1GS-III

HARYANA GOVERNMENT  
GENERAL ADMINISTRATION DEPARTMENTDated: Chandigarh the 27<sup>th</sup> October, 2021.

To

1. All the Administrative Secretaries to Govt. Haryana.
2. All the Heads of Departments in the State of Haryana.
3. All the Managing Directors of Boards/Corporations in the State of Haryana.
4. All the Divisional Commissioners in Haryana.
5. All the District & Session Judges in Haryana.
6. The Registrar of all the Universities in the State of Haryana.
7. All the Deputy Commissioners in the State of Haryana.

**Subject:** Reservation regarding filling up 2% posts amongst the children of freedom fighters against the vacant posts reserved for Ex-Servicemen or Backward Classes in Direct recruitment.

Sir/Madam,

I am directed to invite your attention to Government instructions No.22/10/2013, dated 15.07.2014 on the subject cited above vide which 2% reservation quota for dependent children/grandchildren of freedom fighters were allowed subject to certain conditions.

2. The recruiting agencies have sought further clarification on operational aspects of the 2% reservation quota for children of freedom fighters. Government has re-considered the matter and after thorough consideration it has been decided that the benefit of reservation to a child or grandchild (either maternal and paternal) shall be admissible as under :-

- (1) *The Benefit of 2% reservation on Group A, B, C & D posts of direct recruitment to the children of Freedom Fighters of Haryana State shall be admissible in the following situations:-*
  - (a) *posts horizontally reserved for Ex-servicemen of any category, except Scheduled Castes, remain unfilled to this extent due to non-availability of suitable candidates; or*
  - (b) *posts vertically reserved for Backward Classes remain unfilled to this extent due to non-availability of suitable candidates.*
- (2) *Children of Freedom Fighters includes both children and grandchildren from both maternal and paternal lineage.*
- (3) *The candidates belonging to category "Children of Freedom Fighters" shall be entitled to the benefit of above reservation subject to the following conditions:-*
  - (i) *Benefit shall be admissible to one of the children only because the Freedom Fighter himself being old-age is not eligible to get the benefit of reservation, therefore, this benefit to one of his children in lieu thereof has been allowed;*
  - (ii) *Benefit shall be admissible irrespective of the fact the Freedom Fighter himself is at present alive or not;*
  - (iii) *Income criteria of the children shall not be taken into account for this purpose;*

(iv) *Where the benefit of reservation has already been availed by one or more children of a Freedom Fighter in the selection list declared by HPSC/HSSC or any other Recruiting Agency for appointment on regular basis before the date of issue of these instructions, none of the children/grandchildren of that freedom fighter shall now be eligible to get the benefit again for any post(s) the result/selection list of which is declared after the date of issue of these instructions.*

**(4) The provision—**

- (i) *of re-advertisement of the posts twice to de-reserve the posts reserved for Backward Classes; and*
- (ii) *to fill up the posts from the candidates of respective vertical category against the unfilled posts horizontally reserved for Ex-servicemen and vertically reserved for other than Scheduled Castes category;*  
*shall not be applicable.*

**(5) Necessary entries regarding de-reservation of post(s) in the roster point shall be made by the appointing authority concerned keeping in view the recommendations made under these instructions by the Recruiting Agency.”**

3. The instructions already issued vide No.22/10/2013, dated 15.07.2014 shall be deemed to have been amended to this extent with immediate effect. These instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully,

Superintendent General Services-III  
for Chief Secretary to Government Haryana.

Endst. No. 22/49/2021-1GS-III

Dated: Chandigarh, the 26<sup>th</sup> October, 2021

A copy is forwarded to the following for a kind information and necessary action :-

- (i) Chief Secretary to Government, Haryana (in Protocol Branch)/(in Services-I Br.)
- (ii) Chief Secretary to Government, Haryana (General Services-I Branch) with reference to their file No. 42/101/2019-5GS-I.
- (iii) Registrar, Punjab & Haryana High Court, Chandigarh.
- (iv) Secretary, Haryana Public Service Commission, Panchkula.
- (v) Secretary, Haryana Staff Selection Commission, Panchkula.
- (vi) Incharge NIC for hosting the above instruction on State Government website.

Superintendent General Services-III  
for Chief Secretary to Government Haryana.

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No. 22/49/2021-1GS-III  
HARYANA GOVERNMENT  
HUMAN RESOURCES DEPARTMENT

Dated, Chandigarh, the 26<sup>th</sup> April, 2022.

