

Department of Clinical Hematology & Medical Oncology, Postgraduate Institute of Medical Education and Research, Chandigarh
Vacancy Advertisement. No: CHMO/2025/473

Dated: 06/06/2025

Applications are invited for the below listed post PURELY ON TEMPORARY BASIS under ICMR sanctioned Centre for Advanced Research (CAR) Bone Marrow Transplant (BMT) project titled, 'Establishing Center for Advanced Research for Hematopoietic Stem Cell Transplantation in Children at PGIMER, Chandigarh.' ICMR Project ID: 2022-17685

Last date of receipt of applications: 16 June, 2025

S. No	Project positions	No. of posts	Minimum essential qualification	Desirable qualifications or experience	Job requirement	Upper age limit (years)	Remuneration (Rs)
1.	Office helper	01, UR	Essential: 10 th pass or equivalent	One year of experience as a multi-tasking staff or peon in medical projects in hospitals.	Office file and other work as allotted, including patient file retrieval during OPD days. Other miscellaneous work related to the office and project.	UR-25 OBC-28 SC/ST-30	Rs. 26,800/- p.m (fixed)

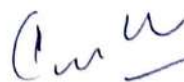
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Note:

1. All the educational qualifications/certificates shall be from the recognized Board/University.
2. All the experience gained shall be preferably from the Govt. Organizations and shall be counted after the date of completion of minimum essential qualifications. Experience from reputed National/International Organizations shall also be considered.
3. All caste certificates shall be issued by the authorized offices of the Govt. as per the required format.
4. The cut-off date for the age limit will be as on the last date for submitting applications. The rules of the upper age limit are relaxable as per ICMR rules.
5. This position is meant for temporary extramural project for appointment purely on a temporary contract basis and co-terminus with the project.
6. Duration of project: 5 years
7. The job requirement indicative is only suggestive. There will be additional work and responsibilities as demanded by the clinical patient care and the project and as required by the investigator(s).
8. A separate application should be submitted for each post/reservation. The selection committee/PI will decide on the project for the engagement of the applicant.
9. ICMR rules for project staff will apply to all appointments.
10. Project personnel shall NOT have any claim on a regular post in this institute or any Dept. of Govt of India, and their project service will not confer any right for further assignment or transfer to any other project or appointment/absorption in funding agency or this institute. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical claim, etc. are not admissible.
11. The Project Investigator and/or appointing authority reserves the right to terminate the service of project personnel even during the agreed contract period or extended contract period without assigning any reason.
12. Canvassing in any form will be a disqualification.

Duration of Engagement: The contract for the engagement of project staff shall be up to one year, which shall be extendable up to 3 to 5 years, subject to requirements and performance review. The fixed-term engagement(s), i.e., initial as well as extended, shall automatically cease/conclude if the same is not extended within the tenure.


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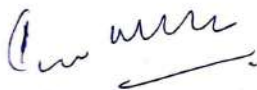
Selection of Candidates:

□□ Please click on following link (CTRL+Click) to fill the online Google Form for submission of your application. Attach required documents in the form wherever necessary. Link for filling and submitting google form is:-

<https://docs.google.com/forms/d/e/1FAIpQLSeIWJ5-YM1sEIW0uXrFqkQXXDbhp5yEdiBf8dCDrjR6TRhLHA/viewform?usp=header>

- Applications can be submitted by any method, such as online through above link, email or hard copy is also accepted. Last Date for receiving fully filled Google form is – 16th June 2025 by 5:00PM.
- Applications received after the last date will not be considered.
- Applications received will be shortlisted. Only the shortlisted candidates will be intimated via email and/or phone number provided by the candidate about the next selection step of the written test/interview. The written test/interview will be held based on the number of applications received. The written test/interview will be held in a face-to-face physical mode in PGIMER, Chandigarh. Please ensure that the email ID and/or phone number are active.
- No TA/DA or any other compensation will be provided for the selection process.

Dated 06-06-2025



Prof. Pankaj Malhotra
Head Department of Clinical Haematology and Medical Oncology
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