To

1. All the Administrative Secretaries to Govt. Haryana.
2. All the Heads of Departments in the State of Haryana.
3. All the Managing Directors of Boards/Corporations in the State of Haryana.
4. All the Divisional Commissioners in Haryana.
5. All the District & Session Judges in Haryana.
6. All the Deputy Commissioners in the State of Haryana.
7. The Registrar of all the Universities in the State of Haryana.

**Subject:** Clarification regarding grant of benefit of Reservation of 2% posts to the children/grandchildren of Freedom Fighters against the vacant posts reserved for Ex-Servicemen or Backward Classes in Direct recruitment.

**Sir/Madam,**

I am directed to invite your kind attention to the State Government's instructions of even number dated 27.10.2021 on the subject noted above vide which the benefit of 2% reservation amongst the children of freedom fighters in direct recruitment has been reviewed and it has been restricted to one of the children/grand-children of a freedom fighter.

2 On receipt of representations from the grandchildren of freedom fighters with the request to clarify how the 2% benefit of reservation is to be worked out by the Recruiting Agencies under the above said instructions. In view of above Government has decided to clarify with illustrations as under :-

**(A) Illustration of Group B posts:** One hundred posts of direct recruitment of PGT (Group B post) were advertised by HSSC, out of which 20 posts are vertically reserved for Scheduled Castes, 11 posts for Backward Classes-A, 6 posts for Backward Classes-B, 10 posts for EWS categories. The 5 posts are horizontally reserved for ESM and 4 posts are horizontally reserved for Disabled persons. If two or more posts of PGT reserved for Backward Classes or Ex-servicemen remained unfilled due to non-availability of suitable candidates of these categories, then the name of children/grandchildren of Freedom Fighters may be considered against 2 posts only reserved for Backward Classes or Ex-servicemen, as the case may be. These posts will be de-reserved from that date by the Recruiting Agency/concerned Department.

**(B) Illustration of Group C posts:** One hundred posts of direct recruitment of TGT (Group C post) were advertised by HSSC, out of which 20 posts are vertically reserved for Scheduled Castes, 16 posts for Backward Classes-A, 11 posts for Backward Classes-B

and 10 posts are reserved for EWS categories. Out of these, 2 posts are horizontally reserved for Ex-servicemen of SC, 2 posts Ex-serviceman of BC-A, 3 posts for Ex-serviceman of BC-B, 7 posts for Ex-servicemen of General and 4 posts are horizontally reserved for Disabled persons. If two or more posts of TGT reserved for Backward Classes or Ex-servicemen (other than ESM of Scheduled Castes) remained unfilled due to non-availability of suitable candidates of these categories, then the name of children/grandchildren of Freedom Fighters may be considered against 2 posts only reserved for Backward Classes or Ex-servicemen, as the case may be. These posts will be de-reserved from that date by the Recruiting Agency and the concerned Department.

3. It is also clarified that the benefit of reservation will be admissible @ 2% of total advertised posts subject to the condition that out of these the posts remain vacant due to non-availability of suitable candidates for selection against the posts vertically reserved for Backward Classes or horizontally reserved for Ex-servicemen excluding the posts horizontally reserved for Ex-servicemen of Scheduled Castes category. The overall benefit of reservation for children/grand-children of Freedom Fighters either from the unfilled vacancies of Ex-servicemen or from the Backward Classes will remain limited to 2% only. This benefit will be admissible to one of the children/grandchildren i.e. sons and daughter of sons and daughters (parental as well as maternal) of the freedom fighters.
4. These instructions may please be brought to the kind notice of all concerned for strict compliance.

Yours faithfully,

  
Satbir Singh  
Under Secretary Human Resources-I  
for Chief Secretary to Government Haryana.

Endst. No. 22/49/2021-1GS-III

Dated, Chandigarh, the 26<sup>th</sup> April, 2022.

A copy, each, is forwarded for information and action, where necessary to the following:-

- (i) The Chief Secretary to Government Haryana (in Protocol Branch/ Services-II Br./ General Services-II Branch/Common Cadre-I /II Branch).
- (ii) Registrar, Punjab and Haryana High Court, Chandigarh.
- (iii) Secretary, Haryana Public Service Commission, Panchkula.
- (iv) Secretary, Haryana Staff Selection Commission, Panchkula.

  
Satbir Singh  
Under Secretary Human Resources-I  
for Chief Secretary to Government Haryana.